

Responses to RFP Questions

Q: Can we submit electronic files instead of hard copies?

A: Yes. You can provide electronic files such as PDF's. In addition, you can provide links to your work or upload files to a file sharing system.

Q: What type of data charts and tables are to be added to the Guidelines?

A: We are looking for common data points such as property values over time and building permit activity. The data should be presented in a graphically compelling manner. We also want to clarify processes through flowcharts and tables instead of long paragraphs.

Q: Does staff envision creating a task force of stakeholders to meet the consultant in addition to public workshops?

A: Yes. We believe broad community meetings and smaller stakeholder type meetings will be necessary.

Q: Does staff envision opportunities for community stakeholders to submit comments or suggestions through some sort of online survey beyond the public presentations?

A: Yes. Online surveys will be conducted.

Q: Are there specific issues that the commission and staff would like to see additional illustrations and text in the revised document address?

A: Illustrations that describe appropriate size, scale, massing and materials are needed. We also need to redefine and clarify our criteria. Descriptions of architectural building types in the districts will also be needed. Creative ways to show appropriate and inappropriate methods for additions would be most helpful.