

*a City-County
agency providing public Planning
Services to the City of Charlotte and
the unincorporated areas of
Mecklenburg County*

Planning Commission

JUNE 4, 2018
work session

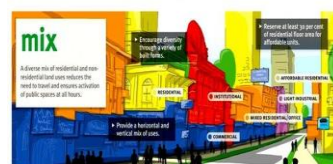
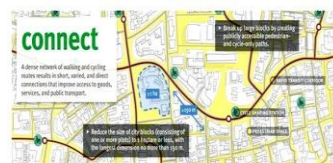
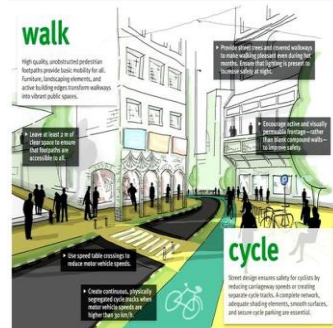
Charlotte-Mecklenburg
Government Center
Conference Room 267
Noon

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

Work Session Agenda

June 4, 2018 – Noon-2:00pm

CMGC – Room 267



Noon - 12:10 (10 minutes)

1. Call to Order & Introductions (Deb Ryan)

- Introduction of Planning Deputy Director (Taiwo Jaiyeoba, Planning)
- Alyson Craig

12:10 - 12:20 (10 minutes)

2. Minutes and Reports (Deb Ryan + All)

- Approve May 7, 2018 Work Session Minutes – *Attachment 1*
- Discussion on Information in Review Packet
 - Planning Department's Public Outreach Presentations - *Attachment 2*
 - Executive Committee Minutes *Attachment 3*
 - Zoning Committee Agenda Results - *Attachment 4*
 - Planning Committee Minutes - *Attachment 5*
 - Historic District Commission Meeting Results - *Attachment 6*
 - Charlotte Regional Transportation Planning Organization - *Attachment 7*
 - Upcoming Meeting Dates - *Attachment 8*
 - Work Plan - *Attachment 9*

12:20 – 1:50 (90 minutes)

3. On-Going Business

- Place Types/UDO (35 minutes)
 - TAP Committee Meeting Summary (Taiwo Jaiyeoba, Planning)
 - May 24 OAC Meeting Summary (Laura Harmon, Planning)
 - Status of Camiros' Work (Laura Harmon, Planning)
 - Planning Commission Recommendation to Council
- Transit Oriented Development (TOD) Zoning District (20 minutes) (Monica Holmes, Planning)
- Highway Safety (John Ham) (10 minutes)
- Affordable Housing Vision Statement - *Attachment 10* (10 minutes) (Sam Spencer)
 - Planning Commission Recommendation to Council
- Nominating Committee (Bolyn McClung) (15 minutes)
 - Election of Officers

1:50 – 2:00 (10 minutes)

4. New Business

- Communication from Chairperson (Deb Ryan)

Image from <https://www.pinterest.com/pin/442408363380659119/>

Charlotte-Mecklenburg Planning Commission

Attachment 1

Work Session Summary Minutes

May 7, 2018

CMGC – Conference Room 267

Attendance

Commissioners Present: Deb Ryan(*Chairperson*), John Fryday (*Vice Chairperson*), Phillip Gussman, John Ham, Bolyn McClung, Elizabeth McMillan, Dionne Nelson, Victoria Nwasike, Keba Samuel, Sam Spencer, Mike Sullivan, Cozzie Watkins, and Nancy Wiggins

Commissioner(s) Absent: Nasif Majeed

Commissioner McMillan arrived at 12:04 pm. Commissioner Samuel arrived at 12:08 pm.

Planning Staff Present: Taiwo Jaiyeoba (*Planning Director*), Kathy Cornett, Alan Goodwin, Laura Harmon, Garet Johnson, Melony McCullough, Ed McKinney, Cheryl Neely, and Shavon Davis (*temporary employee*)

Guests: Rob Phocas, City of Charlotte Sustainability Director
UNC Charlotte Fifth Year Architectural Graduate Students

Call to Order & Introductions

The Chairperson called the meeting to order at 12:03 pm, welcomed those present, and asked everyone to introduce themselves.

Minutes and Reports

Approval of April 9, 2018 Work Session Minutes

Vice Chairperson Fryday asked staff to make a change to the sentence on page 5 that reads “Vice Chairperson Fryday responded that the Commission does not want to provide their support to something that Housing and Neighborhood Services has done”. Vice Chairperson Fryday asked staff to revise the sentence to read “the Commission does not **just** want to provide their support to something that Housing and Neighborhood Services has done”.

Commissioner McClung made a motion to approve the April 9, 2018 minutes, seconded by Commissioner Gussman. The minutes were approved unanimously.

Old Business/To Do Tasks Follow-up

Commissioner Nwasike informed the Commission that the public comment period for the Transportation Improvement Plan (TIP) will begin at the end of May and will open again in September. She will keep the Commission updated on this process to prioritize transportation projects. Commissioner Nwasike said the map of projects and more information is available at CRTPO.com. Commissioner Nwasike said she would be happy to send a link to the map if necessary.

Commissioner McClung said that the Joint Use Task Force did not meet in May because there were not any mandatory referrals.

Place Types/UDO

Planning Director Jaiyeoba informed the Commission that he organized a meeting on April 13 with the Place Types/UDO team, Chairperson Ryan, Vice Chairperson Fryday, City Manager Marcus Jones and a consultant. He said that he wants to rebrand Place Types/UDO because he is not confident that the current language is resonating with the community. He also wants to make sure there is more community engagement. Director Jaiyeoba said he presented a couple of options at the April 13 meeting for input.

Director Jaiyeoba has considered three options to present to City Council as the next steps for Place Types/UDO. The outcome of the discussion on April 13 included the option of a comprehensive plan. If a comprehensive plan is done, the UDO will continue. Staff will continue to the work on Place Types and the UDO until they receive direction from Council.

Director Jaiyeoba said he also received input from the Ordinance Advisory Committee and the Committee was supportive. He is not sure when he will have an opportunity to present to Council but he is looking forward to talking to them about a comprehensive plan. However, he does not want to lose the momentum on the UDO and does not want to define a comprehensive plan that will take another 3 to 5 years to complete. Director Jaiyeoba reiterated that the work on the UDO will continue.

Director Jaiyeoba stated that Charlotte is the largest city in this state without a comprehensive plan. Charlotte is also the largest city in the southeast without a comprehensive plan.

Commissioner McClung thanked Director Jaiyeoba for the update. He asked if the former Eastland Mall site will still be a test case for Place Types or will it be developed outside of the UDO under the old plan.

Director Jaiyeoba responded that this question applies to Eastland Mall and other signature projects. He explained that his vision is to move away from being a project driven city to a mission driven city. He thinks transit and affordable housing should be considered and the development should be a catalyst investment in the district. He also thinks community engagement is important as well as looking at how the development fits into the overall vision of the city.

Commissioner Spencer said the Planning Commission has previously endorsed the UDO process. He likes what he is hearing and thinks there are some legitimate concerns. However, he asked if the Commission can be informed of changes in a more timely fashion in the future. This would give the Commission an opportunity to provide input. He explained that it seems as though the current path for the UDO is writing a set of laws without a constitution. He thinks the comprehensive plan could remedy this. He suggested a joint meeting with Council to discuss the change of direction.

Director Jaiyeoba responded that he will update the Commission monthly. He reiterated that all of the work that has been done has not been wasted.

Commissioner Wiggins thanked Director Jaiyeoba for his remarks and said that she thinks the comprehensive plan is a great idea.

Commissioner Watkins said she is concerned about information being presented to Council before it is presented to the Commission. She is upset because she feels devalued. She thinks Commissioners appear uninformed when Council inquiries about something that the Commission has not been made aware of. She is concerned about how this process went forward to Council without Commission input.

Director Jaiyeoba apologized. He reminded the Commission that at the April work session he said he would provide an update on the Place Types/UDO next steps at today's work session. He shared his concerns about a comprehensive plan with the Commission for input prior to going to Council. He explained that the purpose of the meeting on April 13 was to get input on the information that he was sharing with the Commission today (before going to Council).

Commissioner Watkins responded that she respects that process. However, she has a problem with the letter that was recently sent to Council. The Commission was not informed of this and do not know what was included in the communication. They did not have an opportunity to provide input. They could have at least been copied on the communication.

Director Jaiyeoba responded that he is not sure if he sent an email. He said that he is very mindful of thing getting ahead of the Commission. He is planning to take three options to Council. A comprehensive plan is one of the options. The other options are to continue on the current path and continue on the current path but make changes in how to engage the community.

Director Jaiyeoba asked if Commissioner Watkins is referring to the letter from Chairperson Ryan to the Council. He suggested that the Chair speak to this. However, he said the letter did help his case. Director Jaiyeoba assured the Commission that going forward he will provide monthly updates and make it his responsibility, as Planning Director, to communicate with the Commission and seek input. A comprehensive plan will be a major undertaking and it will require Planning Commission support. The Commission's relationships with the community and different organizations are important.

Chairperson Ryan said that she is happy to respond. She said that all of the Commissioners have conversations with City Council members regularly. She explained that she wrote a letter at what she thought was the right time personally and she used the pronoun "I" in the letter. She did not send it on Charlotte-Mecklenburg Planning Commission stationery. The letter expressed her thoughts about the comprehensive plan which is no news to any of them because she certainly has been pushing aspirational ideas. She said that if it was misconstrued by a Council member that she was speaking for the Commission that was not her intent and she apologizes if Commissioners felt as if she overstepped her bounds. She personally did not see any difference in writing the letter and having a personal conversation with a City Council member about areas that she has expertise in. She thought that this action was well within her bounds. If Commissioners think otherwise then she apologizes. It was in no way meant to override, derail, or suggest anything.

Commissioner Nelson said that the letter was signed as the Chairperson of the Planning Commission and it reads like a communication on behalf of the Planning Commission. The Commission would like to be included in conversations related to communications on behalf of the Planning Commission. If there is individual communication, it should be explicitly defined without a title listed and association

with the Planning Commission. She said at the least, it would have been nice to have been copied or made aware so the Commission was not blindsided.

Chairperson Ryan responded point taken.

Vice Chairperson Fryday said that he is still a little confused about the process and timetable. He asked if Council and the City Manager are aware of and on board with the comprehensive plan recommendation. Vice Chairperson Fryday said he supports the plan. He asked the Planning Director to give more details about the process.

Director Jaiyeoba responded that some Council members know about the potential comp plan. However, it is one of three options that he plans to present to Council. Then Council will determine if staff can move forward with the comp plan. He has not shared a schedule, budget, or engagement process. He explained that he is not considering a 3 to 5 year planning process because he does not want to lose the current momentum.

Commissioner McClung asked if he still has confidence with Camarios as the consultant. Director Jaiyeoba replied yes. Camarios has experience with a similar situation and can provide helpful advice.

Commissioner Nwasike asked about the UDO Advisory Committee's role with the comp plan, especially since they have been divided into two groups. Director Jaiyeoba replied that the role of the Ordinance Advisory Committee will not necessarily change. However, Council could lead the charge in nominating who should be on the Comprehensive Plan Steering Committee.

Commissioner Nwasike said that she understands external communications vs. internal communications. However, she attended the last TAP meeting where Committee members were referencing the Chairperson's email. She was completely blindsided, so she wants to emphasize the importance of the Commission being informed of such communications to Council ahead of time.

Commissioner Sullivan said that time kills all deals in the real estate arena. He expressed concern about the change of direction. He said there was talk about the UDO 5 years ago when he was appointed to the Commission. He is surprised that we are discussing pausing at this point. He has heard that the current process is stopping. He understands what Director Jaiyeoba is trying to accomplish but is concerned about the timing.

Director Jaiyeoba said that he hesitates using the word pause. He reiterated that the UDO has not stopped. He said we want to make sure that we do not go too far ahead of finishing the UDO without having a vision in place. The UDO is not going to take another 5 years to be completed. However, the schedule will likely change. There are some things that we cannot do as part of the UDO unless we have a comprehensive plan in place.

Commissioner Wiggins said that she likes the idea and suggested that the comp plan be called Charlotte in 2040.

Commissioner Spencer said that a City Council Budget meeting is scheduled later today. He asked if the Planning Department will be properly resourced to develop a comp plan. He also asked if Director Jaiyeoba needs the Commission's support or advocacy. Aside from individual emails to Council, he asked if it is appropriate for the Commission to speak with one voice to show support.

Director Jaiyeoba replied yes, Planning staff is resourced to do this work. He also said he is okay with the Commission collectively showing support to Council. He will have more details about the Planning Department's budget and staffing later this week and will send an email to the Commission by the end of the week.

Commissioner Wiggins asked how much does the County contribute to the Planning Department's budget. Ms. Neely responded that the County does not contribute to the Planning Department's budget.

Chairperson Ryan said that she is not sure that there is enough information at this point for the Commission as a whole to be an advocate because it is so early in the process. She thanked Director Jaiyeoba for coming to the Commission early but the decisions have not been made yet. She said the Commission could help make sure the Council understands that the UDO process is not stopping. She asked the Director to keep the Commission informed so that they can make a motion of support when appropriate.

Commissioner Nelson agreed with Commissioner Sullivan's concerns with timing. It seems as though the UDO deadline keeps moving farther away. She expressed concern about making decisions on zoning petitions with the current policy. She thinks there should be a way to integrate the work that has been done to date, perhaps by using a preliminary vision in the interim instead of waiting another 2 to 3 years.

Director Jaiyeoba replied that he will share some ideas with Council that will help the development industry and the community while the comp plan is underway.

Affordable Housing

Commissioner Spencer said the Vice Chairperson Fryday made a presentation at the last Transportation and Planning (TAP) Committee meeting and the information will also be presented to the Housing and Neighborhood Development (HAND) Committee. He thinks the Commission should consider incorporating the Affordable Housing Vision Statement and Recommendations into the comp plan (if Council directs staff to do a comp plan).

Highway Safety

Director Jaiyeoba said that he shared the Commissioners concerns with his colleague from the Transportation Department. She has assigned someone from CDOT to review this information and provide a response. Afterwards, Director Jaiyeoba will coordinate with Commissioner Ham to discuss the next steps and provide an update at the next meeting.

Millennial Plan

Rob Brooks and other fifth year architectural graduate students from Commissioner Ryan's class presented their Millennial Plan. This initiative is a vision for Charlotte by millennials. The students studied other cities' plans and received input from the community. The presentation focused on the outcome of the student's efforts titled #shapeCLT.

Commissioner Samuel asked who sphere-headed the idea and came up with the name #shapeCLT. Mr. Brooks replied that it was collective; all of them had aspirations to make Charlotte a better city.

Commissioner Sullivan asked how light rail has impacted this initiative and the University area in general. The students responded that public transit has definitely opened up a lot of doors.

Commissioner Ham told them that their work was very impressive. He asked what is next to make sure their voices are heard. The students responded that they have received a lot of feedback. They have talked about presenting to City Council. They will continue to use social media for outreach.

Commissioner Watkins complimented their work and said it should receive national recognition. She suggested that it be shared with elected officials.

Commissioner Wiggins asked if there was any statistical validation. The students responded that they initially set out to get 750 responses to validate their research. They had approximately 2,000 responses from both millennials and non-millennials.

Commissioner Nelson thinks fresh thinking is needed during the community engagement process. She asked about ways to engage those who think about the city differently, as opposed to the typical community leader or stakeholder.

Commissioner McClung suggested that this information be displayed on monitors at the airport.

Chairperson Ryan thanked Commissioner Samuel for coming up with shapeCLT name/idea. She also thanked staff who worked with her students on this initiative.

Strategic Energy Action Plan

Rob Phocus, Sustainability Director for the City of Charlotte provided an update on the Strategic Energy Action Plan. The presentation focused on:

- History and Alignment Work
- Why a Low Carbon Future
- Sustainable Energy Action Plan
- Draft Resolution
- Next Steps

Click [here](#) to view the entire presentation.

Chairperson Fryday asked Mr. Phocus to talk about impacts on development and transportation.

Mr. Phocus replied in terms of transportation, they are looking to get people out of cars and making Charlotte a more walkable city. The goal is for people to have various transportation options. He said how we build and where we build impacts energy generation.

Commissioner Spencer asked what can be done from a zoning and planning prospective to support this initiative. Mr. Phocus replied that he and Director Jaiyeoba are working more closely together and are looking at new buildings and transportation with a different lens.

Commissioner Watkins asked about funding. Mr. Phocus said they are working through funding now. They think that it will be a cost that is shared across the community.

Commissioner Watkins is concerned about the impact on affordability. Mr. Phocus said they are focusing on energy burden. They have some pilot projects and will not lose sight of this concern.

Chairperson Ryan thanked Mr. Phocus for the presentation.

Nominating Committee

Commissioner McClung thanked Chairperson Ryan for allowing him and Commissioners Sullivan and Watkins to serve on the Nominating Committee. He presented the following slate of officers for FY19:

- Chairperson - Commissioner John Fryday
- Vice Chairperson - Victoria Nwasike

Chairperson Ryan asked for nominations from the floor.

Commissioner Gussman nominated Commissioner Sam Spencer for Vice Chair.

Commissioner Wiggins nominated Commissioner Elizabeth McMillan for Chairperson.

Commissioner McClung moved that the nominations be closed, seconded by Commissioner Watkins. The motion was approved unanimously.

Chairperson Ryan stated essentially what happens now is the campaigning and she suggested that the nominees campaign with their colleagues.

Commissioner Watkins asked the Chairperson if each nominee could have a minute to share their platform. Each Commissioner gave a short explanation of why they would like to serve.

Commissioner Spencer respectfully declined the nomination for Vice Chair.

Adjournment

The meeting adjourned at 1:57 pm.

Charlotte Planning Department Community Engagement		
May 2018		
Date	Organization Meeting/Event and Topic	Staff
May 2	Neighborhood & Business Services – Spring Civic Leadership Academy	Erin Chantry.
May 4	American Society of Civil Engineers – Spring Technical Seminar	Bob Cook
May 8	Rotary Club of Charlotte – Shaping Charlotte’s Future	Taiwo Jaiyeoba
May 8	The Piedmont Club	Bob Cook
May 8	West Boulevard Neighborhood Coalition – Upcoming Corridor Study	Grant Meacci
May 10	Town of Stallings Transportation Advisory Committee – 2020 – 2029 Transportation Improvement Program	Bob Cook and Neil Burke
May 15	Mecklenburg Non-Profit Executive Summit – Shaping Charlotte’s Future	Taiwo Jaiyeoba
May 19	Montford Park Partners – Montford Park Block Party	Alberto Gonzalez and Kent Main
May 21	Town of Mooresville – North-South Parkway Sub-Area Study Future Funding Discussion	Bob Cook
May 23	Charlotte-Mecklenburg Housing Partnership Board Meeting – Shaping Charlotte’s Future	Taiwo Jaiyeoba

April 17, 2018

CMGC - Room 274

Attendance

Commissioners Present: Deb Ryan (Chairperson), John Fryday (Vice Chairperson), John Ham, and Sam Spencer

Planning Staff Present: Taiwo Jaiyeoba (Planning Director), Cheryl Neely, and Shavon Davis (Temporary Employee)

Planning Director Jaiyeoba arrived at 4:05 pm.

Call to Order

Chairperson Ryan called the meeting to order at 4:00 pm and welcomed those present.

Approval of Minutes

A motion was made by Commissioner Spencer and seconded by Commissioner Ham to approve the March 20, 2018 minutes. The vote was unanimous to approve the minutes.

Follow-up Discussion Topics

Affordable Housing

Chairperson Ryan said that she is writing a letter to City Council about the Affordable Housing work that the Commission has done. She will give it to the Vice Chairperson by tomorrow to present at the next Transportation and Planning Committee (TAP) meeting.

Vice Chairperson Fryday asked if the information will be shared with the full Council. Chairperson Ryan replied that they will send it to the full Council and use the TAP meeting as an opportunity to draw attention to it and answer questions. It will also be sent to the City Manager.

Commissioner Spencer said he would be happy to accompany the Vice Chairperson to TAP in case there are any process questions.

The Chairperson asked who is responsible for getting this on the TAP agenda. Cheryl Neely said she will check and follow-up.

Road Safety Report

Chairperson Ryan asked about the status of the Road Safety Report. Commissioner Ham replied that he sent an email to Director Jaiyeoba inquiring about the next steps. He and Director Jaiyeoba will coordinate on how to move forward.

Chairperson Ryan asked if this can be linked to Vision Zero, which was adopted by former Mayor Roberts. She also asked if the Commission could request a pedestrian safety sign for the crosswalk on Davidson Street between the parking deck and the CMGC building. The Vice Chairperson said there is already a sign at this crosswalk. The Chairperson suggested that a marker be placed in the road to improve pedestrian safety. The Vice Chairperson said CDOT handles this.

Commissioner Ham stated that one of the major issues identified in the Road Safety Report is highway lighting. He said that NCDOT is supposed to be repairing the lighting; however the deadline for the repair work continues to be extended.

Commissioner Spencer said the Commission has similar concerns as City Council. Traffic safety has been a Council topic for the past two months.

Director Jaiyeoba responded that last Monday, there was a safety presentation to Council which addressed some of the same issues that the Commission identified. He is meeting with Liz Babson (CDOT Director) on April 27. Ms. Babson has confirmed that a lot of the Commission's concerns fall under her department. Director Jaiyeoba and Ms. Babson will discuss a strategy for taking this information to TAP, but they want to identify the actions first. Afterwards, he will meet with Commissioner Ham. Then the information will go to the TAP Committee.

Chairperson Ryan is pleased that Director Jaiyeoba is able to do this because sometimes it seems that CDOT and NCDOT tend to be more concerned about moving cars quickly, rather than pedestrian safety.

Director Jaiyeoba asked Chairperson Ryan what was decided for the Affordable Housing next steps. Chairperson Ryan explained that she will write a cover letter to Council. They will provide copies to everyone on the 15th floor, including the Elected Officials, City Manager, Director Jaiyeoba, and other senior staff. The Chairperson will not attend the TAP Committee meeting but Vice Chairperson Fryday will remind TAP that they have received copies of the Affordable Housing information.

Director Jaiyeoba confirmed that Danny Pleasant sends the agenda for TAP. Chairperson Ryan said that she will send an email to Mr. Pleasant, requesting time on the TAP agenda.

Director Jaiyeoba replied that is fine. He asked the Chairperson to copy him and Debra Campbell since she is the Assistant City Manager assigned to Housing and Neighborhood Development.

Chairperson Ryan said she will write the letter and Vice Chairperson Fryday will send it out with her electronic signature.

May 7, 2018 Work Session Agenda

The Committee reviewed the draft work session agenda and made the following changes:

- The Advisory Committee Meeting Summary was changed to TAP Committee Meeting Summary.
- The Sustainability Plan update was added to the agenda. Director Jaiyeoba will invite Rob Phocas to present. Chairperson Ryan wants this to be more of a discussion, not just a presentation.
- The Millennium Plan was added.
- The TOD update was removed.

Chairperson Ryan asked Cheryl Neely to work out the minutes for each agenda item.

Commissioner Ham asked Chairperson Ryan about the Millennium Plan. Chairperson Ryan stated that her students worked on this Plan. The Plan identifies what millennials want in their city.

A motion was made by Commissioner Spencer and seconded by Commissioner Ham to adopt the May 7, 2018 work session agenda, as modified. The vote was unanimous to adopt the agenda.

May and June 2018 Meeting Schedules

The Committee reviewed the May and June meeting schedules. Commissioner Ham confirmed the date for the Work Session is May 7. Ms. Neely replied correct.

A motion was made by Commissioner Spencer to approve the calendars and seconded by Commissioner Ham. The vote was unanimous to approve the May and June calendars.

Executive Committee Follow-up List

Director Jaiyeoba stated that he wanted to update the follow up list and bring it back to the next Executive Committee meeting. He is concerned that some of the status reports may not be represented correctly. The Committee agreed and reviewed some of the items on the list, such as education for Commissioners.

Chairperson Ryan asked if there could be opportunities for Commissioners to attend training or APA conferences. Vice Chairperson Fryday asked if the NCAPA Conference will be local this year. Director Jaiyeoba replied that the NCAPA Conference will be in Winston Salem, NC in September. He said that the conference has an educational component. Chairperson Ryan asked if there is a way to tie this into a retreat. Director Jaiyeoba said that he will look into this.

Vice Chairperson Fryday suggested that the retreat be held in July. He thinks it is beneficial to have the retreat early so the Commission can develop their work plan sooner. Chairperson Ryan said it may be difficult to have the retreat in July because of vacations.

Commissioner Ham asked for the dates of the NCAPA Conference. Director Jaiyeoba replied September 11-14 in Winston Salem.

Director Jaiyeoba asked Chairperson Ryan if she would like to present the Millennium Plan at the conference. The submission date is in June. Chairperson Ryan said she could submit an application.

Nominating Committee

Chairperson Ryan said that she asked the most senior Commissioners to serve on the Nominating Committee. They have all agreed and will send out information for Commissioners to submit nominations.

Adjournment

The meeting adjourned at 4:53 pm.

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Zoning Agenda

Wednesday, May 30, 2018
RESULTS

Council Chambers

City Council Zoning Meeting

- Mayor Vi Lyles -
- Mayor Pro-Tem Julie Eiselt -
Dimple Ajmera - Tariq Bokhari
Ed Driggs - Larken Egleston
Justin Harlow - LaWana Mayfield
James Mitchell - Matt Newton
Greg Phipps - Braxton Winston

ZONING HEARINGS

22. Rezoning Petition: 2017-112 by Sweetgrass Residential Partners, LLC

City Council deferred hearing to June 18, 2018

Location: Approximately 28 acres located off South Tryon Street, east of Youngblood Road and west of Birnamwood Lane. (Council District 3 - Mayfield)

Current Zoning: R3 (single family residential)

Proposed Zoning: NS (neighborhood services) with five-year vested rights

23. Rezoning Petition: 2017-202 by Sinacori Builders, LLC **Public Hearing Held**

Location: Approximately 0.83 acres located at the intersection of Providence Road and Providence Church Road, north of Ballantyne Commons Parkway. (Council District 7 - Driggs)

Current Zoning: R-3 (single family residential)

Proposed Zoning: UR-2(CD) (urban residential, conditional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to site and building design and transportation.

24. Rezoning Petition: 2017-203 by South End West Syndicate, LLC

City Council deferred hearing to June 18, 2018

Location: Approximately 0.75 acres located at the intersection of South Tryon Street and West Worthington Avenue, south of West Boulevard. (Council District 3 - Mayfield)

Current Zoning: B-1 (neighborhood business) and R-8 (single family residential)

Proposed Zoning: TOD-R(O) (transit oriented development-residential, optional)

25. Rezoning Petition: 2018-030 by JV Transport, Inc.

City Council deferred hearing to June 18, 2018

Location: Approximately 2.75 acres located on the east side of Northpointe Industrial Boulevard, north of North Hoskins Road. (Council District 2 - Harlow)

Current Zoning: I-1 (light industrial)

Proposed Zoning: I-2(CD) (general industrial, conditional)

26. Rezoning Petition: 2018-018 by Unique Southern Estates, LLC

Public Hearing Held

Location: Approximately 4.54 acres located on the east side of The Plaza, south of Belvedere Avenue. (Council District 1 - Egleston)

Current Zoning: R-5 (single family, residential), R-5 HD-O (single family residential, historic district overlay), and B-2(CD) HD-O (general business, conditional, historic district overlay)

Proposed Zoning: MUDD-O (mixed use development, optional), and MUDD-O HD-O (mixed use development, optional, historic district overlay), with five- year vested rights.

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation, environment, and site design.

27. Rezoning Petition: 2017-180 by JS Helms Family Properties, LLC

Public Hearing Held

Location: Approximately 66.90 acres located on the north side of Albemarle Road and west of I-485. (Outside City Limits)

Current Zoning: R-3 (single family residential)

Proposed Zoning: NS (neighborhood services) and MX-1 (mixed use)

Staff Recommendation:

Staff does not recommend approval of this petition in its current form.

28. Rezoning Petition: 2017-100 by LAXMI Hotels Groups, Inc.

Public Hearing Held

Location: Approximately 5.4 acres located on the east side of Little Rock Road between Tuckaseegee Road and Manderly Drive. (Council District 3 - Mayfield)

Current Zoning: B-1 (CD) (neighborhood business, conditional) and R-3 (single family residential)

Proposed Zoning: O-1 (CD) (office, conditional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation, environment, and site and building design.

29. Rezoning Petition: 2017-204 by Ed Zespa

Public Hearing Held

Location: Approximately 0.95 acres located on the west side of Nations Crossing Road, south of Old Pineville Road. (Council District 3 - Mayfield)

Current Zoning: I-2 (general industrial)

Proposed Zoning: MUDD-O (mixed use development, optional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to site and building design, and requested technical revisions.

30. Rezoning Petition: 2017-205 by Pope & Land Enterprises, Inc.

Public Hearing Held

Location: Approximately 23.38 acres located on the north side of W. Tyvola Road, south of Yorkmont Road. (Council District 3 - Mayfield)

Current Zoning: MUDD-O (mixed use development, optional)

Proposed Zoning: MUDD-O SPA (mixed use development, optional, site plan amendment), with five-year vested rights

Staff Recommendation:

Staff recommends approval of this petition upon the resolution of the outstanding issues related to transportation, site design and environment.

31. Rezoning Petition: 2018-007 by Charlotte/Engineering & Property Management
Public Hearing Held

Location: Approximately 24.34 acres located at the intersection Beam Road and Shopton Road. (Council District 3 - Mayfield)

Current Zoning: B-2(CD) AIR (general business, conditional, Airport Noise Overlay)

Proposed Zoning: B-2(CD) SPA AIR (general business, conditional, site plan amendment, Airport Noise Overlay)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to environment, and site design.

32. Rezoning Petition: 2018-009 by Andrew J. Kalinoski
Public Hearing Held

Location: Approximately 2.19 acres located on the west side of J.W. Clay Boulevard, north of W.T. Harris Boulevard. (Council District 4 - Phipps)

Current Zoning: CC (commercial center)

Proposed Zoning: B-1(TS) (neighborhood business, transit supportive overlay)

Staff Recommendation:

Staff recommends approval of this conventional petition.

33. Rezoning Petition: 2018-013 by Westcore Properties, AC, LLC
Public Hearing Held

Location: Approximately 6.27 acres located on the east side of Penninger Circle, south of Mallard Creek Road. (Council District 2 - Harlow)

Current Zoning: INST(CD) (institutional, conditional)

Proposed Zoning: RE-1(CD) (research, conditional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation and environment.

34. Rezoning Petition: 2018-016 by Michael Loeb
Public Hearing Held

Location: Approximately 0.35 acres located at the intersection of East Sugar Creek Road and Anderson Street, south of The Plaza. (Council District 1 - Egleston)

Current Zoning: R-4 (single family residential)

Proposed Zoning: R-5 (single family residential)

Staff Recommendation:

Staff recommends approval of this petition.

35. Rezoning Petition: 2018-017 by Underdogs, LLC
Public Hearing Held

Location: Approximately 2.09 acres located on the west side of South Boulevard, north of East Arrowood Road. (Council District 3 - Mayfield)

Current Zoning: B-1S(CD) (business shopping center, conditional)
Proposed Zoning: TOD-M (transit oriented development - mixed use)

Staff Recommendation:
Staff recommends approval of this conventional petition.

36. Rezoning Petition: 2018-020 by LCRE Arrowood, LLC **Public Hearing Held**

Location: Approximately 3.16 acres located on the west side of Old Pineville Road and south of Kings Ridge Road. (Council District 3 - Mayfield)

Current Zoning: B-1S(CD) (business shopping center, conditional)
Proposed Zoning: TOD-M (transit oriented development-mixed use)

Staff Recommendation:
Staff recommends approval of this conventional petition.

37. Rezoning Petition: 2018-019 by Ricardo Torres **Public Hearing Held**

Location: Approximately 0.42 acres located on the east side of North Sharon Amity Road, north of Clearmont Avenue, south of Central Avenue. (Council District 5 - Newton)

Current Zoning: O-1(CD) (office, conditional)
Proposed Zoning: O-1(CD) SPA (office, conditional, site plan amendment)

Staff Recommendation:
Staff recommends approval of this petition.

38. Rezoning Petition: 2018-021 by Michael Melton **Public Hearing Held**

Location: Approximately 0.37 acres located at the intersection of The Plaza and Shamrock Drive. (Council District 1 - Egleston)

Current Zoning: B-1(CD) (neighborhood business, conditional)
Proposed Zoning: B-1 (neighborhood business)

Staff Recommendation:
Staff recommends approval of this conventional petition.

39. Rezoning Petition: 2018-023 by Jason Idilbi **Public Hearing Held**

Location: Approximately 0.56 acres located on the south side of Spencer Street, east of East 36th Street, west of Herrin Avenue. (Council District 1 - Egleston)

Current Zoning: R-5 (single family residential)
Proposed Zoning: UR-2(CD) (urban residential, conditional)

Staff Recommendation:
Staff does not recommend approval of this petition in its current form.

40. Rezoning Petition: 2018-025 by Charlotte Douglas International Airport Public Hearing Held

Location: Approximately 108.00 acres located north of Wilkinson Boulevard, east of I-485 and south of I-85. (Council District 3 - Mayfield)

Current Zoning: B-2 (general business), I-2 (general industrial), R-3 (single family residential) and R-MH (residential manufactured housing) all LLWPA (Lower Lake Wylie Protected Area) and AIR (Airport Noise Overlay)

Proposed Zoning: I-2 LLWPA AIR (general industrial, Lower Lake Wyle Protected Area, Airport Noise Overlay) and I-2(CD) LLWPA AIR (general industrial, conditional, Lower Lake Wyle Protected Area, Airport Noise Overlay)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation and environment as well as one technical item.

41. Rezoning Petition: 2018-028 by Pollack Shores Public Hearing Held

Location: Approximately 28.05 acres located on the north side of Shopton Road, west of Interstate 485. (Outside City Limits)

Current Zoning: R-3 LLWPA (single family residential, Lower Lake Wylie Protected Area), MX-1 LLWPA (mixed use, Lower Lake Wylie Protected Area), and CC LLWPA (commercial center, Lower Lake Wylie Protected Area)

Proposed Zoning: R-17MF(CD) LLWPA (multi-family residential, conditional, Lower Lake Wylie Protected Area)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation, environment as well as technical items.

42. Rezoning Petition: 2018-029 by Metrolina Properties, Ltd. Ptsp. Public Hearing Held

Location: Approximately 15.78 acres bounded by Northlake Centre Parkway and Interstate 485. (Council District 2 - Harlow & Outside City Limits)

Current Zoning: R-3 (single family residential) and BP (business park)

Proposed Zoning: UR-2(CD) (urban residential, conditional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation and technical items.

43. Rezoning Petition: 2018-031 by CitiSculpt Public Hearing Held

Location: Approximately 0.49 acres located on the south side of Kenilworth Avenue, east of Harding Place. (Council District 1 - Egleston)

Current Zoning: O-2 PED (office, pedestrian overlay)

Proposed Zoning: MUDD-O PED (mixed use development, pedestrian overlay)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to site design and transportation.

Charlotte-Mecklenburg Planning Commission
Planning Committee Meeting Minutes
April 17, 2018 – 5:00 p.m.
CMGC – 2nd Floor, Room 280

APPROVED
May 15, 2018

Attendance

Planning Committee Members Present: Chairperson Deborah Ryan, Vice Chairperson John Ham and Commissioners Phillip Gussman, Victoria Nwasike, Keba Samuel, and Cozzie Watkins

Planning Committee Members Absent: Commissioner Wiggins

Planning Staff Present: Kathy Cornett, Monica Holmes, Garet Johnson, Linda Keich, Kent Main, Melony McCullough, Ed McKinney, and Bryman Suttle

Other Staff Present: Angela Hagerman (City Real Estate) and Michael Tully and Jason Hughes (Mecklenburg County ABC Board)

Welcome and Introductions

Chairperson Ryan called the meeting to order at 5:08 p.m., welcomed those present and asked everyone to introduce themselves.

Approval of Minutes

A motion was made by Commissioner Gussman and seconded by Commissioner Samuel to approve the March 20, 2018 minutes. The minutes were unanimously approved.

Mandatory Referral

Chairperson Ryan asked the commissioners if they would like a presentation on any of the mandatory referrals. Commissioner Nwasike stated that she would like to learn more about M.R. #18-07. Commissioner Watkins stated she would like more information on M.R. #18-05.

M.R. #18-05: Proposal by Mecklenburg County ABC Board to Acquire Property Located at 1625 Windsor Square in the Town of Matthews for an ABC Store

Mecklenburg County ABC Board proposes to purchase 2 acres of land with an existing 5,578 sf building located in the Windsor Square Shopping Center (Tax Parcel 165-041-03) in the Town of Matthews for an ABC Store.

Commissioner Watkins asked how locations for ABC store are selected. Bryman Suttle gave an overview of the mandatory referral. He stated that he received feedback on this proposal from the Town of Matthews' Planning staff and that they support this mandatory referral. Commissioner Watkins asked if surrounding neighbors were allowed to have input. Mr. Suttle stated that the property will have to be rezoned for the proposed use and that the public will have the opportunity to comment during the rezoning process. Vice chairperson Ham asked how the parcel was previously used. Mr. Suttle answered as a restaurant.

The rules were suspended to allow representatives from Mecklenburg County ABC Board to speak. Mr. Michael Tully, Mecklenburg County ABC Board, stated that they are required to post a sign for 30 days noting the intent to locate an ABC store on a site. The sign has their phone number and website on it. Commissioner Samuel asked about the visibility of the sign, when was the sign posted, and if there were other efforts to inform the public. Mr. Tully replied that the sign was posted March 5 through April 6. Mr. Jason Hughes, Mecklenburg County ABC Board, said the sign met state requirements and that they also reached out to town officials. Commissioner Gussman asked how the County acquired the property. Mr. Suttle explained that the proposal is to purchase the property.

Chairperson Ryan asked about the impact of ABC stores on the community. Mr. Tully replied that they put a great deal of money into surveillance equipment on their sites. There are tag readers on top of all buildings and pictures are taken of all customers. As a result, there is a low theft rate. There is zero tolerance for crime.

Commissioner Watkins asked if they see other development or economic growth around their locations. Mr. Tully said they provide a service for nearby stores and restaurants. Mr. Hughes said that they recently purchased a store on Wilkinson Boulevard and property values in the area have increased. Commissioner Samuel asked if they strive to have a certain number of stores. Mr. Hughes answered that they look for areas that need their service.

A motion was made by Commissioner Gussman and seconded by Commissioner Samuel to state that the Planning Committee reviewed M.R. #18-05 on April 17, 2018 and has no additional comments for the submitting agency. The motion was unanimously approved.

M.R. #18-06: Proposal by Mecklenburg County Asset & Facility Management to Acquire Property for the Future Expansion of Stewart Creek Greenway

Mecklenburg County Asset & Facility Management proposes to acquire two vacant parcels totaling approximately 5 acres located along Stewart Creek, in the Lakewood area of west Charlotte (Tax Parcels 071-143-25 and 071-131-44) for expansion of the greenway.

A motion was made by Commissioner Gussman and seconded by Commissioner Samuel to state that the Planning Committee reviewed M.R. #18-06 on April 17, 2018 and has no additional comments for the submitting agency. The motion was unanimously approved.

M.R. #18-07: Proposal by City Real Estate to Acquire Property Located at 11217 Providence Road West for a New Charlotte-Mecklenburg Police Department (CMPD) South Division Station

The City of Charlotte proposes to purchase 7.5 acres of vacant land for the construction of the CMPD South Division Station (Tax Parcel 223-132-08).

Kent Main gave an overview of the mandatory referral and noted that the site is big enough to incorporate some form of affordable housing. Angela Hagerman, City Real Estate, stated that she has been looking for a site in this area for several months and explained some of the constraints in finding a location.

Commissioner Nwasike asked how this site will work in the future since the area is so large. She added that she thinks this is a good location. Ms. Hagerman said that because the area is so large, CMPD has a plan that ultimately divides the area into two - north and south divisions. She said that one of the constraints is for the site to be located near I-485.

Chairperson Ryan said that she has heard of Police Departments working with affordable housing projects and stated that she would like for the Planning Commission's support to go on record.

A motion was made by Commissioner Gussman and seconded by Vice Chairperson Ham to state that the Planning Committee reviewed M.R. #18-07 on April 17, 2018 and would like to make the following comment. The Planning Committee is supportive of affordable housing and applauds the partnership with CMPD to make this happen and sincerely hopes that this is the start of other partnerships. The motion was unanimously approved.

South End Vision Plan Update

Ed McKinney (Planning) gave an update on the *South End Vision Plan*. He explained the Transportation and Planning Committee's (TAP) role and noted that the schedule dates are subject to change. He said that Monica Holmes (Planning) will give a quick overview of the document to remind everyone of how the plan is organized. She will also focus on some of the Committee's comments. Mr. McKinney stated that the revised plan will be available May 7 for the Committee to review.

Ms. Holmes reviewed the handout documenting comments from the Committee. She explained Council's involvement to date and summarized the overall process. She stated that any changes to the document will be summarized and shared throughout the adoption process. She hopes to get a recommendation from the TAP Committee and Planning Committee to take City Council. Her desire is for Council to adopt the plan on May 30.

Chairperson Ryan asked how will the changes get incorporated into the plan. Mr. McKinney stated that the errata will list the page number and explain the change. Ms. Holmes continued with her presentation. This is the same presentation that was given to City Council. Click [here](#) to view presentation.

Chairperson Ryan asked what "raising the design bar" means. She also asked about podium buildings and shared her concern about some of the images. Ms. Holmes responded elements in Transit Oriented Development-A (TOD-A) and added that the design guidelines go into more details. Mr. McKinney stated that getting this plan adopted by Council is a great first step and will strengthen other TOD zoning efforts.

Mr. McKinney reviewed some of the Committee's comments on the handout. The comments are organized to align with the document. He said that staff edited some of the comments. Click [here](#) to view the handout.

Commissioner Watkins asked if large trucks and certain vehicles will be prohibited on certain streets. Mr. McKinney stated that the intent is not to exclude those kinds of vehicles. In some areas, the neighborhood streets will change. There will be streets that have bicycle and pedestrian amenities or on-street parking. The delivery truck will be different on that kind of street but will still have access to businesses.

Commissioner Nwasike said that she sees a lot of transition streets on the east side and in Dilworth but not on the west side. She asked if that is because there are not as many residential homes. Ms. Holmes stated that it is because there are more offices. She added that in Wilmore the transition happens more rapidly. That first block does not exist the same way that it does on the Dilworth side. Commissioner Nwasike said that it will be helpful to explain this in the document.

Place Types

Kathy Cornett (Planning) reviewed items discussed at the March Planning Committee meeting. She highlighted the Committee's discussion on the Neighborhood Place Types, especially heights in Neighborhood 3 and Node. There was a lot of discussion on the Neighborhood Node and Centers Place Types policies. The discussion centered on more height being needed in some Centers and too much height being allowed by right in Center City. There was also concern about everything inside the loop being one Place Type.

There were also continued questions about how and when Place Types will be mapped. Ms. Cornett said as a reminder, they will be mapped in a separate phase – one that will have public input – after the Place Type Manual is adopted.

The Committee discussed the Place Types Summit. Ms. Cornett summarized participation. Approximately 450 people attended the three events. 91% of summit attendees said it was helpful. There was good representation of various age groups. However, it was noted that the west side of Charlotte was lacking in representation and that future outreach efforts can focus on this geography.

Staff summarized the feedback from Council, City leadership (City Manager), Planning Commission, and the Ordinance Advisory Committee. As a result, staff is re-examining options for moving forward.

Chairperson Ryan said that her table was confused about Place Types. Commissioner Watkins said that everyone did not participate at her table because they may have been intimidated by the developers. Commissioner Samuel stated that it could have been a lot of information for the community to absorb.

Commissioner Nwasike asked what the next steps are to engage the public. Ms. Cornett said that staff is working through that. Chairperson Ryan asked what staff hoped to learn and what staff learned. Ms. Cornett replied to hear from the community. Chairperson Ryan thinks that this is fundamentally difficult. She wonders if it was a missed opportunity to allow the public to talk about what they want the city to be. Ms. Cornett said that can be done as we move forward. Chairperson Ryan added that participation shows that a lot of people care about our city.

Commissioner Nwasike suggested that staff overlay Place Types over Ballantyne because participants want to know what this looks like for them. This could later be replicated throughout the city. Chairperson Ryan said that maybe the focus should be on neighborhood summits in targeted areas.

Adjournment

The meeting adjourned at 7:16 p.m.

CHARLOTTE HISTORIC DISTRICT COMMISSION
MEETING AGENDA – MAY 9, 2018 ROOM 280, 2ND FLOOR
HDC WORKSHOP – 12:00 PM THE PUBLIC IS WELCOME TO ATTEND

HDC WORKSHOP 12:00 PM

- APPOINTMENT OF A NOMINATING COMMITTEE
- HDC RETREAT

HDC MEETING: 1:00 – 7:00

- CALL TO ORDER
- APPROVAL OF FEBRUARY/MARCH MINUTES
- APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

CONTINUED

- | | | |
|----|---|----------|
| 1. | 227 W. PARK AVENUE
CASE No. HDC 2018-071
WILMORE
KEITH WESOLOWSKI, APPLICANT | APPROVED |
| 2. | 316 E. WORTHINGTON AVENUE
CASE No. HDC 2018-147
DILWORTH
ZACK ALSENTZER, APPLICANT | APPROVED |
| 3. | 1953 WILMORE DRIVE
CASE No. HDC 2018-070
WILMORE
ANGIE LAUER, APPLICANT | APPROVED |

PAINTED BRICK

- | | | |
|----|---|-----------|
| 4. | 2101 THE PLAZA
CASE No. HDC 2018-035
PLAZA MIDWOOD
CASS BRADLEY, APPLICANT | NOT HEARD |
|----|---|-----------|

ADDITIONS

- | | | |
|----|---|-----------|
| 5. | 1505 MIMOSA AVENUE
CASE No. HDC 2018-215
PLAZA MIDWOOD
ALLEN BROOKS, APPLICANT | APPROVED |
| 6. | 508 WALNUT AVENUE
CASE No. HDC 2018-205
WESLEY HEIGHTS
JIM OWEN, APPLICANT | APPROVED |
| 7. | 712 E. PARK AVENUE
CASE No. HDC 2018-218
DILWORTH
CRAIG ISAAC, APPLICANT | CONTINUED |

CHIMNEY REMOVAL

- | | | |
|----|---|-----------|
| 8. | 1100 EAST BOULEVARD
CASE No. HDC 2018-230
DILWORTH
TRISH HOBSON, APPLICANT | CONTINUED |
|----|---|-----------|

REVISION

- | | | |
|----|--|-----------|
| 9. | 517 E. TREMONT AVENUE
CASE No. HDC 2017-578
DILWORTH
JESSICA HINDMAN, APPLICANT | CONTINUED |
|----|--|-----------|

DEMOLITION

- | | | |
|-----|--|--------------|
| 10. | 601 BERKELEY AVENUE
CASE No. HDC 2018-216
DILWORTH
JOHN PHARES, APPLICANT | 365 DAY STAY |
|-----|--|--------------|

Charlotte Regional Transportation Planning Organization

Meeting Agenda Packet

Wednesday May 16, 2018

6:00 pm

Charlotte-Mecklenburg
Government Center
Room 267 (Second Floor)
600 East Fourth Street
Charlotte, NC 28202

CRTPO Staff Contact:
Robert W. Cook, AICP
Secretary
(704) 336-2205
rwcook@charlottenc.gov

May 16, 2018 Agenda Items

- ❖ CMAQ Performance Measures Target Setting
- ❖ 2020-2029 TIP Development
- ❖ FY19 Unified Planning Work Program Amendments
- ❖ CRAFT Memorandum of Agreement
- ❖ 2018-2027 TIP Amendment
- ❖ NW Huntersville Transportation Study Phase II

CRTPO BOARD MEMBERS

Michael Johnson, Chair
Council Member, City of Statesville

Paul Bailey, Vice-Chair
Mayor, Town of Matthews

City of Charlotte
Town of Cornelius
Town of Davidson
Town of Fairview
Town of Huntersville
Town of Indian Trail
Iredell County
Town of Marshville
Town of Marvin

Town of Matthews
Mecklenburg County
Metropolitan Transit Commission
Town of Mineral Springs
Town of Mint Hill
City of Monroe
Town of Mooresville
NCDOT
Town of Pineville

Town of Stallings
City of Statesville
Town of Troutman
Union County
Town of Waxhaw
Town of Weddington
Village of Wesley Chapel
Town of Wingate

Title VI Policy

It is the policy of the Charlotte Regional Transportation Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.



600 East Fourth Street
Charlotte, NC 28202
704-336-2205
www.crtpo.org

TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: May 10, 2018

**SUBJECT: May 2018 Meeting
Charlotte Regional Transportation Planning
Organization Wednesday, April 1821, 2018, 6:00 PM**

The May 2018 meeting of the Charlotte Regional Transportation Planning Organization (CRTPO) is scheduled for Wednesday, May 16, 2018.

The meeting will begin at 6:00 PM and will be held in Room 267 of the Charlotte-Mecklenburg Government Center, 600 E. Fourth St., Charlotte.

Accessing the Charlotte-Mecklenburg Government Center

The Charlotte-Mecklenburg Government Center is located at 600 E. Fourth St. (corner of Fourth and Davidson streets) in uptown Charlotte. Parking is available in the Government Center parking deck located on Davidson St. between Third and Fourth streets; on-street parking is also available.

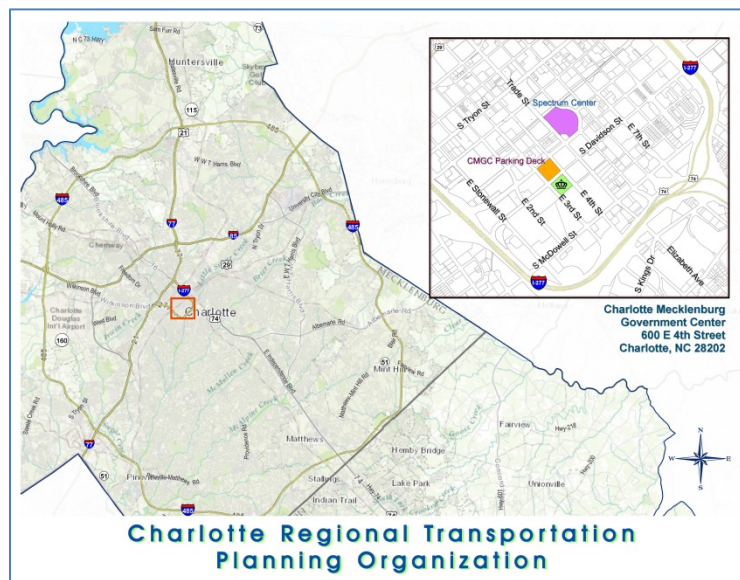
There are two ways to enter the Government Center. Enter via the large staircase on the Davidson St. side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267.

Non-Discrimination Policy

It is the policy of the Charlotte Regional Transportation Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

The Charlotte Regional Transportation Planning Organization coordinates transportation planning initiatives in Iredell and Mecklenburg Counties and the urbanized portion of Union County. The Metropolitan Planning Organization (MPO) board of the CRTPO reviews and votes on consensus-based technical recommendations provided by the Technical Coordinating Committee (TCC).

Unless otherwise noted, CRTPO TCC and MPO meetings are held in Room 267 (second floor) of the Charlotte-Mecklenburg Government Center (CMGC), located at 600 East Fourth Street in Uptown Charlotte.



Parking is available in the CMGC parking deck on Davidson Street between Third and Fourth Streets. Parking tickets from the CMGC Deck can be validated by CRTPO staff if they are brought to the meeting.

There are two ways to enter the CMGC. Enter via the large staircase on the Davidson Street side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267. Security measures have been improved recently, so please allow more time for entering the building.

In compliance with the Americans with Disabilities Act (ADA), accommodations will be provided for persons who require assistance in order to participate in Charlotte Regional Transportation Planning Organization meetings. If assistance is needed or to request this document in an alternative format, please contact CRTPO at (704) 336-2205 or (704) 336-5123 (fax).

Commonly Used Acronyms

BOT	Board of Transportation
CATS	Charlotte Area Transit System
CDOT	Charlotte Department of Transportation
CMAQ	Congestion Mitigation & Air Quality
CMGC	Charlotte-Mecklenburg Government Center
CMP	Congestion Management Process
CRAFT	Charlotte Regional Alliance for Transportation
CRTPO	Charlotte Regional Transportation Planning Organization
CTP	Comprehensive Transportation Plan
DAQ	Division of Air Quality
EJ	Environmental justice
EPA	Environmental Protection Agency
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration Gaston, Cleveland, Lincoln
GCLMPO	Metropolitan Planning Organization Geographic information
GIS	system
ICATS	Iredell County Area Transportation System
INFRA	Infrastructure for Rebuilding America (federal grant program)
ITS	Intelligent transportation systems
LAP	Locally administered projects
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NAAQS	National Ambient Air Quality Standards
NCAMPO	North Carolina Association of Metropolitan Planning Organizations
NCDOT	North Carolina Department of Transportation
NCDOT-PTD	North Carolina Department of Transportation – Public Transportation Division
NCDOT-TPB	North Carolina Department of Transportation – Transportation Planning Branch
NCTA	North Carolina Turnpike Authority
P5.0	Prioritization 5.0
PIP	Public Involvement Plan
PL	Planning funds
POC	Project Oversight Committee
SIP	State Implementation Plan (for air quality)
SPOT	Strategic Planning Office of Transportation
STBG-DA	Surface Transportation Block Grant Program-Direct Attributable
STIP	North Carolina State Transportation Improvement Program
TAP	Transportation Alternatives Program
TCC	Technical Coordinating Committee
TDM	Transportation Demand Management
TIP	Transportation Improvement Program
TMA	Transportation Management Area
UPWP	Unified Planning Work Program
UZA	Urbanized area

[Click here](#) to view the 2018 Delegates Handbook to view the Glossary of Terms & Acronyms.

**Charlotte Regional
Transportation Planning Organization**
May 16, 2018
Charlotte-Mecklenburg Government Center

6:00 PM Meeting Agenda
Room 267

1. **Call to Order** Michael Johnson
2. **Adoption of the Agenda** Michael Johnson
3. **Public Comment Period** Michael Johnson
CRTPO bylaws limit speakers to three minutes each and the comment period to 20 minutes.
4. **Ethics Awareness & Conflict of Interest Reminder** Michael Johnson
5. **Approval of Minutes** Michael Johnson
ACTION REQUESTED: Approve the April 2018 meeting minutes as presented.

ATTACHMENT: Draft April 2018 minutes
6. **CMAQ Performance Measures Target Setting** Robert Cook
ACTION REQUESTED: Endorse Congestion Mitigation & Air Quality (CMAQ) targets for two performance measures:
 1. Annual hours of peak-hour excessive delay per capita (2022)
 2. Percent of non-single occupant vehicle (SOV) travel (2020 & 2022)
BACKGROUND: See the attached memorandum for additional information.

ATTACHMENT: Memorandum
7. **2020-2029 Transportation Improvement Program Development** Neil Burke
ACTION REQUESTED: Approve the opening of a public comment period on the draft list of Regional Impact projects proposed for local input points assignment under NCDOT Prioritization 5.0

BACKGROUND: See the attached memorandum and spreadsheets for additional information.
ATTACHMENTS: Memorandum; Draft Regional Impact local input points spreadsheets
8. **FY 2019 Unified Planning Work Program Amendments**
 - a. **Additional STBG-DA Planning Funds** Robert Cook
ACTION REQUESTED: Amend the FY 2019 Unified Planning Work Program to program \$653,371 in previously unobligated STBG-DA planning funds.

BACKGROUND: See the attached memorandum for additional information.

ATTACHMENT: Memorandum

b. Section 5307 Federal Transit Funds

David McDonald

ACTION REQUESTED: Amend the FY 2019 UPWP to program Section 5307 funds allocated to the Charlotte Area Transit System (CATS).

BACKGROUND: See the attached memorandum for additional information.

ATTACHMENT: Memorandum

9. CRAFT Memorandum of Agreement

Robert Cook

ACTION REQUESTED: Approve modifications to the Charlotte Regional Alliance for Transportation (CRAFT) Memorandum of Agreement (MOA).

BACKGROUND: See the attached memorandum for additional information.

ATTACHMENTS: Memorandum and MOA

10. 2018-2027 TIP Amendment: Hornets Nest Park CMAQ Project

Scott Correll

ACTION REQUESTED: FYI

BACKGROUND: See the attached memorandum for additional information.

ATTACHMENT: Memorandum

11. Northwest Huntersville Transportation Study-Phase II

Bill Coxe

ACTION REQUESTED: FYI

BACKGROUND:

- *In 2017, the Town of Huntersville retained a consultant team to analyze the impact of a series of Comprehensive Transportation Plan (CTP) amendments to enhance the roadway, bicycle, and pedestrian systems within this area.*
- *An important element of this project is public involvement. Two public workshops have been held, and were augmented by on-line engagement.*
- *Additional information on this project can be viewed on the project website by clicking [here](#).*
- *Action will be requested at the June 20 meeting to amend the CTP.*

12. Upcoming Agenda Items

Robert Cook

ACTION REQUESTED: FYI

BACKGROUND: Upcoming agenda items will be reviewed.

13. Adjourn

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
April 18, 2018 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Mark Gibbons (Huntersville), Jerry Morse (Indian Trail), James Mallory (Iredell County), Paul Bailey (Matthews), Frederick Becker (Mineral Springs), Lisa Qualls (Mooresville), Jack Edwards (Pineville), Lynda Paxton (Stallings), William Morgan (Statesville), Steve Maher (Waxhaw), Brad Horvath (Wesley Chapel), Tony Lathrop (NCBOT-Division 10)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Chuck Travis (NC Turnpike Authority)

1. Call to Order

Vice-Chairman Paul Bailey called the April 2018 CRTPO meeting to order at 6:02 PM.

2. Adoption of the AgendaSummary:

Vice-Chairman Bailey asked if any changes to the agenda were necessary. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented. Jane Campbell seconded the motion. Upon being put to a vote, the motion to adopt the agenda as presented was approved unanimously.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Approval of MinutesSummary:

Vice-Chairman Bailey requested action on the March 2018 meeting minutes. Dr. Miltich asked that the summary of agenda item 8 (2045 Metropolitan Transportation Plan) be amended to include a comment he made involving the MTP assuming the I-77 express lanes project will be completed in its current form, and the need for flexibility if it needs to be amended if the NCDOT contract with I-77 Mobility Partners is cancelled. Also, Jerry Morse asked that the attendance list be changed to reflect his attendance at the meeting, and not the Town's alternate.

Motion:

Dr. Miltich made a motion to approve the March 2018 meeting minutes with the modifications noted in the summary section above. Mark Gibbons seconded the motion. Upon being put to a vote, the March 2018 meeting minutes were unanimously approved.

6. STBG-DA Funding ReallocationPresenter:

Dennis Rorie, Project Oversight Committee Chairman

Summary:

Mr. Rorie stated that the action requested was to approve a reallocation of STBG-DA funds and approve the necessary TIP amendments to add funding to the S. Trade St./Four Mile Greenway Underpass project (TIP ID EB-5829) and fund a new project: NC 200/Parkwood School Road Roundabout. Board members were directed to

the memorandum in the agenda packet for the details. The chart below provides funding specifics on the two projects.

TIP ID	Project	Current STBG-DA Funding	Recommended Additional STBG-DA Funding 2/7/18	Total STBG-DA Funds After Amendment	STBG-DA Funding Type
EB-5829	S. Trade Street / Four Mile Greenway Underpass	\$1,114,000	\$330,473	\$1,444,473	Bicycle / Pedestrian
N/A	NC-200 / Parkwood School Road Project	\$0	\$629,886	\$629,886	Small Roadway

Motion:

Mayor Becker made a motion to approve the reallocation and associated TIP amendments as requested. Mayor Maher seconded the motion. Upon being put to a vote, the motion was unanimously approved.

7. CMAQ Performance Measures Target Setting

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information to the Board about the need to endorse targets for two CMAQ performance measures associated with the implementation of performance-based planning. The measures were:

- Annual hours of peak-hour excessive delay per capita (target must be set for 2022)
- Percent of non-single occupant vehicle (SOV) travel (two targets: 2020 and 2022)

The regions four MPOs and both state DOTs must set single, unified targets for both measures. The process by which the six entities worked together was described. All parties agreed to the following targets: 34 hours of peak hour excessive delay per capita for the year 2022, and 21% non-SOV travel for 2020 and 2022. The rationale for all three targets was provided. Mr. Cook concluded by stating that the Board will be asked to endorse the targets at the May meeting.

8. 2020-2029 Transportation Improvement Program Development

Presenter:

Neil Burke

Summary:

Mr. Burke provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to a.) Provide information to the Board about Statewide Mobility tier project scores and the draft list of projects, and b.) Discuss the draft list of Regional Impact tier projects proposed for local input points assignment. Mr. Burke reviewed the projects lists, followed by a review of the process to apply local points to the Regional Impact tier projects. The Board will be asked at the May meeting to approve the opening of a 30-day public comment period on the draft list of projects to receive local input points.

9. FY 2019 Unified Planning Work Program Amendment

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to discuss the availability of additional planning funds and to obtain Board feedback regarding programming those funds. It was explained that NCDOT staff had identified \$653,371 in previously unobligated STBG-DA funds designated for planning activities. The availability of these funds was not known when the FY 19 UPWP was adopted in March. Staff's recommendation was to program \$474,000 for local transportation planning projects identified by member jurisdictions at the start

of the UPWP development process, and to program the remaining \$179,371, but not to spend it unless a specific match source is identified. These funds can rollover into the next fiscal year. No concerns about programming the funds were identified by the Board.

10. I-485 & US 74 Express Lanes Project

Presenter:

Warren Cooksey, NC Turnpike Authority

Summary:

Mr. Cooksey provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the Board on the two projects. The NCTA's proposed approach was reviewed. The policy is focused on a ride-share program for vehicles with three or more passengers that will require users to register with the NCTA. The NCTA is committed to installing equipment and infrastructure that will support a shift to self-declared carpools in the future.

11. CRAFT Memorandum of Agreement

Presenter:

Robert Cook

Summary:

Mr. Cook explained that CRAFT is the Charlotte Regional Alliance for Transportation, and is an association of the region's four MPOs and two RPOs with purpose of facilitating regional transportation planning in the greater Charlotte area. A memorandum of agreement (MOA) was adopted when CRAFT was formed in 1999. CRAFT's Technical Committee reviewed the MOA and found a need to update it. Board action is necessary to do so. The recommended changes were as follows:

1. Add a list of goals to better define the organization's mission.
2. Clarify Technical Committee voting membership.
3. Incorporate text regarding Affiliate Members of the Technical Committee.
4. Remove references to the Executive Committee being required to meet once a year.

No concerns with the recommended changes were expressed by the Board.

The Board was also updated on the work of the Technical Committee. It has also been working to develop a three-year planning focus that will align the tasks within each MPOs UPWP with actionable CRAFT-level goals.

12. Joint Meeting with the Gaston-Cleveland-Lincoln MPO

Presenter:

Robert Cook

Summary:

A joint CRTPO/Gaston-Cleveland-Lincoln MPO meeting was held on April 4. Mr. Cook thanked all who were able to attend. He stated the event was well attended by representatives from both organizations. The general consensus was that such events should be held on a regular basis.

13. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the May agenda will include action items associated with the TIP development process (begin a 30-day comment period), CMAQ performance measures, the UPWP amendment and the CRAFT MOA.

14. Adjourn

The meeting adjourned at 7:10 PM.

Charlotte Regional Transportation Planning Organization

Action Item Summary

Agenda Item 6

Subject: CMAQ Performance Measures Target Setting

- **Purpose / Scope:** *Endorse Congestion Mitigation & Air Quality (CMAQ) targets for two performance measures:*
 - *Annual hours of peak-hour excessive delay per capita (2022)*
 - *Percent of non-single occupant vehicle (SOV) travel (2020 & 2022)*
- **TCC Review:** *The TCC was presented this item for action at its May 3, 2018 meeting and unanimously recommended that the CRTPO Board endorse the performance measures at its May 16 meeting. The CRTPO Board was presented this item for information at its April 18 meeting.*
- **Background:**
 - *States and MPOs must set a single, unified target for the following CMAQ congestion measures:*
 - *Annual hours of peak-hour excessive delay per capita (target must be set for 2022)*
 - *Percent of non-single occupant vehicle (SOV) travel (2 targets: 2020 & 2022)*
 - *The two measures apply at the urbanized area (UZA) level and to MPOs that meet the following criteria:*
 - *Within (in whole or part) a UZA with a population greater than 1 million*
 - *National Highway System (NHS) mileage in its boundary*
 - *Nonattainment/maintenance for ozone, CO, PM₁₀, or PM_{2.5}*
 - *The Charlotte urbanized area (UZA) meets all three standards, and because the Charlotte UZA encroaches upon the planning area of three neighboring MPOs (Cabarrus Rowan, Gaston-Cleveland-Lincoln and Rock Hill-Ft. Mill), those MPOs, along with both states, must set the same, unified target.*
 - *The NC and SC Departments of Transportation, the four MPOs and the FHWA met twice to develop targets. Those meetings resulted in the targets described below.*
- **Attachment:** Memorandum: CMAQ Performance Measures Target Setting

TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: May 10, 2018

SUBJECT: CMAQ Performance Measures Target Setting

ACTION REQUESTED

Endorse Congestion Mitigation & Air Quality targets for two performance measures:

- 1. Annual hours of peak-hour excessive delay per capita:**
Set 2022 target at 34 hours of peak-hour excessive delay per capita during the 3:00-7:00 PM peak.
- 2. Percent of non-single occupant vehicle (SOV) travel**
Set 2020 and 2022 targets at 21% non-SOV travel.

TCC RECOMMENDATION

The TCC unanimously recommended that the Board endorse the targets.

BACKGROUND

- States and MPOs must set a single, unified target for the following CMAQ congestion measures:
 - Annual hours of peak-hour excessive delay per capita (target must be set for 2022)
 - Percent of non-single occupant vehicle (SOV) travel (two targets: 2020 and 2022)
- The two measures apply at the urbanized area (UZA) level and to MPOs that meet the following criteria:
 - Within (in whole or in part) a UZA with a population greater than 1 million
 - National Highway System (NHS) mileage in its boundary
 - Nonattainment/maintenance for ozone, CO, PM₁₀, or PM_{2.5}
- The Charlotte urbanized area (UZA) meets all three standards, and because the Charlotte UZA encroaches upon the planning area of three neighboring MPOs (Cabarrus Rowan, Gaston-Cleveland-Lincoln and Rock Hill-Ft. Mill), those MPOs, along with both states, must set the same, unified target.
- The NC and SC Departments of Transportation, the four MPOs and the FHWA met twice to develop targets. Those meetings resulted in the targets described below.

Peak Hour Excessive Delay:

Recommendation: The state DOTs and MPOs agreed to recommend that the 2022 target be set at 34 hours of peak-hour excessive delay per capita during the 3:00-7:00 PM peak.

Basis for Recommendation:

- The linear trend line (based on 2014 through 2017 data) is 27 hours by 2022.
- However, the DOTs and MPOs believe 27 hours may not be realistic due to:
 - Projected rapid population increases.
 - VMT increases.
 - Lack of projects opening to traffic during the target period that will have a significant regional effect.

- The DOTs and MPOs further noted that the target can be adjusted in two years if the region believes doing so is necessary based on an additional two years of data.

Non-SOV Travel:

Recommendation: The state DOTs and MPOs agreed to recommend that the 2020 and 2022 targets be set at 21% non-SOV travel.

Basis for Recommendation:

- The data source (American Community Survey “Commuting to Work” 5-year estimate) indicates some fluctuation over the five year period.
 - 2012 21.8%
 - 2013 21.5%
 - 2015 21.6%
 - 2015 21.7%
 - 2016 21.5%

The range for 2020 and 2022 is 20.5-22.0%

- Based upon the range, the state DOTs and MPOs believe 21% of non-SOV travel is a reasonable target.
- The DOTs and MPOs further noted that the targets can be adjusted in two years if the region believes doing so is necessary based on additional data.

Charlotte Regional Transportation Planning Organization

Action Item Summary

Agenda Item 7

Subject: 2020-2029 Transportation Improvement Program (TIP) Development

- **Purpose / Scope:** *Approve the opening of a public comment period on the draft list of Regional Impact projects proposed for local input points assignment under NCDOT Prioritization 5.0*
- **TCC Review:** *The TCC was presented this item for action at its May 3, 2018 meeting and unanimously recommended that the CRTPO Board approve opening a public comment period, at its May 16 meeting. The CRTPO Board was presented this item for information at its April 18 meeting.*
- **Background:** *See the attached memorandum and spreadsheets for additional information.*
- **Attachments:**
 - Prioritization 5.0 Regional Impact Local Input Points Assignment memorandum
 - P5.0 project scores and Statewide Mobility project funding information can be viewed on CRTPO's Prioritization 5.0 webpage: <http://crtpo.org/plans-programs/ncdot-prioritization>.

TO: CRTPO Delegates and Alternates

FROM: Neil Burke, AICP, PTP
Planning Coordinator

DATE: May 10, 2018

**SUBJECT: Prioritization 5.0 Regional Impact Local Input Points Assignment
(2020-2029 TIP Development Process)**

REQUESTED ACTION

- Open a 30-day public comment period on a draft list of Regional Impact projects proposed to receive local input points.
 - This TCC unanimously made this recommendation during its May 3 meeting.

BACKGROUND

- NCDOT released the P5.0 quantitative scores and draft list of programmed Statewide Mobility projects on Tuesday, April 3.
- NCDOT adjusted the Regional Impact point allocation window to begin on April 3 and end on July 27.
- The P5.0 Subcommittee met on April 10 to develop the draft Regional Impact local input point assignments for highway, rail, transit, and aviation projects based upon CRTPO's adopted local input point methodology.

P5.0 SUBCOMMITTEE RECOMMENDATION – REGIONAL IMPACT HIGHWAY PROJECTS

- The subcommittee has recommended the assignment of Regional Impact local input point to nineteen projects within Region E (Mecklenburg and Union Counties) and two projects within Region F (Iredell County).
- Ten Statewide Mobility projects were not fully funded in P5.0, and thus are eligible for consideration of Regional Impact local input points.
 - Three unfunded Statewide Mobility projects were recommended for Regional Impact local input points assignment by the subcommittee.
 - The subcommittee recommended that local input points should not be applied to the seven Statewide Mobility projects because the assignment of local input points to these projects would encourage the use of a substantial portion of Regional Impact funds to be spent on Statewide Mobility projects if they were funded in the TIP.

P5.0 SUBCOMMITTEE RECOMMENDATION – REGIONAL IMPACT NON-HIGHWAY PROJECTS

- The subcommittee has recommended the assignment of Regional Impact local input points to a transit project, two unfunded Statewide Mobility rail projects, and an unfunded Statewide Mobility aviation project.
 - The unfunded Statewide Mobility projects were determined by the subcommittee to have a reasonable chance to be funded.

VARIATION FROM CRTPO LOCAL INPUT POINT METHODOLOGY

- The subcommittee did not recommend Regional Impact point assignment for the following projects because of a low P5.0 quantitative score and Division 10 would be unlikely to assign its points to the project:
 - Harris Blvd (Research Dr – Sugar Creek Rd)
 - NC 115 (Hambright Rd – Mt. Holly-Huntersville Rd)
- The subcommittee did not recommend Regional Impact point assignment to the Brookshire Blvd (Bellhaven Blvd-Rozzelles Ferry Rd) project since NCDOT will conduct a feasibility study that may refine the project scope.
- The subcommittee did not recommend Regional Impact point assignment to the NC 200 and Parkwood School Road Roundabout project in Union County because it is fully funded with other sources.
- The subcommittee recommended the transfer of the remaining 25 points from the highway to the non-highway modes to allow for 100 points to be allocated to the Clanton Road Extension/NS Line Grade Separation project (P-5730). This project is currently in the developmental program of the 2018-2027 TIP.
- The subcommittee recommended that staff contact the Charlotte-Douglas Airport staff to determine their preference for a project to assign Regional Impact points because several projects had similar P5.0 scores that had less than a one point variance.
 - Airport staff has recommended the assignment of local input points to the Concourse Expansion project (A171052) because the Terminal Gates projects are part of an ongoing Environmental Impact Statement.

COORDINATION WITH NCDOT-DIVISIONS 10 and 12

- Staff from NCDOT Divisions 10 and 12 are members of the subcommittee and provided valuable input during the April 10 meeting.
- Staff will meet with NCDOT Divisions 10 and 12 on May 14 to coordinate local input point assignments and achieve consensus whenever possible.
 - Modifications to the recommended Regional Impact local input point assignment list may be necessary following the outcome of this meeting, and will be rolled into the final recommendations that will be presented to the CRTPO Board in July.

PUBLIC INVOLVEMENT PROCESS

- A public involvement period on the Regional Impact projects proposed for local input point assignment is scheduled to begin on Monday, May 21 and conclude on Wednesday, June 20.
- A media release will be issued on Monday, May 21 announcing the beginning of the public involvement period for CRTPO's draft Regional Impact project list proposed for local input point assignment.
- Project lists, maps and other information are available on the CRTPO P5.0 webpage or by clicking [here](#).
- Comments can be made via e-mail or regular mail.
- Public comments will be presented to the TCC and CRTPO Board during the July meetings in consideration of endorsing the final Regional Impact local input point assignment
- The June 20 CRTPO Board meeting will serve as an opportunity for public comment.

2,125 Local Input Points Recommended for Regional Impact Highway Assignment per CRTPO Methodology
25 Unallocated Regional Impact Highway Local Input Points - Recommended reallocation to the Non-Highway Modes.
1,900 Local Input Points Recommended for Assignment to 19 Region E (Meck, Union) Highway Projects
200 Local Input Points Recommended for Assignment to 2 Region F (Iredell) Highway Projects

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Sorted Score Order	CRTPO P5.0 Highway Project	Description	STI Category	NCDOT Division	Location	SPOT ID	2045 MTP Score	2045 MTP Horizon Year	NCDOT Regional Impact P5.0 Score (70)	Cost to NCDOT (P5.0)	DRAFT CRTPO Local Input Points Assignment	DRAFT NCDOT Division Local Input Points Assignment	Justification/Explanation
1	I-85 & Sugar Creek Road	Conversion of existing interchange to diverging diamond interchange	Statewide Mobility	10	Charlotte	H171366	227	2035	49.27	\$20,500,000	100		
2	I-77	Widen existing freeway by constructing four managed lanes (two in each direction) between the Belk and the Brookshire Freeways (I-277).	Statewide Mobility	10	Charlotte	H140359-B	186	2035	43.95	\$222,010,000			
3	US 521 (Lancaster Highway / Johnston Road)	Widen roadway to multi-lanes. South Carolina State Line to Ballantyne Commons Parkway.	Regional Impact	10	Charlotte	H171312	173	2035	46.49	\$43,500,000	100		
4	NC 24 (W.T. Harris Boulevard)	Widen from 4 lanes to 6 lanes, with median and multi-use path. Research Drive to Sugar Creek Road.	Regional Impact	10	Charlotte	H171370	163	2035	28.23	\$21,000,000			Unlikely to receive funding due to its P5.0 score. City of Charlotte does not support assigning points to this project. Division 10 unlikely to allocate points to the project.
5	NC 24 (W.T. Harris Boulevard)	Widen from 5 lanes to 6 lanes, with median and multi-use path. Currently the third eastbound lane ends at Shopping Center Drive and resumes at the interchange with NC 49. N. Tryon Street to University City Boulevard.	Regional Impact	10	Charlotte	H171379	160	2035	31.75	\$7,300,000	100		
6	NC 16 (Brookshire Boulevard)	Widen from 4 lanes to 6 lanes, with median and multi-use path. I-85 to Bellhaven Boulevard.	Regional Impact	10	Charlotte	H171395	159	2035	42.19	\$28,620,000	100		
7	NC 49 (South Tryon Street)	Widen from 4 lanes to 6 lanes, with median and multi-use path. I-485 to NC 160.	Regional Impact	10	Charlotte	H171396	157	2035	39.30	\$60,000,000	100		
8	NC 24 (W.T. Harris Boulevard)	Widen from 4 lanes to 6 lanes, with median and multi-use path. I-77 to Sugar Creek Road.	Regional Impact	10	Charlotte	H171398	148	2035	41.51	\$23,700,000	100		
9	NC 24 (W.T. Harris Boulevard)	Widen from 4 lanes to 6 lanes, with median and multi-use path. University City Boulevard to The Plaza.	Regional Impact	10	Charlotte	H171415	143	2035	28.65	\$29,100,000	100		
10	NC 27 (Mt. Holly Road)	Widen roadway from 2 lanes to 4 lanes, with median, bicycle lanes and sidewalks. Rhyne Road to Belemeade Drive.	Regional Impact	10	Charlotte	H171418	134	2035	36.78	\$23,700,000	100		
11	NC 150 (Oak Ridge Farm Highway)	Widen to Four Lane Divided Facility. NC 115 to NC 801.	Regional Impact	12	Mooresville	H090503	114	2035	40.71	\$28,300,000	100		
12	US 601	Widen to Multi-Lanes. US 74 to Monroe Expressway.	Regional Impact	10	Monroe	H090455-A	106	2035	31.96	\$28,400,000	100		
13	US 21 (Statesville Road)	Widen to Multi-Lanes, Median, Wide Outside Lanes. Harris Boulevard to Gilead Road.	Regional Impact	10	Huntersville Charlotte	H111177	106	2035	28.30	\$61,200,000	100		
14	I-485	Construct one Express Lane in each direction (in the median) on I-485 between I-77 and I-85 in southwest Charlotte.	Statewide Mobility	10	Charlotte	H171622	178	2045	44.43	\$137,000,000			
15	I-77 & Sunset Road (US 21)	Convert existing diamond interchange with two loops to a diverging diamond.	Statewide Mobility	10	Charlotte	H150591	162	2045	43.00	\$41,400,000	100		
16	NC 16 (Brookshire Boulevard)	Widen from 4 lanes to 6 lanes, with median and multi-use path. Bellhaven Boulevard to Rozzelles Ferry Road.	Regional Impact	10	Charlotte	H171455	130	2045	33.36	\$64,600,000			State to conduct a feasibility study along the corridor to refine the scope.
17	NC 49 (S. Tryon Street)	Widen from 4 lanes to 6 lanes, with median and multi-use path. I-485 to Arrowood Road.	Regional Impact	10	Charlotte	H171457	118	2045	42.64	\$9,100,000	100		

Sorted Score Order	CRTPO P5.0 Highway Project	Description	STI Category	NCDOT Division	Location	SPOT ID	2045 MTP Score	2045 MTP Horizon Year	NCDOT Regional Impact P5.0 Score (70)	Cost to NCDOT (P5.0)	DRAFT CRTPO Local Input Points Assignment	DRAFT NCDOT Division Local Input Points Assignment	Justification/Explanation
18	NC 160 Relocation (Western Parkway)	This project will relocate NC 160 to the south on new location to provide additional space for the future expansion of the Charlotte-Douglas International Airport. I-485 to Billy Graham Parkway.	Regional Impact	10	Charlotte	H171683	108	2045	39.22	\$55,700,000	100		
19	NC 115 (Old Statesville Road)	Widen from 2 lanes to 4 lanes, with median, bike lanes and sidewalks. Hambright Road to Mt. Holly-Huntersville Road.	Regional Impact	10	Huntersville	H171459	108	2045	26.92	\$30,600,000			Points were moved to the non-highway mode because the project had a low P5.0 score. Division 10 is unlikely to allocate points to the project.
20	NC 3 (Coddle Creek Highway)	Widen from 2 lanes to 4 lanes, with median, bike lanes and sidewalks. Cabarrus County Line to Rocky River Road.	Regional Impact	12	Mooresville	H171461	107	2045	39.58	\$31,800,000	100		
21	NC 200 (Morgan Mill Road)	Widen from 2 lanes to 4 lanes, with median, bike lanes and sidewalks. US 74 to Monroe Expressway.	Regional Impact	10	Monroe	H171463	103	2045	40.43	\$21,300,000	100		
22	NC 115 (Main Street)	Widen Roadway to a three lane cross-section with Curb and Gutter, Bikes Lanes, and a multi-use path along the west side of the road. Washam Potts Road to Potts Street.	Regional Impact	10	Cornelius Huntersville	H111169	90	2045	33.20	\$20,500,000	100		
23	NC 51 (Matthews Township Parkway) & Trade Street/Sam Newell Road	Dual Left Turn Lanes from NC 51 to Sam Newell and Trade Street. This is an existing CMAQ project (C-5613D)that is being evaluated in P5.0 to obtain state matching funds.	Regional Impact	10	Matthews	H172351	N/A	N/A	51.21	\$640,000	100		
32	I-77	Widen from NC 150 in Mooresville to I-40 in Statesville. Unfunded Statewide Mobility project.	Statewide Mobility	12	Mooresville Troutman Statesville	H150563			48.92	\$354,800,000			
24	I-277	Upgrade substandard interchanges and ramps between North Davidson Street and Graham Street along the I-277 loop in Uptown Charlotte Improvements shall also be consistent with those specified in NCDOT Feasibility Study FS-1610A.	Statewide Mobility	10	Charlotte	H171805	N/A	N/A	42.03	\$122,300,000			
25	I-485 & Rocky River Road	Conversion of existing interchange to diverging diamond interchange	Statewide Mobility	10	Charlotte	H171661	N/A	N/A	39.77	\$9,600,000	100		
26	NC 200 (Lancaster Highway) & Parkwood School Road	Construct 5 leg round about (half of intersection is within Rocky River RPO)	Regional Impact	10	Union County	H140754	N/A	N/A	39.26	\$2,000,000			Not recommended for point assignment because project is fully funded with other sources.
33	I-40	Widen from four lanes to six lanes. Stamey Farm Road to Radio Road. Unfunded Statewide Mobility project.	Statewide Mobility	12	Statesville	H170669			38.44	\$114,000,000			
27	NC 115 (Old Statesville Road)	Widen existing two-lane undivided roadway to a four-lane median divided facility with a multi-use path on the west side of the roadway. NC 73 to Washam Potts Road.	Regional Impact	10	Cornelius	H140114	N/A	N/A	35.56	\$35,700,000	100		
28	I-485 & US 74	Construct Ramp Connectors between the future express lanes along US 74 and I-485.	Statewide Mobility	10	Matthews	H171639	N/A	N/A	35.43	\$102,500,000			
29	US 21 (Statesville Road)	Widen roadway from a two-lane undivided cross-section to a four-lane divided cross-section with median and multi-use path. Westmoreland Road to Catawba Avenue.	Regional Impact	10	Cornelius	H171336	N/A	N/A	35.17	\$16,400,000	100		
30	I-485	Construct one Express Lane in each direction within the median between the US 74 interchange (Exit 51) and the NC 24/27 interchange (Exit 41) at Albemarle Road	Statewide Mobility	10	Matthews Mint Hill	H171625	N/A	N/A	30.79	\$175,500,000			
31	NC 49 (University City Boulevard)	This project will widen NC 49 from four lanes to a six lane median divided typical section from US 29 (North Tryon Street) to John Kirk Drive.	Regional Impact	10	Charlotte	H171649	N/A	N/A	26.13	\$18,200,000			
34	US 21/NC 115	Widen to Multi-Lanes. North of Julian Place to Cedar Lane.	Regional Impact	12	Troutman	H090112-A	N/A	N/A	23.44	\$46,400,000			

- 375 Local Input Points Reserved for Regional Impact Non-Highway Assignment per CRTPO Methodology
- 25 Unallocated Regional Impact Highway Local Input Points - Recommended reallocation to the Non-Highway Modes.
- 200 Local Input Points Recommended for allocation to two Rail projects within Funding Region E (Mecklenburg, Union Counties)
- 100 Local Input Points Recommended for allocation to an aviation project within Funding Region E (Mecklenburg, Union Counties)
- 100 Local Input Points Recommended for assignment to a Transit project in both Funding Regions E (Mecklenburg) and F (Iredell) Counties

Sorted Score Order	CRTPO P5.0 Non-Highway Project	Description	STI Category	NCDOT Division	SPOT ID	Cost to NCDOT (P5.0)	NCDOT Regional Impact P5.0 Score (70)	DRAFT CRTPO Local Input Points Assignment	DRAFT NCDOT Division Points Assignment	Notes
1	CSX SG Line Rail Siding, Grade Separation of Collins Road, and crossing closure near Waxhaw	Construction of a 14,000-foot (or longer) rail siding to alleviate block crossings in Waxhaw. The project includes a grade separation of SR 1326 (Collins Road) and closure of existing at-grade crossing (Crossing #638 879D) near Waxhaw.	Statewide Mobility	10	R171148	\$23,250,000	49.65	100		Rail project with highest P5.0 score.
2	Clanton Road Extension & NS Line Grade Separation (P-5730)	Construction of grade separation on Clanton Road extension to US 29&74 (Wilkinson Boulevard) and closure of existing at-grade crossing Donald Ross Road (Crossing # 716 178E).	Statewide Mobility	10	R150008	\$20,265,000	49.55	100		Next highest scoring non-highway project (per CRTPO Methodology)
3	Richardson Creek Rail Siding CSX SF Line in Monroe	Construction of Richardson Creek Siding extension to provide run around capability clear of the main track for access to Charlotte in Monroe. (Approximately MP SF 300.35 to MP SF 305.79)	Statewide Mobility	10	R171139	\$15,700,000	49.18			
4	New Terminal Gates at Charlotte-Douglas Airport	Construct an additional 10-12 gates needed to support the future aircraft gate requirements. This expansion would widen the concourse and expand to the east off of the south end of the concourse. This includes passenger boarding gates, hold rooms, public restrooms, circulation areas with moving sidewalks, concession areas, and other support areas.(3662)	Statewide Mobility	10	A171053	\$500,000	45.98			EIS for project underway, may impact project schedule. Recommend point allocation to another project at CLT
5	New Terminal Gates at Charlotte-Douglas Airport	Construct an additional 8-10 gates needed to support the future aircraft gate requirements. This expansion would widen the concourse and expand to the west off of the south end of the concourse. This includes passenger boarding gates, hold rooms, public restrooms, circulation areas with moving sidewalks, concession areas, and other support areas. (3663)	Statewide Mobility	10	A171054	\$500,000	45.98			EIS for project underway, may impact project schedule. Recommend point allocation to another project at CLT
6	Concourse Expansion at Charlotte-Douglas Airport	Extend the concourse north toward Old Dowd Road. This project will include a three level pier including 16 passenger boarding gates, hold rooms, public restrooms, and circulation areas with moving sidewalks, concession areas, a baggage conveyor system, and other support areas. (3661)	Statewide Mobility	10	A171052	\$500,000	45.67	100		Next highest scoring aviation project.
7	Terminal Lobby Expansion at Charlotte-Douglas Airport	Construct an expansion of the current terminal lobby including all four levels of the ticketing area for additional public circulation space, main lobby area, baggage claim lobby area, security check point areas and airline ticket counter queuing spaces, as well as associated mechanical and support areas. (3673)	Statewide Mobility	10	A171064	\$500,000	45.57			
8	CSX SF Line/CSX SG Line Rail Connector in Monroe	Proposed rail connector track between the CSX SG line (Monroe to Waxhaw) and CSX SF line (Monroe to Charlotte) on new alignment. (Approximately MP SG 306.09 to MP SG 311.32 and MP SF 306.10 to MP SF 310.45) This proposed track would be located on the west side of the City of Monroe in Union County, however the exact alignment has yet to be determined.	Statewide Mobility	10	R171137	\$26,800,000	44.11			
9	AC&W Railroad Relocation	Relocate AC&W Railroad on new alignment near Sugar Creek Rd. heading southwest to intersect the North Carolina Railroad near Craighead Rd. Construct new track in NCRR corridor to NS Freight Yard near current AmTrak station.	Statewide Mobility	10	R150009	\$18,600,000	41.88			
10	Old Dowd Road/NS Main Line Grade Separation	Construction of grade separation SR 1191 (Old Dowd Road) and closure of existing at-grade crossing (Crossing #716 184H) in Charlotte.	Statewide Mobility	10	R150006	\$20,940,000	39.79			
11	ICATS Intercounty Express Bus Connector Expansion	Expand the existing Intercounty Express Bus Service along a route that serves passengers in Statesville, Troutman, Mooresville and connects them to CATS routes that operate between Huntersville and Charlotte. The project request is for three over-the-road coaches (larger express buses, capable of long distance travel, high floor vehicle), five sets of bus stop shelters, benches, trash cans, and signage.	Regional Impact	10&12	T171770	\$1,000,000	39.07	100		Transit project with highest P5.0 score.
12	Hovis Road/CSX SF Line Grade Separation	Construction of grade separation of Hovis Road and closure of existing at-grade crossing (Crossing # 631 792N) in Charlotte.	Statewide Mobility	10	R171136	\$11,525,000	35.99			

Sorted Score Order	CRTPO P5.0 Non-Highway Project	Description	STI Category	NCDOT Division	SPOT ID	Cost to NCDOT (P5.0)	NCDOT Regional Impact P5.0 Score (70)	DRAFT CRTPO Local Input Points Assignment	DRAFT NCDOT Division Points Assignment	Notes
13	Hoskins Road/CSX SF Line Grade Separation	Construction of grade separation in the vicinity of Hoskins Road and closures of existing Hoskins Road at-grade crossing (Crossing # 631 426M) and Goff Street at-grade crossing (Crossing # 631 425F) in Charlotte.	Statewide Mobility	10	R171135	\$15,370,000	33.97			
14	Aircraft Rescue and Firefighting Station - Charlotte Douglas International Airport	Construct a third aircraft rescue and firefighting station as a requirement of the construction of a fourth parallel runway. (3671)	Statewide Mobility	10	A171065	\$500,000	30.75			
15	New Lavatory and Fueling Facilities at Charlotte-Douglas Airport	Design and construction of a new lavatory and fueling facilities on an expanded ramp area north of the future A Ramp. (3670)	Statewide Mobility	10	A171067	\$500,000	28.17			
16	Center Airfield Lighting Vault Relocation at Charlotte Douglas Airport	Relocation of the Center Airfield Lighting Vault to facilitate the construction of the South Ramp Expansion to accommodate the Concourse B and Concourse C Expansions.(3666)	Statewide Mobility	10	A171060	\$500,000	26.52			
17	Helms Road/CSX SG Line Grade Separation	Construct a grade separation in the vicinity of SR 1300 (Helms Road) and closure of existing at-grade crossing (Crossing #638 897B) near Waxhaw.	Statewide Mobility	10	R171150	\$19,210,000	22.37			
18	Jet Fuel Pumping and Filtering Stations - Design and Construction - Charlotte Douglas Airport	Design and construct two new jet fuel pumping and filtering stations. (3672)	Statewide Mobility	10	A171059	\$500,000	12.81			

Charlotte Regional Transportation Planning Organization

Action Item Summary

Agenda Item 8a

Subject: FY-2019 Unified Planning Work Program – STBG-DA Funds

- **Purpose / Scope:** *Amend the FY 2019 Unified Planning Work Program (UPWP) to program \$653,371 in previously unobligated STBG-DA planning funds.*
- **TCC Review:** *The TCC was presented this item for action at its May 3, 2018 meeting and unanimously recommended that the CRTPO Board approve amending the FY 2019 UPWP, at its May 16 meeting. The CRTPO Board was presented this item for information at its April 18 meeting.*
- **Background:**
 - *The NCDOT Transportation Planning Division (TPD) has notified CRTPO staff that previously unobligated STBG-DA planning funds have been identified and can be made available for programming.*
 - *Programming the funds will allow the proposed FY-2019 local transportation planning projects to proceed. Matthews, CATS, Troutman, and Stallings submitted project proposals.*
- **Attachments:** STBG-DA FY 2019 UPWP Amendment memo

TO: CRTPO Delegates & Alternates
FROM: Robert W. Cook, AICP
CRTPO Secretary
DATE: May 10, 2018

SUBJECT: FY 2019 UPWP Amendment: Additional STBG-DA Planning Funds

REQUESTED ACTIONS

Recommend to the CRTPO Board that it amend the FY 2019 Unified Planning Work Program to program previously unobligated STBG-DA planning funds.

TCC RECOMMENDATION

The TCC unanimously recommended that the Board amend the FY 19 UPWP to add \$653,371 in previously unobligated STBG-DA funds.

BACKGROUND

- NCDOT has informed CRTPO staff that \$653,371 in previously unobligated STBG-DA planning funds are available to be programmed.
- The funds' availability was discovered following the implementation of new funds administration procedures by NCDOT.
- These funds are allocated to the CRTPO on an annual basis (TIP # U-4950) to supplement the annual allocation of Planning (PL) funds.

PROGRAMMING RECOMMENDATION

Staff recommends that the funds be programmed as follows:

1. Program \$474,000 to the five local transportation planning projects (listed below) requested as part of the development of the FY 2019 UPWP.
2. Program the remaining \$179,371 for a future activity to be determined. The activity should be one with a specific match source.

FY 2019 Proposed Local Projects

Project	Sponsor	Funds Requested
Greenway Plan	Stallings	72,000
Southwest Bypass Alternative Study	Troutman	100,000
Sub-area Study of Access to Stevens Creek Nature Preserve	Matthews	64,000
Downtown Multimodal Infrastructure Study	Matthews	88,000
Matthews to Charlotte Rail Trail Study	CATS	150,000
	Total	474,000

Charlotte Regional Transportation Planning Organization

Action Item Summary

Agenda Item 8b

Subject: FY-2019 Unified Planning Work Program – Section 5307 Funds

- **Purpose / Scope:** *Amend the FY 2019 Unified Planning Work Program (UPWP) to program Section 5307 funds allocated to the Charlotte Area Transit System (CATS).*
- **TCC Review:** *The TCC was presented this item for action at its May 3, 2018 meeting and unanimously recommended that the CRTPO Board approve amending the FY 2019 UPWP, at its May 16 meeting.*
- **Background:** *See the attached memorandum for additional information.*
- **Attachments:** Section 5307 FY 2019 UPWP Amendment memo



To: CRTPO Delegates & Alternates
 From: E. David McDonald, II, PE
 Transit Planning Manager
 Date: May 7, 2018

Subject: FY 2019 UPWP Amendment: Section 5307 Federal Transit Funds

Requested Action

Amend the FY 2019 Unified Planning Work Program to program Section 5307 federal transit funds allocated to the Charlotte Area Transit System (CATS) to perform the transit planning tasks identified below.

TCC Recommendation

At its May 2 meeting, the TCC unanimously recommended that the Board take the requested action.

Background

- Federal formula funds (5307) are allocated to CATS based on a formula and are eligible for capital expenditures and planning.
- When utilized for planning, these funds and the work efforts that will be undertaken must be documented in the UPWP.

Amendment Recommendation

Staff recommends that the UPWP be amended to add the two planning projects that will be funded by a combination of CATS controlled 5307 funds (80%) and local CATS funds (20%). Both projects are expected to be multiyear projects; however, only the first year of funding is shown within the FY 2019 UPWP. The subsequent funding is included in CATS' adopted budgets and will come from anticipated future federal formula funds and local match at the same 80/20 match.

FY2019 CATS Proposed 5307 Funded UPWP Projects

Project	Description	Section 5307 Funding
ADA Study	CATS will partner with other City of Charlotte Departments over a 2-year period to perform an ADA accessibility assessment.	300,000
Regional Transit Study	CATS will participate with the COG and regional partners in the development of a regional transit plan. Activities will include community outreach, human transportation service planning, rapid transit corridor planning, bus route service planning, regional travel demand management strategies and regional pass/ticketing agreements/systems.	325,000
Total		\$625,000



Charlotte Regional Transportation Planning Organization

Action Item Summary

Agenda Item 9

Subject: CRAFT Memorandum of Agreement

- **Purpose / Scope:** *Approve modifications to the Charlotte Regional Alliance for Transportation (CRAFT) Memorandum of Agreement (MOA).*
- **TCC Review:** *The TCC was presented this item for action at its May 3, 2018 meeting and unanimously recommended that the CRTPO Board approve the modifications to the CRAFT MOA, at its May 16 meeting. The CRTPO Board was presented this item for information at its April 18 meeting.*
- **Background:**
 - *CRAFT is the Charlotte Regional Alliance for Transportation, and is an association of the region's four MPOs and two RPOs and its purpose is to facilitate regional transportation planning in the greater Charlotte area.*
 - *A memorandum of agreement (MOA) was adopted when CRAFT was formed in 1999 and has been updated several times since then.*
 - *CRAFT's Technical Committee conducted a review of the MOA and found a need to make revisions. CRTPO Board action is necessary to formally revise the MOA. This topic is being presented for information only at this time; a request for action will be made at the May meeting.*
 - *The Technical Committee has also been working to develop a three-year planning focus that will align the tasks within each MPOs UPWP with actionable goals of CRAFT.*
- **Attachments:** CRAFT MOA memorandum and CRAFT Revised MOA

TO: CRTPO Delegates & Alternates
 FROM: Robert W. Cook, AICP
 CRTPO Secretary
 DATE: May 10, 2018

SUBJECT: CRAFT Memorandum of Agreement Modifications

REQUESTED ACTION

Approve modifications to the Charlotte Regional Alliance for Transportation (CRAFT) Memorandum of Agreement (MOA).

TCC RECOMMENDATION

The TCC unanimously recommended that the Board approve the modifications.

BACKGROUND

- CRAFT is made up of the four MPOs and two RPOs in the Charlotte region, and was created in 1999 to facilitate regional transportation planning in the greater Charlotte area.
- CRAFT's role is to enhance communication among jurisdictions, promote awareness of regional concerns, and to provide an educational forum in the Charlotte region that addresses significant common issues.

MOA MODIFICATIONS (The MOA is included in the agenda packet.)

Page	Section	Proposed Modification
1	Introduction	Add seven goals
2	1	Clarify Technical Committee voting membership to be the senior staff member of the MPO/RPO
2	1	Incorporate text regarding Affiliate Members as being those federal and state agencies that support the region's MPOs and RPOs.
3	3	Remove reference to the Executive Committee being required to meet at least once a year. Replace that text with "The Executive Committee will meet as warranted by the Technical Committee."

MEMORANDUM OF AGREEMENT

Between

***Cabarrus-Rowan Metropolitan Planning Organization (CRMPO),
Catawba Regional Council of Governments (CRCOG)*, Charlotte
Regional Transportation Planning Organization (CRTPO), Gaston-
Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO),
Rock Hill-Fort Mill Area Transportation Study (RFATS), and Rocky
River Rural Planning Organization (RRRPO)***

It is hereby agreed that CRMPO, CRCOG, CRTPO, GCLMPO, RFATS and RRRPO participate in a continuing, cooperative and comprehensive (3-C) transportation planning process in an entity known as the Charlotte Regional Alliance for Transportation (CRAFT). As stated in 23 U.S.C. 134, metropolitan planning organizations shall engage in a 3-C planning process to “provide for the development of transportation facilities...which will function as an intermodal transportation system for the States, the metropolitan areas, and the Nation.” The parties to this agreement shall ensure that regional transportation planning in the Charlotte metropolitan bi-state region is conducted in such a manner that is beneficial to the public good. To accomplish this mission, CRAFT establishes the following goals:

- Increase the region’s voice and visibility within North Carolina and South Carolina and the nation on transportation related issues.
- Integrate the 3-C concept into the transportation planning process for projects and programs of regional significance. Regionally significant projects could include, but are not limited to, travel demand model development (subject to any limitations contained in the regional model agreement), socio-economic data collection, regional greenway plans, Congestion Management Processes (CMPs), public engagement, Intelligent Transportation Systems (ITS), Transportation Performance Management, transit partnerships, Title VI outreach efforts, and projects that cross MPO/RPO boundaries or the state line.
- Advocate for the region regarding major transportation issues to capitalize on federal and state funding opportunities.
- Coordinate on the development of plans and programs including, but not limited to, the Comprehensive Transportation Plan, Metropolitan Transportation Plan, Unified Planning Work Program and Transportation Improvement Program
- Coordinate and collaborate on transportation projects of regional significance at the MPO, RPO, COG and State levels.
- Coordinate and collaborate on land use issues at the MPO, RPO, COG and State levels and promote the integration of transportation and land use decision-making.

* CRCOG serves as planning agency for rural transportation planning coordination

- Coordinate and collaborate on corridor management, freight planning and congestion management issues at the MPO, RPO, COG and State levels.

Participation of a metropolitan planning organization, rural planning organization or council of governments shall commence upon the signature of this document by its designated representative.

Section 1 Technical Committee

There shall be established a Technical Committee. The responsibility of the Technical Committee shall be to provide general review, guidance, coordination and collaboration regarding the transportation planning process in the bi-state Charlotte region, and to make recommendations to the Executive Committee.

The Technical Committee shall be comprised of the senior staff member of the local metropolitan or rural planning organization. These members or their designee(s) shall constitute the voting membership of the Technical Committee:

- CRTPO Secretary
- CRMPO Director
- GCLMPO Administrator
- RFATS Administrator
- RRRPO Director
- CRCOG Senior Planner

Affiliate Members are key partners in the 3-C transportation planning process and are non-voting members of the Technical Committee. The Affiliate Members reflect the federal and state agencies that oversee and support the designated metropolitan and rural planning organizations within the CRAFT region. The Affiliate Members shall consist of the following personnel, or their designees:

- SCDOT Planning Manager(s)
- NCDOT local area coordinators
- FHWA Division Office representatives (North Carolina and South Carolina)
- FTA Division Office representative (FTA Region IV)

The Technical Committee shall meet no less than four times per year. The meetings shall be scheduled at least three weeks prior to meetings of the Executive Committee so that adequate preparation can occur. Meeting locations shall rotate among the six member agencies.

Section 2 Executive Committee

The primary governing board of CRAFT shall consist of the following members or their designees:

- a. The chair of the CRMPO Board.
- b. The chair of the CRCOG Board.
- c. The chair of the CRTPO Board.
- d. The chair of the GCLMPO Board.
- e. The chair of the RFATS Policy Committee.
- f. The chair of the RRRPO Transportation Advisory Committee.

This governing board shall be known as the Executive Committee. The presiding officer shall be the host site's Executive Committee member. The presence of three chairs, or their designees, shall constitute a quorum of the Executive Committee. The designee of the chair shall be an elected official serving on the policy committee of individual MPO, RPO, or COG policy boards. The Executive Committee shall meet as warranted by the Technical Committee.

Section 3 Executive Committee Responsibilities

Prior to action by the Executive Committee, members of the Executive Committee shall place all matters requiring action on the agendas of their respective policy boards. On matters that require a vote of the Executive Committee, the chairs shall consult with the policy board in which they represent. In the event an individual chair has not had a reasonable opportunity to consult with their respective policy board, that chair shall be permitted to exercise judgment on the matter at hand.

All meetings of the Executive Committee shall be open to all members of the individual MPO, RPO, and COG policy boards, as listed in Section 2, items a through f. These members shall have an opportunity to address the Executive Committee, at the discretion of the presiding officer. Also, members of the Technical Committee (addressed in Section 1 of this document) and staff shall be permitted to attend meetings of the Executive Committee. Meeting locations shall rotate among the six member agencies. The CRAFT Technical Committee will set the times, dates, and locations for the Executive Committee meetings.

Section 4 General Meetings

A general meeting of the six policy boards may be called at the discretion of the Executive Committee. The purpose of these general meetings shall be to provide a forum for the discussion of transportation and related issues that affect the region. As no official business will be conducted, a specific quorum requirement is not necessary.

Ryan Dayvault, Chair

Cabarrus-Rowan

Metropolitan Planning Organization

Scott Neisler, Chair

Gaston-Cleveland-Lincoln

Metropolitan Planning Organization

Michael Johnson, Chair

Charlotte Regional

Transportation Planning Organization

Brian Carnes, Chair

Rock Hill-Fort Mill Area

Transportation Study

James Neal , Chair

Catawba Regional

Council of Governments

Richard Allen, Chair

Rocky River

Rural Planning Organization

Charlotte Regional Transportation Planning Organization

Information Item Summary

Agenda Item 10

Subject: 2018-2027 TIP Amendment: Hornets Nest Park CMAQ Project

- **Purpose / Scope:** *Information*
- **Background:**
 - *See the attached memorandum for additional information.*
 - *The Board will be asked to approve the requested TIP amendment at the June 2018 meeting.*
- **Attachment:** Hornets Nest Park CMAQ Project TIP Amendment memorandum

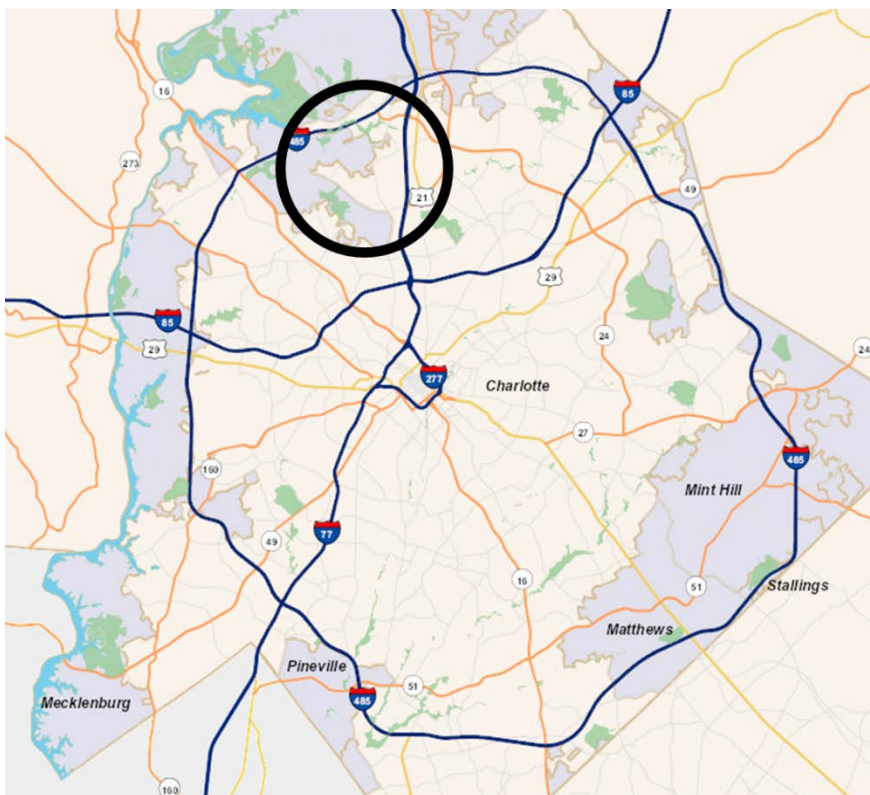
TO: CRTPO Delegates & Alternates
FROM: Curtis Bridges, AICP
Principal Planner
DATE: May 10, 2018

SUBJECT: TIP Amendment: Hornets Nest Park CMAQ Project

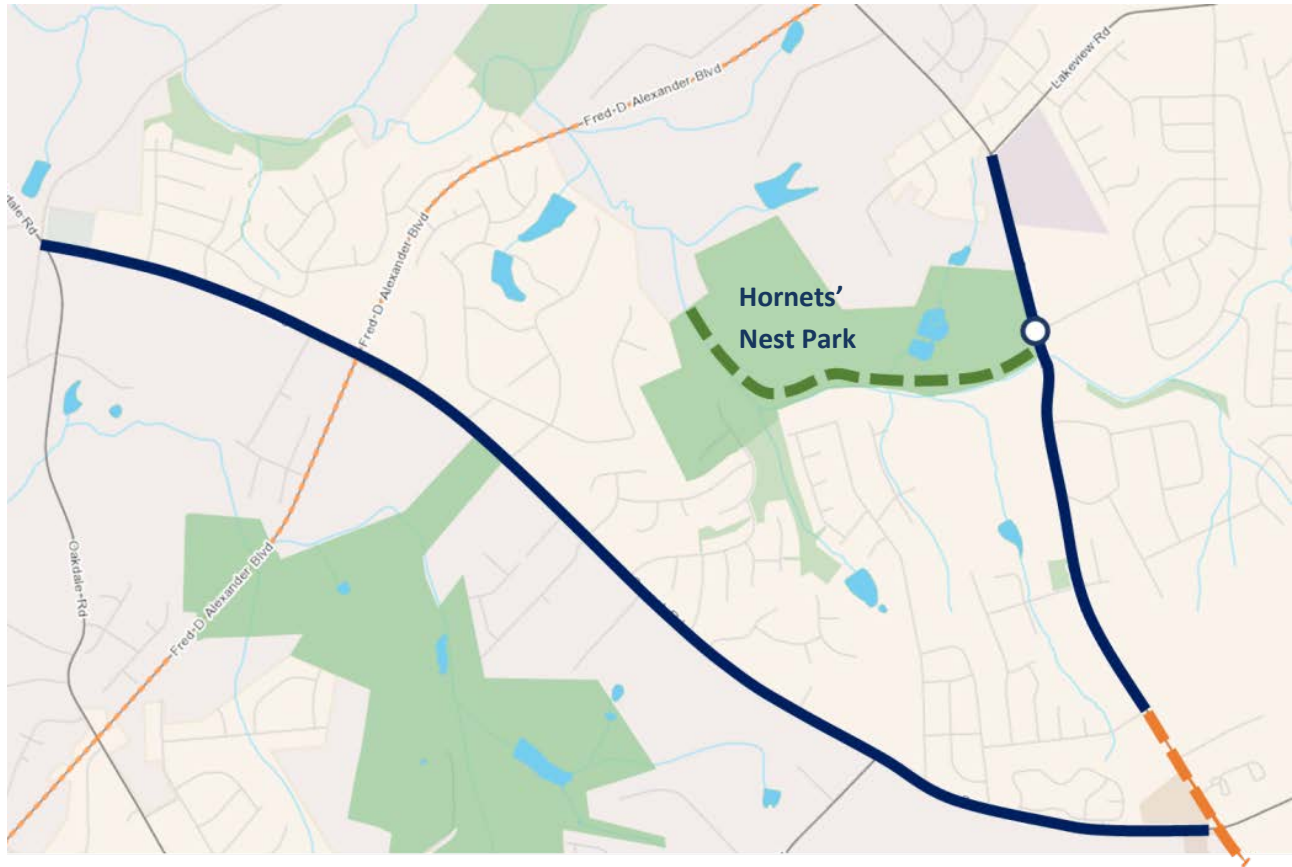
ACTION REQUESTED: No action is requested at this time; however, the Board will be asked to approve the requested TIP amendment at the June 2018 meeting for Hornets Nest Park Access Improvements CMAQ Project

BACKGROUND:

- In March of 2017, the CRTPO Board approved \$1,500,000 in Congestion Mitigation & Air Quality (CMAQ) program funding, with a \$5,310,000 local match, for the Hornets Nest Park Access Project. The original project consisted of intersection improvements at the park's entrance at Beatties Ford Road and Trinity Road, as well as sidewalk construction on Beatties Ford Road and Sunset Road.
- Due to a federal regulatory issue, the City of Charlotte has requested to designate the awarded CMAQ funding for the sidewalk component, and fully fund the intersection component of the project with the City's local match contribution.
- The revised project was re-evaluated using CRTPO's CMAQ criteria and moved from the top scoring project to the fifth scoring project (of eight) recommended for funding.
- No additional CMAQ funding is being requested.
- At the May 2018 meeting, TCC voted unanimously to recommend that the Board approve this TIP amendment.



Project Map



The requested TIP amendment will reflect the following funding amounts:

	Intersection	Local Match	CMAQ	Total
Adopted		\$5,044,000	\$1,500,000	\$6,544,000
Proposed CMAQ Project		\$3,300,000	\$1,500,000	\$4,800,000
Proposed City Project	\$ 900,000	n/a		\$ 900,000

Charlotte Regional Transportation Planning Organization

Information Item Summary

Agenda Item 11

Subject: Northwest Huntersville Transportation Study Phase II

- **Purpose / Scope:** *Information*
- **Background:**
 - *In 2017, the Town of Huntersville retained a consultant team to analyze the impact of a series of Comprehensive Transportation Plan (CTP) amendments to enhance the roadway, bicycle, and pedestrian systems within this area.*
 - *An important element of this project is public involvement. Two public workshops have been held, and were augmented by on-line engagement.*
 - *The Board will be asked to approve the requested TIP amendment at the June 2018 meeting.*
- **Attachment:** *Additional information can be viewed on the project website, [here](#).*

Charlotte-Mecklenburg Planning Commission

Meeting Schedule

June 2018

Date	Time	Purpose	Location
Planning Commission			
06-04-18	12:00 pm	Work Session	Conference Room 267 2 nd Floor – CMGC
Executive Committee			
06-19-18	4:00 pm	Work Session	Conference Room 274 2 nd Floor – CMGC
Planning Committee			
06-19-18	5:00 pm	Work Session	Conference Room 280 2 nd Floor – CMGC
Zoning Committee			
06-05-18	5:30 pm	Work Session	Conference Room 280 2 nd Floor – CMGC
06-18-18	5:00 pm	City Council Dinner Meeting	Conference Room CH-14 Basement – CMGC
06-18-18	5:30 pm	City Rezoning	Meeting Chamber Lobby Level – CMGC
UDO Advisory Committee			
06-08-18	8:45 am – 1:00 pm	Blue Line Extension Tour	3 rd Street-Convention Center Transit Station
Other Committee(s)			
06-13-18	2:00 pm – 3:30 pm	Housing and Neighborhood Development Committee	Conference Room 280 2 nd Floor – CMGC
06-20-18	6:00 pm	CRTPO Meeting	Conference Room 267 2 nd Floor – CMGC
06-25-18	10:30 am – 12:00 pm	City Council TAP Committee	Conference Room 280 2 nd Floor – CMGC

Charlotte-Mecklenburg Planning Department Meetings

No meetings are scheduled at this time.

Meeting Schedule

July 2018

Date	Time	Purpose	Location
Planning Commission			
07-02-18	12:00 pm	Work Session	Conference Room 267 2 nd Floor – CMGC
Executive Committee			
07-17-18	4:00 pm	Work Session	Conference Room 274 2 nd Floor – CMGC
Planning Committee			
07-17-18	5:00 pm	Work Session	Conference Room 280 2 nd Floor – CMGC
Zoning Committee			
07-02-18	5:30 pm	Work Session ¹	Conference Room 280 2 nd Floor – CMGC
07-16-18	5:00 pm	City Council Dinner Meeting	Conference Room CH-14 Basement – CMGC
07-16-18	5:30 pm	City Rezoning	Meeting Chamber Lobby Level – CMGC
07-31-18	5:30 pm	Work Session	Conference Room 280 2 nd Floor – CMGC
Other Committee(s)			
07-18-18	6:00 pm	CRTPO Meeting	Conference Room 267 2 nd Floor – CMGC
07-26-18	11:30 am – 1:30 pm	UDO Advisory Committee Development/Design Professionals Sub-Group	Innovation Station 8 th Floor – CMGC
07-26-18	5:30 pm – 7:30 pm	UDO Advisory Committee Neighborhoods/Sustainability Sub-Group	Innovation Station 8 th Floor – CMGC

Charlotte-Mecklenburg Planning Department Meetings

There are no meetings scheduled at this time.

¹ This is a special day due to the holiday

Charlotte-Mecklenburg Planning Commission **2018 Work Plan**

Adopted November 6, 2017

	Priority	Focus & Input	Outcome(s)
Full Planning Commission	Updated Vision “Our Charlotte - The shared story of our aspirational future”	Work Session Topic Discussions <ul style="list-style-type: none"> Charlotte’s History & Growth Walkability & Streets 15-minute Livable Communities (activity centers & Place Types) Game Changers (e.g. autonomous vehicles, aging in place) Affordability & Planning Policy 	<ul style="list-style-type: none"> Informing the work on an updated aspirational vision (part of the Place Type Policy Document) Informing the work of the committees
	Communication With City Council	<ul style="list-style-type: none"> Providing and sharing updates on Commission work with City Council 	<ul style="list-style-type: none"> Place Type & UDO Report Work Plan Report Annual Report
Planning Committee	Place Types & Unified Development Ordinance	<ul style="list-style-type: none"> Updated Vision (part of Place Type Policy Document) Place Type Policy Document (Place Type development & link to zoning) Civic Engagement Unified Development Ordinance (priorities: TOD, Neighborhood Conservation Districts, Affordable Housing) 	<ul style="list-style-type: none"> Recommendation on: Updated vision & Place Type Policy Document (draft) Informing the civic engagement process Staff updates on UDO schedule, work and ordinance development
	South End Vision Plan	<ul style="list-style-type: none"> Review and input 	<ul style="list-style-type: none"> Recommendation on: South End Vision Plan
Zoning Committee	Education Issues & policies impacting rezoning decisions	<ul style="list-style-type: none"> Better educated Zoning Committee and Community about growth issues, policies, and processes impacting rezoning decisions 	<ul style="list-style-type: none"> Working with staff to incorporate education/discussion sessions before Committee meetings
	Rezoning Review More time to review and discuss petitions	<ul style="list-style-type: none"> More time for Committee to review and discuss rezoning cases 	<ul style="list-style-type: none"> Working with staff to identify ways to provide more time in the rezoning review for the Committee

ADOPTED

Charlotte-Mecklenburg Planning Commission
Statement, Vision, and Policy Recommendations on Affordable Housing
As Adopted - April 9, 2018

Diverse price-point housing and affordable housing are priorities for the Charlotte-Mecklenburg Community. Both the Charlotte City Council in their October 2016 Letter to the Community, and the Charlotte-Mecklenburg Opportunity Task Force in their Leading on Opportunity Report, joined hundreds of community leaders and shelter seekers in supporting this priority. **The Charlotte-Mecklenburg Planning Commission is likewise committed to promoting affordability within our land use authority.**

Every neighborhood in the Charlotte-Mecklenburg Community should be open and accessible to every member of our community. In addition, every member of our community should be able to live, work, and grow in every zip code in the Queen City. **We support continued work from the Charlotte City Council, the Charlotte-Mecklenburg Planning Commission, and the Planning Department to reduce barriers, provide incentives, and protect existing and future affordable housing.**

To turn these words into action, it will take a significant investment from our community. **We support the Leading on Opportunity Report recommendation to increase the 2018 Housing Trust Fund Bond to \$50 Million.**

Affordability is a crisis in Charlotte-Mecklenburg, but there are solutions. **We endorse the following policy ideas to reduce barriers, provide incentives, and protect existing and future affordable housing.**

- **Reducing Barriers**

- Streamline the zoning and permitting process for affordable projects.
 - Reduce fees for rezonings with an affordable component.
 - Fast track the petition process.
 - Better align the process with the City Council priority of promoting affordable housing throughout our community.

- Increase awareness of affordable housing policies in the Charlotte-Mecklenburg community.
 - Increase community outreach and knowledge of the process, including community engagement sessions, to increase awareness and debunk myths.
 - Communicate information about existing and future commitments, incentives, and design standards to the general public.
- Provide more flexibility for affordable projects.
 - Lower parking minimums for affordable projects.
 - Flexibility on design characteristics, transportation improvements.
 - Fewer regulations on accessory dwellings.

- **Providing Incentives**

- Increase the resources available for affordable housing.
 - Continue to grow the Housing Trust Fund.
 - Work with local government partners to provide more city, county, and school system-owned land for housing.
 - Acquire land for housing during the process of acquiring right-of-way for transit corridors.
- Changing the code to incentivize affordable housing.
 - Evaluate incentives tied to density.
 - Investigate voluntary inclusionary zoning and affordable overlay districts to see if they are the right fit for Charlotte.
 - Make affordability part of the city legislative agenda to increase the number of tools in the toolbox.
- Make sure the rezoning process does not undermine incentives.
 - Planning Commission and City Council should give more scrutiny to petitions that are inconsistent with area plan or the general development policies.
 - Planning Commission and City Council should give more scrutiny to whether or not properties are deed-restricted, and whether or not the affordable component is documented in conditional rezoning petitions.

- Consider concessions and commitments related to affordability early in the rezoning process.

- **Protecting Existing & Future Affordable Housing**

- Provide more data to staff, city council, and zoning committee as part of the rezoning decision-making process.
 - Add a department comment note on naturally occurring affordable housing (NOAH) units that may be affected or removed by the rezoning process.
- City should help facilitate existing deed-restricted communities to preserve current stock.
- Look at any proposed Overlay Districts through an affordability lens.

