

*a City-County
agency providing public Planning
Services to the City of Charlotte and
the unincorporated areas of
Mecklenburg County*

Planning Commission

November 4, 2019
work session

Charlotte-Mecklenburg
Government Center
Conference Room 267
Noon

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

Work Session Agenda

November 4, 2019 – Noon-2:00pm

CMGC – Room 267

1. **Call to Order & Introductions** – 12:00 – 12:05pm (5 minutes)

2. **Minutes and Reports** – 12:05 – 12:10pm (5 minutes)
 - Approve June 3th Work Session Minutes – *Attachment 1*
 - Discussion on Information in Review Packet
 - Executive Committee Minutes – *Attachment 2*
 - Zoning Committee Agenda Results – *Attachment 3*
 - Planning Committee Minutes – *Attachment 4*
 - Historic District Commission Meeting Results – *Attachment 5*
 - Charlotte Regional Transportation Planning Organization – *Attachment 6*
 - Upcoming Meeting Dates – *Attachment 7*

3. **New Business** – 12:10 – 2:00pm
 - ALL IN 2040 Center City Vision Plan [40 minutes] – *Michael Smith, Center City Partners*
 - University City Partners Vision Plan [40 Minutes] – *Tobe Holmes, University City Partners*
 - FY2020 Planning Commission Work Program [20 Minutes] – *Sam Spencer, Chair*
 - Telephonic Meeting Attendance Discussion [10 Minutes] – *Sam Spencer, Chair*

4. **Future Work Session Agenda Topics**

Agenda Topic		Meeting Date
Planning Commission	Mecklenburg Parks and Recreation Master Plan Update (Tentative)	December 2
Planning Committee	FY 2020 Work Program Work Session	November 19

Charlotte-Mecklenburg Planning Commission

Work Session Summary Minutes

October 7, 2019

CMGC – Conference Room 267

Attendance

Commissioners Present: Keba Samuel (Vice Chairperson), John Fryday, Victoria Nwasike, Phillip Gussman, Douglas Welton, Nancy Wiggins, John Ham, Erin Barbee, Peter Kelly, and Andrew Blumenthal

Commissioner Watkins arrived at 12:33 pm.

Commissioners Absent: Chairperson Spencer, Commissioner McClung

Planning Staff Present: Taiwo Jaiyeoba (*Planning Director*), Alyson Craig (*Deputy Planning Director*), Candice Rorie, Shavon Davis, Garett Johnson, Alberto Gonzales, Kathy Cornett, Melony McCullough, Rachel Stark, and Zenia Duhaney

Call to Order & Introductions

The Vice Chairperson called the meeting to order at 12:10 pm, welcomed those present, and asked everyone to introduce themselves.

Minutes and Reports

Approval of July 1, 2019 Work Session Minutes

A motion was made by Commissioner Wiggins and seconded by Commissioner Barbee to approve the July 1, 2019 minutes. The vote was unanimous to approve the minutes.

New Business

Comprehensive Plan Workshop

Garett Johnson presented a slide presentation and introduced the MIG Consultants advising an update would be providing on the progress of the Comprehensive Plan and the results of the game. Click [here](#) to view the entire presentation.

Commissioner Wiggins commented that most of the people that played the game was previously interest in the comprehensive plan and had been pre-exposed to the planning issues. She suggested a traditional survey for randomly selected people be conducted to test the game results.

Ms. Johnson replied the survey could be an option. She also said that during the process when specific questions can be asked to provide some direction then it would be a good time for a survey. The focus right now is to try to get as much input as possible rather than a statistically significant number.

Commissioner Kelly questioned how cognizant the individuals were when making decisions while playing the game because they were introduced to a lot of new concepts. He said that he thinks we have to be careful with reading too much into the data.

Ms. Johnson responded the input helps them to come up with different scenarios. She went on to say this is not by far the end but the first step with a long journey ahead.

Vice Chairperson Samuel asked, moving forward, what other opportunities will there be for public input and Ms. Johnson responded they will soon determine those steps in phase 3, but right now as they wrap up phase 2, strategic advisors will participate in workshops and they will meet up with them in November or December to gather all input. Ms. Johnson went on to say that upon entering phase 3, they will have more community workshops, online surveys, and will be meeting with their strategic advisors several times during that phase. Each phase will have its own input section and they will always have some type of engagement going on, whether it be online or in person throughout the whole process.

Commissioner Barbee commented that considering the impact of this plan, she thinks that there needs to be aggressive steps towards making sure that we are truly reaching those communities that do not tend to come to these events.

Ms. Johnson replied one of the communities that they feel they are falling short on is the Latino/Hispanic population. They purposely choose the location for the next meeting at the Camino center and have been working with them to get the word out. The meeting that they are going to hold on Wednesday night is in an area with a high percentage of Hispanic students and they will have flyers available with an English and Spanish version as well as having interpreters available.

Director Jaiyeoba added that he does not want the Commission to get hung up on those numbers (outcome of the game) because the presentation shows a snapshot in time for this phase; this is not to say the next phase will not change. He wants the focus to be more so on the results.

Commissioner McMillan questioned the industrial work sector and whether there were any thoughts or discussion on the types of jobs being forecasted over this period and how that might apply to how that growth may need to occur.

Ms. Johnson replied, during the game they had somewhat of a total number of jobs and they did break them down by category. She said it was a good thought to break them down by employment industry.

Commissioner Kelly asked the consultant how well he thinks the metrics tie to the guiding principles for things like equity and how do we measure things like affordability and racial mix.

The consultant replied at this level, it is very quantitative and spacial for that sort of distribution but as we move into preferred scenarios, they would like to look at the level and type of change both in terms of development and infrastructure that would occur in different areas of the community and then use the equity atlas and all the mapping that went into that as a check on those particular fronts.

Commissioner Watkins commented that this move is bold but it will not be cheap and questioned how will this fit into the budget. She also questioned how well we are preparing the new City Council members.

The consultant replied the initial look at the amount of infrastructure that would be necessary to support these is an incomplete picture right now. He went on to say that they are going to make strong recommendations for some of the big moves that need to happen to support whatever the preferred scenario looks like. They will look at more detailed infrastructure and public investments. Lastly, each step along the way in the draft scenario they will be layering in more and more on what needs to happen from a financial perspective and from a policy perspective.

Director Jaiyeoba added that we need to talk more about the trade-offs and there is really no best or worst scenario here.

The consultant replied that the strong centers is lower costs from an infrastructure standpoint; it puts a lot of people in close proximity to jobs and new housing developments so at a macro level, it does get things kind of closer to home. He also said that neighborhood nodes have the highest price tag and on the surface, has the least dramatic change.

Commissioner Blumenthal asked as we move forward, will there be an acknowledgement that the three strategies are not mutually exclusive and that you can have corridors, nodes, and strong centers?

The consultant replied that they are not mutually exclusive, in fact, they are not even choices. They wanted to test the pros, cons, and tradeoffs with each strategy and in reality, what they will likely end up with depending on additional analysis and community input, is some combination of all three.

Commissioner Nwasike commented that it seems like the data is already leading to certain scenarios so as you explain it to the public are you going to give them your preferred scenarios or do you want them to draw their own conclusion based on the data.

The consultant replied that he does not have a preferred scenario. He said what they are trying to do is paint a relatively balanced picture of these other tradeoffs associated with each.

Commissioner Watkins asked does police, fire, schools, or fast food locations, have input or get an opportunity to see the scenarios because this could increase how they are hiring.

Director Jaiyeoba replied that their input was provided as part of the model and the consultant said that their input was provided leading into the scenarios. Lastly, the consultant added that a piece of their refinement for these alternatives in getting to these preferred scenarios is a meeting with those partners. Director Jaiyeoba added that they are meeting this week with people from parks and recreation, schools, and all of the other entities.

Commissioner Gussman asked how are they capturing input from the public. The consultant advised they will have comment cards and will help staff the event to capture a lot of those ideas.

Commissioner Wiggins commented that she thinks it is important to remember when capturing those public comments that transient people bring back what they liked in their previous cities that

we do not have here and they don't understand that it does not fit within the ambiance. She suggested that we find out how long people have lived here so they will have an idea how it has evolved.

Vice Chairperson Samuel asked about the timeframe to get draft scenarios. Also, will they continue to tweak the engagement strategy and will there be an opportunity for interactive engagement in phase 3.

The consultant replied that they will continue to evolve the engagement strategy per phase. Director Jaiyeoba added that we currently are utilizing Twitter and Facebook for interactive engagement and Ms. Johnson said that in addition to using their strategic advisors, one of the things that they have tested out most recently is using a webinar that went well. Those watching it online, were able to chat with them and those who asked questions before hand, their questions were answered during the webinar and posted for them to see. Lastly, Ms. Johnson said that they are looking for different ways that they can interact with their advisors as well as the general public where they do not have to come to a meeting. Director Jaiyeoba said this is also a way to identify the groups that they previously had not been able to reach and how can we reach them in an interactive way.

The consultant said they will continue to use the month of October to get input on the alternative scenarios and in November and December they will craft the initial draft preferred scenario but they will have several months in the beginning of the year to test that. There will also be more detailed mapping, with thoughts of infrastructure as well as the policies that will be necessary to support the preferred scenarios.

Adjournment

The meeting adjourned at 1:58 pm.

Charlotte-Mecklenburg Planning Commission**Executive Committee Minutes****September 13, 2019****Charlotte Fire Department Headquarters**

Attendance

Commissioners Present: Sam Spencer (*Chairperson*), Keba Samuel (*Vice Chairperson*), Phillip Gussman, and Douglas Welton

Planning Staff Present: Taiwo Jaiyeoba (*Planning Director*), Alyson Craig (*Planning Deputy Director*), Shavon Davis, and Candice Rorie

Call to Order

Chairperson Spencer called the meeting to order at 8:35 am and welcomed those present.

Approval of Minutes

A motion was made by Commissioner Gussman and seconded by Vice Chairperson Samuel to approve the July 15, 2019 minutes. The vote was unanimous to approve the minutes.

Future Work Session Agenda Topics

The Executive Committee reviewed the future work session agenda topics. Chairperson Spencer advised that he will miss the Comprehensive Plan Workshop on October 7th and Vice Chairperson Samuel will be running that meeting.

Chairperson Spencer viewed the agenda topics for the November 4th work session and stated he would like 15 minutes to discuss the work program that will be reviewed by the Executive Committee in October.

Ms. Rorie said the plan is to have the report completed, reviewed at Executive Committee, finalized with all of the language, and then submitted it to the entire Planning Commission prior to their meeting and if they have any comments prior to adoption, then changes can be made prior to adoption at the meeting.

Commissioner Gussman verified that Ms. Rorie was referring to the October 21st Executive Committee meeting and she replied yes.

Chairperson Spencer asked if an email could go out a week before because in the past, if it has been anything less than a week before a couple of members have voiced concerns.

Vice Chairperson Samuel said the mandatory referrals that they will be reviewed on September 17th, make take time and she is very hesitant to add anything else to the Planning Committee agenda considering the sign ordinance text amendment is also on the agenda.

Deputy Director Craig said there is a public hearing on Monday for the sign ordinance and Director Jaiyeoba said that it goes to the Planning Committee on Tuesday, then goes to council for adoption in October.

Chairperson Spencer asked if we need to have a programming note this morning at the retreat to make sure that every member of the Planning Commission needs to be at the City Council meeting on Monday?

Ms. Rorie answered that there was an email that went out asking for attendance or to at least watch it online; but it is not a required attendance meeting. She said that she believes Laura will send it out.

Commissioner Welton advised that he sent a few articles to Vice Chairperson Samuel that would be great for potential topics for the Commission.

Chairperson Spencer asked the committee if there was anything else to discuss for the October work session and Director Jaiyeoba mentioned that he does not see anything on the agenda for the Zoning Committee. The tree ordinance will go to council for public hearing on Monday and the next Zoning Committee meeting will be on October 1st.

Other Business

Director Jaiyeoba said on October 7th, council will have a work session on the Comprehensive Plan at 3:00 pm. It is their regular council meeting but they are starting early so they can spend two hours to present thoughts on what the growth scenario should be and welcome their input. He went on to say October 8th and 9th will be three public meetings where they are going to do the same thing.

Chairperson Spencer asked Commissioner Gussman if he would email his notes from that meeting to the other commissioners.

Director Jaiyeoba wanted the committee to be aware that the invited agencies for November have not been confirmed and asked Ms. Rorie to follow up with them. Center City will be updating TAP on September 23rd.

A motion was made by Commissioner Gussman and seconded by Commissioner Samuel to approve the October/November calendar. The vote was unanimous to approve the calendar.

Chairperson Spencer said that he did call around and emailed the members of the Planning Commission last night a couple of topics that came up from people that told him what they wanted to address on today at the retreat. One topic was making sure that the Planning Commission is as involved as possible in the Comprehensive Plan and UDO. He said that Commissioner Watkins bought up CDOT explanations and he does not know where that fits in, but figuring out trip generation specifically for zoning. Another thing that came up was what were the results of the game.

Director Jaiyeoba said that they will get the results on October 7th.

Adjournment

The meeting adjourned at 8:51 am.

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Zoning Agenda

Tuesday, October 1, 2019
Results

Charlotte-Mecklenburg Government Center Room 280

Zoning Committee Work Session

*Sam Spencer - Chairperson
Phillip Gussman
John Ham
Bolyn McClung
Victoria Nwasike
Cozzie Watkins
Nancy Wiggins*

Zoning Committee Work Session

Call to Order: 5:42pm

Adjourned: 7:15pm

Zoning Committee Members

Sam Spencer ✓ arrival at 6:03	Phillip Gussman ✓	John Ham ✓
Bolyn McClung ✓ arrival at 5:49	Victoria Nwasike ✓	Cozzie Watkins ✓
Nancy Wiggins ✓		

Deferrals

- 1. Rezoning Petition: 2018-092 by Contravest Development Partners, LLC**
Zoning Committee deferred recommendation to their November 5, 2019 meeting.

Location: Approximately 14.5 acres located on the west side of Old Statesville Road, south of West W. T. Harris Boulevard. (Council District 2 - Harlow)

Motion: Wiggins

2nd: Watkins

Vote: 5:0

- 2. Rezoning Petition: 2019-006 by Amerco Real Estate Company**
Zoning Committee deferred recommendation to their November 5, 2019 meeting.

Location: Approximately 4.63 acres located on the east side of the intersection of Freedom Drive, Ashley Drive and Tuckaseegee Road. (Council District 3 - Mayfield)

Motion: Wiggins

2nd: Watkins

Vote: 5:0

- 3. Rezoning Petition: 2019-047 by NR Pinehurst Property Owner, LLC**
Zoning Committee deferred recommendation to their November 5, 2019 meeting.

Location: Approximately 36.06 acres located on the west side of Providence Road between Cloister Drive and Knob Oak Lane and across from Strawberry Hill Drive. (Council District 6 - Bokhari)

Motion: Wiggins

2nd: Watkins

Vote: 5:0

Zoning Items

4. Rezoning Petition: 2019-104 by Charlotte Planning, Design & Development Department

Recommended for Approval

Summary of petition:

This text amendment proposes to update the Tree Ordinance and Zoning Ordinance for sites zoned for urban development. Specifically, the text amendment:

- 1) promotes better integration of trees into urban sites;
- 2) provides flexibility of where trees are planted on urban sites;
- 3) results in no net loss of code required trees on urban sites;
- 4) modifies the perimeter tree planting, internal tree planting and tree save area requirements on urban sites;
- 5) adds new definitions.

Public Hearing Held: September 16, 2019 - Item #37

Staff Resource: [Pete Grisewood](#)

Staff recommendation:

Staff recommends approval of this petition.

Motion: McClung

2nd: Wiggins

Vote: 6:0

5. Rezoning Petition: 2018-073 by Moores Chapel Retail, LLC

Location: Approximately 3.99 acres located at the intersection of Moores Chapel Road, Rhyne Road, and Belmeade Road. (Council District 3 - Mayfield)

Recommended for Approval

Public Hearing Held: September 16, 2019 - Item #38

Staff Resource: [Claire Lyte-Graham](#)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation notes.

Motion: Wiggins

2nd: McClung

Vote: 7:0

6. Rezoning Petition: 2018-160 by K Sade Ventures

Location: Approximately 93.86 acres located on the north side of University Boulevard at the Mecklenburg/Cabarrus County line. (Outside City Limits)

Recommended for Approval

Public Hearing Held: September 16, 2019 - Item #40

Staff Resource: [Will Linville](#)

Staff Recommendation:

Staff recommends approval of this petition.

Motion: Wiggins

2nd: Nwasike

Vote: 7:0

7. Rezoning Petition: 2019-027 by Liberty Property Trust
Recommended for Approval

Location: Approximately 20.50 acres located at the east side of the intersection of Sam Wilson Road and Laine Road, south of Interstate 85. (Outside City Limits)

Public Hearing Held: September 16, 2019 - Item #41

Staff Resource: [Claire Lyte-Graham](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Ham 2nd: Wiggins Vote: 7:0

8. Rezoning Petition: 2019-074 by Josh Jolley
Recommended for Approval

Location: Approximately 3.96 acres located on the west side of Wallace Road, north of Woodberry Road, west of East Independence Boulevard. (Council District 5 - Newton)

Public Hearing Held: September 23, 2019- Item #43

Staff Resource: [John Kinley](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Watkins 2nd: Gussman Vote: 7:0

9. Rezoning Petition: 2019-061 by Davis Development
Recommended for Approval

Location: Approximately 15.55 acres located on the east side of Northlake Centre Parkway, north of Calhoun Street, south of Interstate 485. (Outside City Limits)

Public Hearing Held: September 23, 2019 - Item #46

Staff Resource: [Michael Russell](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: McClung 2nd: Wiggins Vote: 7:0

10. Rezoning Petition: 2019-118 by Beacon Development Company

Location: Approximately 90.47 acres located on the west side of Beam Road, north of Cross Beam Drive. (Council District 3 - Mayfield)

Recommended for Approval

Public Hearing Held: September 23, 2019 - Item #47

Staff Resource: [Lisa Arnold](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Ham 2nd: Wiggins Vote: 7:0

11. Rezoning Petition: 2019-056 by White Point Partners, LLC
Recommended for Approval

Location: Approximately 4.95 acres located on the south side of West Morehead Street, west of Julian Price Place. (Council District 3 - Mayfield)

Public Hearing Held: September 23, 2019 - Item #50

Staff Resource: [Claire Lyte-Graham](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: McClung 2nd: Nwasike Vote: 7:0

12. Rezoning Petition: 2019-062 by Suncrest Real Estate & Land
Recommended for Approval

Location: Approximately 13.01 acres located at the southeast intersection of Rocky River Road and Old Concord Road. (Council District 4 - Phipps)

Public Hearing Held: September 23, 2019 - Item #51

Staff Resource: [Lisa Arnold](#)

Staff Recommendation:
Staff recommends approval of this petition upon resolution of outstanding issues related to environmental technical revisions.

Motion: McClung 2nd: Gussman Vote: 7:0

13. Rezoning Petition: 2019-070 by RENC CH, LLC
Recommended for Approval

Location: Approximately 42.41 acres located on Wallace Road between Woodberry Road and East Independence Boulevard. (Council District 5 - Newton)

Public Hearing Held: September 23, 2019 - Item #53

Staff Resource: [John Kinley](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Nwasike 2nd: Wiggins Vote: 6:0

14. Rezoning Petition: 2019-076 by Hopper Communities
Recommended for Approval

Location: Approximately 2.39 acres located on the south side of Rozzelles Ferry Road, west of South Turner Avenue, east of South Gardner Avenue. (Council District 2 - Harlow)

Public Hearing Held: September 23, 2019 - Item #55

Staff Resource: [Lisa Arnold](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: McClung 2nd: Gussman Vote: 7:0

15. Rezoning Petition: 2019-079 by Sankofa Development, LLC
Recommended for Approval

Location: Approximately 1.25 acres located on the west side of Statesville Road, south of Riley Avenue, north of Distribution Center Drive. (Council District 2 - Harlow)

Public Hearing Held: September 23, 2019 - Item #56

Staff Resource: [Michael Russell](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Gussman 2nd: McClung Vote: 7:0

16. Rezoning Petition: 2019-081 by Tyvola Station Partners, LLC
Recommended for Approval – Development Parcel A only and Recommended for Denial – Development Parcel B.

Location: Approximately 10.5 acres located on the north side of Tyvola Road, west of Old Pineville Road. (Council District 3 - Mayfield)

Public Hearing Held: September 23, 2019 - Item #57

Staff Resource: [John Kinley](#)

Staff Recommendation:
Staff does not recommend approval of this petition in its current form.

Motion #1: Wiggins	2nd: Watkins	Vote: 2:5 Motion fails
Motion #2: McClung	2nd: Gussman	Vote: 5:2 Motion passes

17. Rezoning Petition: 2019-082 by Pacific National Group, LLC
Recommended for Approval

Location: Approximately 0.32 acres located on the east side of South Boulevard, south of East Worthington Avenue. (Council District 1 - Egleston)

Public Hearing Held: September 23, 2019 - Item #58

Staff Resource: [Claire Lyte-Graham](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Gussman 2nd: Nwasike Vote: 7:0 - Terrie Hagler-Gray:
Wiggins absence counts as an affirmative vote.

18. Rezoning Petition: 2019-083 by James M. Howell
Recommended for Approval

Location: Approximately 0.56 acres located on the west side of China Grove Church Road, south of Aileen Circle, north of Ervin Lane. (Council District 3 - Mayfield)

Public Hearing Held: September 23, 2019 - Item #59

Staff Resource: [John Kinley](#)

Staff Recommendation:
Staff recommends approval of this petition.

Motion: Watkins 2nd: Gussman
Wiggins absence counts as an affirmative vote.

Vote: 7:0 - Terrie Hagler-Gray:

Charlotte-Mecklenburg Planning Commission Planning Committee Meeting Minutes

APPROVED

October 15, 2019

September 17, 2019 – 5:00 p.m.

CMGC – 2nd Floor, Room 280

Attendance

Planning Committee Members Present: Chairperson Keba Samuel, Vice-Chairperson Douglas Welton, Commissioners: Erin Barbee, Andrew Blumenthal, John Fryday, Peter Kelly, and Elizabeth McMillan

Other Planning Commissioners Present: Commissioner Phillip Gussman

Planning Staff Present: Robert Cook, Scott Correll, Zenia Duhaney, Alan Goodwin, Alberto Gonzalez, Laura Harmon, Garet Johnson, Charlotte Lamb, Kevin May, Melony McCullough, and Sandy Montgomery

Other Staff Present: Bill Coxe, Town of Huntersville; Jennifer Morell, County Asset & Facility Management; Miles Vaughn, Housing and Neighborhood Services; and Roberta Whitner, General Services

Welcome and Introductions

Chairperson Samuel called the meeting to order at 5:06 p.m., welcomed those present and asked everyone to introduce themselves.

Approval of Minutes

A motion was made by Commissioner Kelly and seconded by Vice-Chairperson Welton to approve the July 16, 2019 minutes. The minutes were unanimously approved.

Mandatory Referrals

The Chairperson asked if the Committee would like to discuss any of the mandatory referrals. Vice-Chairperson Welton asked to discuss M.R.#19-20.

M.R. #19-20 | Mecklenburg County proposes to acquire approximately 71 acres of vacant land located east of Trails End Land and north of Asbury Chapel Road in the Town of Huntersville's extraterritorial jurisdiction for Asbury Chapel area park gap (tax parcels 019-341-10, 17 & 019-351-08).

Candice Rorie (Planning) provided an overview of the mandatory referral. The parcels are located within a park gap area in the Asbury Chapel Road area of Huntersville. A master plan has not been developed for the area. However, potential features may include community park amenities such as a park shelter, half-court basketball, sports fields, and a play structure.

Bill Coxe (Town of Huntersville) provided more details about the proposal. He stated that the parcels are in the town's extra-territorial jurisdiction (ETJ) and explained that they are significantly impacted by two future minor thoroughfares on the Charlotte Regional Transportation Planning Organization's (CRTPO) adopted Comprehensive Transportation Plan (CTP) Highway Map. The two roadways are the Verhoeff Drive Extension and Ferrelltown Parkway (formerly known as Asbury Chapel Rd realignment). Any alteration of these routes will require an environmental analysis and heavy public engagement as originally conducted. Mr. Coxe noted that the road alignments can be moved, but it will be difficult.

Jennifer Morrell (County Asset & Facility Management) stated that Mecklenburg County Park & Recreation is acquiring land in gap areas to provide additional parks in underserved areas. She said that although the land acquisition will continue, the County will work with the town to resolve issues. She emphasized that a master plan for the project has not been developed.

Commissioner Fryday asked if the roads are constructed, will the remaining land be sufficient for a park. He also asked for an example of a similar road near a residential area and park. Mr. Coxie said that Park Road Park is the only park in Mecklenburg County with a thoroughfare going through it. Vice-Chairperson Welton stated that it functions as two separate parks. Ms. Morrell added that Park Road Park was split by road improvements. Commissioner Fryday recommended that staff overlay the proposed road improvements over the parcels to determine how much land will remain.

Commissioners Kelly and Blumenthal asked about the timeline and how did the project get this far without conversation. Garett Johnson (Planning) explained that the mandatory referral process helps to identify outstanding issues and sometimes raises red flags.

A motion was made by Commissioner Barbee and seconded by Commissioner Kelly to state that the Planning Committee reviewed M.R. #19-20 and has the following comment for the submitting agency: Review a map of the subject parcels overlaid with the proposed roadway alignments to determine the feasibility of the park and roads to operate in unison. The motion was unanimously approved.

M.R. #19-16 | Mecklenburg County proposes to acquire approximately 0.91 acres of vacant land located near Sharon Road for the construction of Briar Creek Greenway (Tax Parcel 181-042-05).

M.R. #19-17 | Charlotte Mecklenburg Library proposes to dispose of a 5-acre vacant parcel located on the south side of Shopton Road extending from Steele Creek Place Drive to Gable Road (Tax Parcel 201-072-27).

M.R. #19-18 | The City of Charlotte proposes to dispose of a parcel totaling approximately 0.8 located at 705 East Seventh Street (Tax Parcel 080-104-02).

M.R. #19-19 | The City of Charlotte proposes the lease, transfer or sale of several parcels located in Lincoln Heights Park for the construction of affordable housing with deed restrictions to ensure long-term affordability (see mandatory referral for Tax Parcel numbers).

M.R. #19-21 | Mecklenburg County proposes to acquire 4 parcels of land totaling approximately 7 acres located north of Wilkinson Blvd and the County's Iswa Nature Preserve near the Catawba River and the Mecklenburg/Gaston County Line for park land (Tax Parcels 053-241-01, 02 & 053-242-03, 05).

M.R. #19-22 | Mecklenburg County proposes to acquire approximately 57 acres of vacant land located in the Palisades area, south of York Road and east of the South Carolina state line and Lake Wylie for park land (Tax Parcel 217-241-20).

M.R. #19-23 | Mecklenburg County proposes to acquire approximately 1.1 acres of vacant land located on Riverside Drive in close vicinity to Mountain Island Lake for park land (Tax Parcels 031-152-14 - 17).

A motion was made by Commissioner Barbee and seconded by Commissioner Kelly to state that the Planning Committee reviewed M.R. #19-16, M.R. #19-17, M.R. #19-18, M.R. #19-19, M.R. #19-21, M.R. #19-22, and M.R. #19-23 on September 17, 2019 and has no additional comments for the submitting agency. The motion was unanimously approved.

Recommendation on Sign Ordinance Text Amendment

Laura Harmon and Kevin May (Planning) asked the Planning Committee to make a recommendation to City Council on the draft sign regulations. Mr. May gave a brief overview of the text amendment. Below is a summary of the Committee's questions and staff's responses:

- Why are the definitions located in the middle of the document rather than the front or back?
Staff agreed to move Section 13.6 before 13.4, and renumber the sections accordingly.
- Is maintenance of trees covered in the Tree Ordinance?
Staff: Yes, standards for maintenance are currently in the ordinance.
- Why is the illumination of A-frame signs not allowed?
Staff: Flashing, blinking, or moving lights could impact pedestrian and vehicle safety.
- How often can the message change on a projected wall sign?
Staff: The message can change every 8 seconds.
- Are temporary signs allowed during construction?
Staff: Yes, planned developments and infill properties under construction are permitted to have temporary ground signs.
- Can multiple sign types be allowed on a site?
Staff: Yes.
- Was Code Enforcement staff involved in preparing the new Sign Chapter?
Staff: Yes, they were involved from the beginning and reviewed the various drafts.
- Can amendments be made to the Sign Chapter after it is adopted?
Staff: Yes, there is always the opportunity, if needed, to adjust the regulations based on the impacts in the community. In addition, the zoning district names will likely change during the UDO process, which will require a future text amendment to the Sign Chapter.
- Clarify "grandfathering".
Staff: Signs will be given legal non-conforming status (grandfathered) only if they were already legal.
- Are feather signs permitted?
Staff: No, they are not currently allowed and they are prohibited in the new regulations.
- Will this text amendment alleviate any of the existing sign violations?
Staff: No. Most violations are for portable signs, feather signs, and animated, fluttering, or moving signs.
- Will the new regulations have a detrimental impact in the field?
Staff: Code Enforcement does anticipate a negative impact.
- What signs are regulated and what are not?
Staff: Signs on private property are regulated, but signs in the rights-of-way are not captured in this text amendment. They have separate standards.

- What dictates “instantaneous” in the change of one message to another?

Staff: The message cannot wipe, scroll, fade, animate, or transition to the next message.

- What are the temporary sign time limits for banners?

Staff: Banners are limited to a maximum display period of 14 consecutive days with a minimum of ten days between display periods. Time limits for other temporary signs vary by the type of sign.

- What is the impact of the new regulations on rezoning petitions for sign modifications?

Staff: This should reduce the number of rezoning requests.

- What is the timeframe for this amendment?

Staff: The recommendation of the Planning Committee will be forwarded to the City Council for consideration at their October 21, 2019 Zoning Meeting for decision.

A motion was made by Commissioner Blumenthal and seconded by Commissioner Barbee to recommend approval of the Sign Ordinance Text Amendment to City Council. The motion was unanimously approved.

Adjournment

The meeting adjourned at 6:11 pm.



CHARLOTTE HISTORIC DISTRICT COMMISSION AGENDA

OCTOBER 9, 2019

ROOM 267, 2ND FLOOR

HDC WORKSHOP 12:00 PM

Staff Updates
Greater Galilee Baptist Church
927 East Boulevard

HDC MEETING: 1:00 – 7:00

- Call to Order
- Approve Minutes
- Applications for Certificates of Appropriateness
- Adjourn

NOT HEARD AT SEPTEMBER MEETING

ADDITION

1. 318 Grandin Road (PID: 07101303) **CONTINUED**
HDCRMI [2019-00514](#)
Wesley Heights
Paul and Laura Pearl, Applicants

CONTINUED CASES

2. 1624 The Plaza (PID: 09507901)
HDCRMI [2019-00416](#) **APPROVED**
Plaza Midwood **WITH CONDITIONS**
Adam Bolinger, Applicant
3. 821 Walnut Avenue (PID: 07102223)
HDCRMA-[2019-00479](#) **APPROVED**
Wesley Heights **WITH CONDITIONS**
Ryan McArdle, Applicant
4. 1621 Dilworth Road E (PID: 12312502)
HDCCMI [2019-00516](#) **APPROVED**
Dilworth **WITH CONDITIONS**
Harry Schrader, Applicant
5. 1525 S. Mint Street + 404 Westwood Avenue
(PID: 11908301, 11908302)
HDCCMA [2019-00528](#) **APPROVED**
Wilmore **WITH CONDITIONS**
Nick Lischerong, Applicant
6. 1529 + 1537 S. Mint Street (PID: 11908411)
HDCCMA [2019-00529](#) **CONTINUED**
Wilmore
Nick Lischerong, Applicant

NEW CASES

ADDITIONS

7. 304 Westwood Avenue (PID: 11908309)
HDCADMRM-[2019-00287](#)
Wilmore **NOT HEARD**
John Dietrich, Applicant
8. 1511 The Plaza (PID: 08118703)
HDCRMI-[2019-00538](#) – Solar Panels
Plaza-Midwood **NOT HEARD**
Larry Nabatoff, Applicant

ADDITIONS (CONT.)

9. 1936 Park Road (PID: 12108705)
HDCRMI-[2019-00599](#) **NOT HEARD**
Dilworth
Debra Glennon/Karen Barton, Applicants

PAINTED BRICK/FRONT DOOR

10. 429 West Park Avenue (PID: 11908520)
HDCRMI-[2019-00444](#) **NOT HEARD**
Wilmore
Sarah Wheat, Applicant

SIDING CHANGES

11. 1740 Wilmore Drive (PID: 11909505)
HDCRMI-[2019-00517](#) **NOT HEARD**
Wilmore
Allison Key, Applicant

FENCE

12. 831 E Worthington Av (PID: 12108208)
HDCADMRM-[2019-00515](#) **APPROVED**
Dilworth **WITH CONDITIONS**
Allen Brooks, Applicant

TCC MEMBERS

Sherry Ashley, Chair
City of Statesville

Wayne Herron, Vice-Chair
Town of Cornelius

Charlotte Department of Transportation

Charlotte-Douglas International Airport

Charlotte Engineering & Property Management

Charlotte-Mecklenburg Planning Department

Town of Cornelius

Town of Davidson

Town of Fairview

Town of Huntersville

Town of Indian Trail

Iredell County

Town of Marshville

Town of Marvin

Town of Matthews

Mecklenburg County Land Use & Environmental
Services Agency

Metropolitan Transit Commission

Town of Mineral Springs

Town of Mint Hill

City of Monroe

Town of Mooresville

NCDOT – Division 10

NCDOT – Division 12

NCDOT – Public Transportation Division

NCDOT - Transportation Planning Branch

Town of Pineville

Town of Stallings

City of Statesville

Town of Troutman

Union County

Town of Waxhaw

Town of Weddington

Village of Wesley Chapel

Town of Wingate

Bicycle Focus Area Representative

Greenway Focus Area Representative

Pedestrian Focus Area Representative

Public Health Focus Area Representative

Federal Highway Administration

(Ex-officio member)



TECHNICAL COORDINATING COMMITTEE

Agenda Packet

Thursday, October 3, 2019

10:00 a.m. - noon

Charlotte-Mecklenburg Government Center
Room 267 (Second Floor)
600 East Fourth Street
Charlotte, NC 28202

SEPTEMBER TCC AGENDA ITEMS:

- Draft 2020-2029 TIP
- Union County CTP Amendments
- Staffing and Resources Study: Next Steps
- FY 2019 CRTPO Public Engagement Process Update

CRTPO Staff Contact:

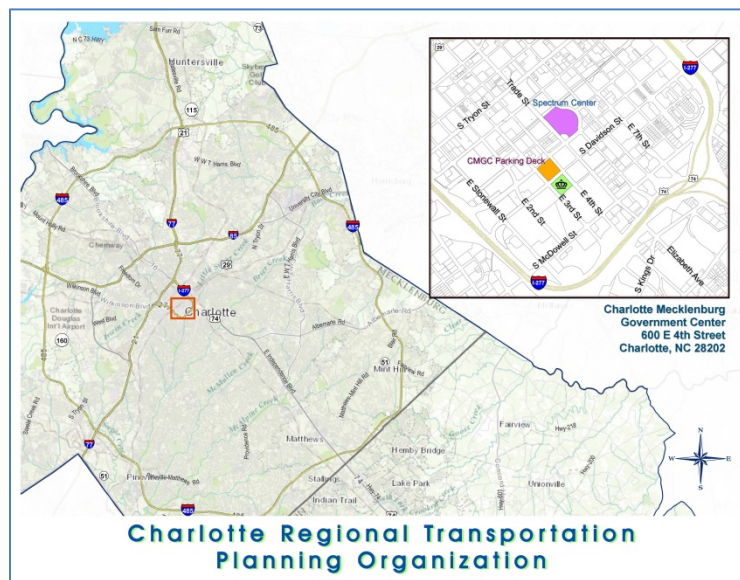
Catherine Mahoney
Senior Principal Planner
(704) 336-8312
cmahoney@charlottenc.gov

Title VI Policy

It is the policy of the Charlotte Regional Transportation Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

The Charlotte Regional Transportation Planning Organization coordinates transportation planning initiatives in Iredell, Mecklenburg, and the urbanized portion of Union Counties. The Technical Coordinating Committee (TCC) is the staff arm of CRTPO. The TCC is composed of representatives of various departments and communities that are involved in the transportation planning process, and this committee provides consensus-based technical recommendations to the CRTPO board.

Unless otherwise noted, CRTPO TCC and MPO meetings are held in Room 267 (second floor) of the Charlotte-Mecklenburg Government Center (CMGC), located at 600 East Fourth Street in Uptown Charlotte.



Parking is available in the CMGC parking deck on Davidson Street between Third and Fourth Streets. Parking tickets from the CMGC Deck can be validated by CRTPO staff if they are brought to the meeting.

There are two ways to enter the CMGC. Enter via the large staircase on the Davidson Street side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267. Security measures have been improved recently, so please allow more time for entering the building.

In compliance with the Americans with Disabilities Act (ADA), accommodations will be provided for persons who require assistance in order to participate in Charlotte Regional Transportation Planning Organization meetings. If assistance is needed or to request this document in an alternative format, please contact CRTPO at (704) 336-2205 or (704) 336-5123 (fax).



TECHNICAL COORDINATING COMMITTEE MEETING AGENDA

Thursday October 3, 2019 | 10:00 a.m.
Room 267 (Second Floor), Charlotte-Mecklenburg Government Center
600 East Fourth Street, Charlotte, NC 28202

1. **CALL TO ORDER (5 minutes)** **Sherry Ashley**
 - 1) Introductions
 - 2) Adoption of Today's Agenda
2. **CONSENT AGENDA (5 minutes)** **Sherry Ashley**
 - 1) Approval of September 5, 2019 TCC Minutes
3. **TCC BUSINESS ITEMS (45 Minutes)**
 - 1) **DRAFT 2020-2029 TIP** **Neil Burke**

***ACTION REQUESTED:** Recommend that the CRTPO Board approve the opening of a public comment period on adoption of the draft 2020-2029 TIP, MTP amendments, and air quality conformity determination.*

BACKGROUND:

 - If approved, a public comment period on the draft 2020-2029 TIP, MTP amendments, and air quality conformity determination would tentatively begin on November 18 and conclude on December 18.
 - Action is anticipated to adopt the 2020-2029 TIP, 2045 MTP amendments and air quality conformity determination during the February 2020 meetings.

***ATTACHMENTS:** Click on the following links to view the revised project lists: [Highway TIP Projects List](#), [Highway TIP Projects Map](#), [Non-Highway TIP Projects List](#), [Non-Highway TIP Projects Map](#), [2045 MTP Amendments List](#), [2045 MTP Amendments Map](#)*
 - 2) **Union County Comprehensive Transportation Plan Amendments** **Bjorn Hansen**

***ACTION REQUESTED:** Recommend to the CRTPO Board that it adopt the Union County Comprehensive Transportation Plan Amendments.*

BACKGROUND:

 - Union County coordinated with the Towns of Indian Trail, Marvin, Waxhaw, Wingate, and Weddington to identify a series of CTP amendments to remove or modify new roadway alignments to reflect feasibility and local support.
 - Union County completed a 30-day public comment period as part of the amendment process for 13 amendments to the CTP throughout Union County.

- *Based on public feedback, one segment that was initially recommended for amendment has instead been recommended for deletion. This segment is the Walden Lane Extension, located between Antioch Church Road and Forest Lawn Drive in the Town of Weddington.*

ATTACHMENTS: Union County CTP Amendments Presentation; [Online map of Union County CTP amendments](#)

4. TCC INFORMATION REPORTS (20 Minutes)

1) Staffing and Resources Study: Next Steps

Robert Cook

BACKGROUND:

- *At its September meeting, the CRTPO Board established a subcommittee to recommend an implementation strategy for the Staffing and Resources Study.*
- *The subcommittee's purpose is to:*
 - *Provide guidance and direction on implementing unmet needs.*
 - *Serve as advisory committee for organizational strategic planning exercise.*
 - *Provide guidance and direction on pursuing additional recommendations.*
 - *Discuss funding needs for implementation.*
- *A scope of work is being prepared for the organizational strategic planning exercise.*

2) FY 2019 CRTPO Public Engagement Process Update

Judy Dellert-Okeef

BACKGROUND:

- *The purpose of this presentation is to provide a report on the CRTPO's FY 2019 public engagement activities*
- *CRTPO added a new position to its staff in January 2019 that focuses on public engagement. The new position is consistent with recommendations from the CRTPO's 2017 federal certification review and the Staffing and Resources Study.*

5. OTHER REPORTS (10 Minutes)

- 1) NCDOT & NCTA Reports
- 2) Bicycle and Pedestrian Work Group Report
- 3) Upcoming Issues

Curtis Bridges

6. ADJOURN

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
September 5, 2019

Voting Members: *Chair* – Sherry Ashley (Statesville), *Vice-Chair* – Wayne Herron (Cornelius), Liz Babson (CDOT), Dan Leaver (Charlotte E&PM), Candice Rorie – proxy for Taiwo Jaiyeoba (Charlotte PD&D), Travis Johnson (Davidson), Bill Coxe (Huntersville), Richard Hoffman – alt for Matthew Todd (Iredell County), Franklin Deese (Marshville), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald – (CATS), Nathan Farber – alt for Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Cami Weckerly – alt for Erika Martin (Mooresville), Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Dominique Boyd (NCDOT-TPD), Travis Morgan (Pineville), Justin Russell – alt for Chris Easterly (Stallings), George Berger (Troutman), Richard Black – alt for Bjorn Hansen (Union County), Robyn Byers (Wesley Chapel), Jennifer Stafford (Focus Area Representative– Pedestrian), Laura Thomason (Focus Area Representative– Health)

Staff: Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Erin Kinne (CRTPO), Catherine Mahoney (CRTPO), Agustin Rodriguez (CRTPO), Theo Thomson (CRTPO), Anna Gallup (CDOT), Andy Grzymski (CDOT), Jason Lawrence (CATS), Charlie Menefee (CDOT), Alex Riemondy (CDOT), Dave Hill (Huntersville), Sarah McAllister (Monroe), Stuart Basham (NCDOT-Div. 10), Lee Ainsworth (NCDOT-Div. 10), Wendy Taylor (NCDOT-Div. 10), Warren Cooksey (NCTA), Mirza Rustemov (CLT Airport), Ron Shoultz (ICATS)

Guests: Bill Thunberg (LNTC), Todd Steiss (WSP), David Harris (HNTB), Richard Stogner (Jacobs Engineering Group), Tony Spacek (Kimley Horn)

Sherry Ashley opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Ms. Ashley asked if any changes to the agenda are necessary. Hearing none, the September agenda was adopted by acclamation.

Motion:

Wayne Herron made a motion to approve the agenda. Bill Coxe seconded the motion. The motion passed unanimously.

2. Consideration of Consent Agenda

Ms. Ashley stated that the consent agenda for the September meeting contained the following four items:

1. Approval of the July 11, 2019 TCC Minutes;
2. Approval of the August 1, 2019 TCC Minutes;
3. Approval of the Discretionary Projects Policy Guide text revision;
4. Approval of the 2018-2027 TIP Amendments from the City of Statesville.

She noted two corrections to the July minutes: A second motion by Wayne Herron was added to agenda item 3.4 and a link to Bill Coxe's memo regarding the I-77 North Peak-Period Shoulder Lanes was added to agenda item 3.5.

Motion:

Mr. Herron made a motion to approve the consent agenda. Anil Panicker seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

3.1. Transportation Improvement Program

a. 2023-2032 TIP Development Process (NCDOT Prioritization 6.0)

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke began the presentation by stating he would cover one business item and one information report together due to the relationship between the items. He stated the requested action for the business item (3.1.a) is to recommend the CRTPO Board approve opening of a 30-day public comment period on the draft P6.0 project lists for all modes of transportation. If approved, the public comment period would begin on September 19 and conclude on October 19.

He stated the public engagement process will include: a media release to news outlets in Iredell, Mecklenburg, and Union Counties; social media promotion; and posting project lists and maps on the CRTPO website. Also, the October 16, 2019 CRTPO Board meeting will serve as an opportunity for public comment on the recommended P6.0 project lists.

Mr. Burke explained the state is moving to a one-time three-year STIP development cycle because NCDOT needs additional time to improve the cost estimating process. The additional time will extend the P6.0 scoring process and the 2023-2032 STIP will be released in January 2022.

Mr. Burke provided an overview of the number of proposed project submittals per mode and the methodology for developing the project lists. He explained CRTPO has 47 submittal slots for each mode due to the planning area's total population and number of roadway miles. The proposed roadway project list includes 48 projects because one carryover project was deleted from the P6.0 database which resulted in one additional project submittal slot.

He stated the P6.0 project lists were reviewed at the August 28 Transportation Staff Meeting (TSM). Group members were concerned with one rail project, the CSX Connector project (CSX SF & SG Line) in Monroe, because the railroad did not commit any local funding. Representatives from the NCDOT Rail Division attended the TSM and provided background information about the purpose of the project and its benefits for the City of Monroe and the regional transportation network. They also stated the City of Monroe supports the project. Beyond the CSX Connector project, no other concerns were identified for the P6.0 project lists.

Cami Weckerly asked if the extents of Langtree Road were updated to Pin Oak Road and NC 115 per her comment at the August 28 TSM. Mr. Burke confirmed the requested changes were made.

Mr. Burke reviewed the P6.0 project list submittal schedule and restated the requested action for today is to recommend the Board open a 30-day public comment period which would begin September 19 and conclude October 19. Mr. Burke reviewed the 2023-2032 STIP development schedule and stated the P6.0 project submittal phase is the first phase of the STIP development process.

Motion:

Mr. Herron made a motion to recommend the CRTPO Board approve the opening of a public comment period on the draft P6.0 project lists for all modes. Dana Stoogenke seconded the motion.

Mr. Coxé requested the TCC consider a substitute motion to recommend the CRTPO Board approve:

- the P6.0 project lists as show in the agenda packet, with the exception of the rail CSX Connector project in Monroe, for a 30-day public comment period.

George Berger seconded the request for the consideration of the substitute motion. Discussion on the substitute motion took place.

Mr. Coxé stated that he expressed concerns about the CSX Connector project during the P5.0 and P4.0 processes. He explained the proposed project would provide a better route for CSX to move trains from Atlanta to Charlotte by eliminating a detour to Monroe and the need to close several railroad crossings. He was told the project received zero points for safety during the P5.0 scoring process. Mr. Coxé stated that he is opposed to using 100% public funds to improve a private corporation's operations without a significant public benefit.

Lisa Stiwinter stated the City of Monroe does not support submitting the CSX Connector project in P6.0. Monroe staff met with the NCDOT Rail Division in April to review three potential alignments and had concerns about the impacts on surrounding properties. The city requested the Rail Division complete a feasibility study to better understand the needs, benefits, and costs associated with the proposed project.

Brett Canipe stated he was unaware of Monroe's opposition to the project and has not had an opportunity to speak with the Rail Division to understand their position. He recommended the committee move forward with the substitute motion.

The substitute motion passed unanimously.

b. 2020-2029 TIP Modification and Adoption Process

Mr. Burke stated that NCDOT released a revised 2020-2029 Draft STIP on August 7, and the NC Board of Transportation has delayed adoption of the 2020-2029 STIP from June to September 2019. CRTPO must adopt the 2020-2029 TIP, 2045 MTP Amendments, and make an air quality conformity determination prior to adopting the 2020-2029 STIP. However, to complete the required actions CRTPO must participate in FHWA's interagency consultation process which began in August. The MPOs in the region are tentatively scheduled to open a public comment period in Fall 2019 and CRTPO will adopt the 2020-2029 STIP in February 2020.

Mr. Burke explained the 2045 MTP Amendments are necessary to comply with FHWA's requirement that projects included in the MTP and STIP are consistent in terms of horizon year/project schedule, project limits, and project mileages. TIP projects that are programmed with federal funds and/or regionally significant must also be amended in the MTP. FHWA also requires a financial plan to demonstrate the first four years of the MTP are fiscally constrained.

He provided an overview of the number and type of MTP Amendments. The majority of amendments modify project horizon years. A quarter of amendments modify project details and another quarter of amendments add projects to the 2045 MTP. The I-77 Peak Period Shoulder Lanes (I-6065) project is included in the revised STIP as a new project in the 2025 horizon year of the 2045 MTP. The project limits are I-485 to NC 150. Right-of-way acquisition is scheduled in FY 2020 and construction is scheduled in FY 2020-2022.

Mr. Burke stated a request to approve a public comment period on the Draft TIP, MTP amendments, and air quality conformity determination will be brought before the TCC and Board in October. The public comment period would open November 18 and conclude December 18. An information report summarizing the public comments will be presented in January 2020, and the Board will be requested to adopt the 2020-2029 TIP, 2045 MTP Amendments, and the air quality conformity determination in February 2020.

3.2 CTP Amendments Public Engagement

Presenter: Curtis Bridges

Summary:

Mr. Bridges began the presentation stating the purpose of the CTP Amendments public engagement period is to seek resident input on proposed amendments and collect local feedback on projects that have not yet undergone a public engagement process. He stated the requested action is to recommend the Board open a 30-day public engagement period to open September 19 and conclude October 19.

Mr. Bridges stated the CTP was first adopted in January 2017, first amended in October 2018, and periodically amended at the request of local staff. The CTP serves as an ongoing needs assessment and Amendments ensure the plan is up-to-date.

The list of CTP amendments includes 41 procedural and 10 administrative amendments. Procedural amendments include major adjustments to an alignment or the addition/deletion of a facility and require public notification. Administrative amendments are minor changes and do not require public notification.

Mr. Bridges stated the public engagement process would include three public meetings throughout Iredell, Mecklenburg, and Union Counties, a media release to news outlets throughout the planning area, and an online mapping application. CRTPO staff will share received comments with local staff by the end of October so they may address any questions or concerns. An information report summarizing the final amendments will be presented to the TCC and Board in November. The Board will be requested to adopt the CTP Amendments in January 2020.

Mr. Panicker asked if the public engagement activities for Prioritization 6.0 and the CTP Amendments would be held concurrently. Mr. Bridges stated that while the public comment periods are the same the engagement efforts will occur separately to avoid public confusion.

Candice Rorie encouraged TCC members to promote the CRTPO public comment period on their agency's social media accounts.

Motion:

Mr. Herron made a motion to recommend the CRTPO Board open a public engagement period for CTP amendments currently being processed by CRTPO Staff. Mr. Coxie seconded the motion. The motion passed unanimously.

3.3 LYNX System Update CTP Recommendation

Presenter: Jason Lawrence

Summary:

Mr. Lawrence provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Lawrence began the presentation stating he would present the LYNX system updates adopted by the Metropolitan Transit Commission (MTC) in 2019. The LYNX System Update Study, initiated in July 2017, evaluated the North Corridor up to Mooresville, the West Corridor to Gaston County, a Center City System Integration, and identification of new transit corridors. Mr. Lawrence summarized staff recommendations for each component of the study and stated the recommendations were presented to the MTC in January 2019 and the TCC and Board in February 2019. The MTC adopted staff recommendations in February 2019. Mr. Lawrence then provided information about work that has been completed since the MTC action in February. Mr. Lawrence stated the requested action is to recommend the CRTPO Board approve the LYNX System Update North and West Corridor recommendations adopted by the MTC as amendments to the CTP.

Motion:

David McDonald made a motion to recommend the CRTPO Board approve the LYNX System Update North and West Corridor recommendations adopted by the MTC as amendments to the CTP. Mr. Herron seconded the motion. The motion passed unanimously.

INFORMATION REPORTS

4.1 2050 Metropolitan Transportation Plan Socioeconomic Data

Presenter: Curtis Bridges

Summary:

Mr. Bridges provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Bridges stated today's presentation was for information purposes but the CRTPO Board will be asked in October or November to adopt county-level projections, also known as control totals, for

future population and employment in Iredell, Mecklenburg, and Union Counties for the 2050 MTP's four horizon years: 2025, 2035, 2045, and 2050.

Mr. Bridges provided information about how the control totals were used in the region's land use and travel demand models. He explained the control totals are a direct input into the Metrolina CommunityViz Model (MCM) which is a land use model. Outputs from the MCM are input into the Metrolina Regional Model (MRM) which is a travel demand model. The MRM estimates future travel behavior and demand. This information is important for updating the region's air quality conformity determination and developing the Metropolitan Transportation Plan (MTP).

Mr. Bridges displayed the 2016 population and employment projections, and ended the presentation stating the county-level projections are expected to be complete in October. The Board will be asked to adopt population and employment projections in October or November 2019.

Dana Stoogenke asked for clarification about how the projections will play into the CommunityViz (MCM) model. Mr. Bridges stated projections are an input into the MCM which allocates growth to smaller geographies. The growth allocations are then input into the MRM. The updated projections are essential to updating the 2015 CommunityViz model.

4.2 Fall 2019 Call for Projects

Presenter: Erin Kinne

Summary:

Ms. Kinne began stating this presentation is an update to the August Fall Call information report. She stated the call for projects opened August 19 and will close October 31. An educational webinar to review the application will be held September 23. Applications will be reviewed and scores developed by December 2019. Recommendations will be presented to the TCC and CRTPO Board in the beginning of 2020.

Ms. Kinne stated that the TAP-DA, STBG-DA, comprise the available \$55 million. Applicants are encouraged to review the Discretionary Funds Policy Guide which is available on the CRTPO website.

4.3 Discretionary Projects & Federal Funds Rescission

Presenter: Erin Kinne

Summary:

Ms. Kinne started the presentation stating that this a follow-up to previous presentations about the federal rescission of the CRTPO's CMAQ and TAP-DA funds in FY 2020.

Projects that have TAP-DA and CMAQ funding allocated must authorize funds by September 30, 2019 to avoid rescission. Bonus Allocation funds must be authorized by June 30, 2020 to avoid a rescission by the State of North Carolina.

Ms. Kinne reviewed the current state of unauthorized TAP and CMAQ funds. Approximately \$2.4M TAP-DA and \$1.8M CMAQ funds are actively in the process of authorization review. Approximately \$1 million TAP-DA and \$700,000 CMAQ funds have been authorized since August. She anticipates all funds currently in review will be authorized by the deadline.

4.4 Staffing and Resources Study: Next Steps

Presenter: Robert Cook

Summary:

Mr. Cook stated the purpose of the report is to provide an update on efforts underway since the August 21 CRTPO Board meeting at which time the Board was asked for direction on staff recommendations for pursuing the staffing assessment and retreat outcomes.

Mr. Cook displayed a list of 11 recommendations and 8 unmet needs identified in the Staffing and Resources Study. The top five recommendations were prioritized during the staff retreat and presented to the Board for approval.

Staff proposed forming a Board subcommittee at the August 21 meeting to provide guidance and direction on implementation, potential funding, and the upcoming strategic organizational planning exercise.

The chairperson decided after the Board meeting he would appoint members to the proposed subcommittee and is currently in the process of contacting appointees. The CRTPO Chairperson is in the process of contacting Board members that are willing to serve on the subcommittee. Action will be requested to endorse the subcommittee during the September 18 Board meeting. Staff will request TCC member support as work progresses with the subcommittee.

Mr. Cook concluded with an update on 6 implementation recommendations:

- Staff has begun work on conducting a strategic organizational planning exercise;
- Staff has developed training plans;
- A job opening for a transit planner will be posted soon;
- Staff will discuss specialization and functional areas at the upcoming staff retreat;
- Modifications for the board agenda are underway;
- CRTPO has become actively involved in the AMPO.

OTHER REPORTS

Mr. Herron congratulated Brett Canipe on his new role as NC Division 10 Engineer and expressed his gratitude for Mr. Canipe's service to date.

5.1. NCDOT Report

Stuart Basham provided an update on behalf of NCDOT-Division 10:

- **US 74 Reduced Conflict Intersection Project in Indian Trail (W-5520)** – Work is complete on three of the four major intersections on US 74 in Indian Trail. Work continues on the last intersection at US 74 & Indian Trail Road. The project is expected to be complete later this Fall.
- **South Trade Street Widening in Matthews (U-5804B)** – The contractor is currently working on a culvert extension and sewerline installation necessary to complete the widening of the road. The project is expected to be complete in November 2019.
- **NC 16/Mount Holly-Huntersville Road Intersection (U-6084)** – Work continues on the Continuous Flow Intersection at the NC16/Mount Holly-Huntersville Road intersection. This project is behind schedule due to weather and other delays. Completion is expected later this fall.

- **NC 200/McWhorter Road Roundabout Project** – NCDOT will begin construction of a roundabout at the intersection of NC 200 and McWhorter road east of Waxhaw on Monday, September 9th. Signed detour routes will be in place. Construction is expected to take about six weeks.
- **I-485 Express Lanes Project (I-5507)** – This project will construct Express Lanes and other improvements along a 16.7 mile stretch of I-485 between I-77 and US 74 in south Charlotte. Construction is getting underway this week and is expected to be complete in late 2022.

Anil Panicker provided an update on behalf of NCDOT-Division 12. He stated he did not have project specific updates other than work on the I-3819B project has started. Mr. Panicker stated all NCDOT Divisions have been instructed to suspend work on preliminary engineering projects. Work may continue on projects funded by GARVEE and Build NC bonds or federal grants. The suspension affects over 900 projects throughout the state. 73 of the 900 suspended projects fall within in Division 12. 17 of the 73 projects in Division 12 are in Iredell County. In addition to the 17 projects within Iredell County, two projects fall within the CRTPO planning boundary: the NC 73 widening project beginning at Beatties Ford and the bridge replacement across the Catawba River at US 29 and US 74.

Mr. Canipe stated the divisions are slowing work on preliminary engineering projects. The first round of delayed projects were TIP projects. Generally, projects outside the 12 month let list will be delayed. NCDOT is in the process of notifying jurisdictions of the project delays but is hopeful work will resume shortly.

George Berger asked if NCDOT could distribute a list of all delayed projects so staff may update elected officials. Mr. Panicker stated a list will be distributed.

Mr. Warren Cooksey provided an update for the NC Turnpike Authority. He stated the Monroe Expressway opened nearly a year ago and weekday traffic has substantially increased from the third quarter of FY 2019 to the fourth quarter of FY 2019: there was a 25% increase in weekday traffic on the western end of the expressway near Stallings and a 36% in traffic on the eastern end near Marshville.

The I-77 Express Lanes partially opened in June 2019. Since the opening the Monroe Expressway and I-77 Express Lanes, NCTA has processed double the number of transactions per month. The number of new transponder accounts and invoices also quadrupled.

5.2. Bicycle and Pedestrian Work Group Report

Mr. Bridges stated the Bike and Pedestrian Work Group will meet this afternoon and NCDOT's new Complete Street policy will be discussed.

Ms. Ashley asked staff to distribute the Complete Street Policy to all TCC members. Mr. Coxe stated it was distributed in the September 4 TSM agenda. He stated the policy outlines changes for how NCDOT will fund bicycle and pedestrian facilities auxiliary to roadway projects.

Mr. Canipe added there is some conflicting language in the new policy and he anticipates NCDOT will provide clarification in the near future.

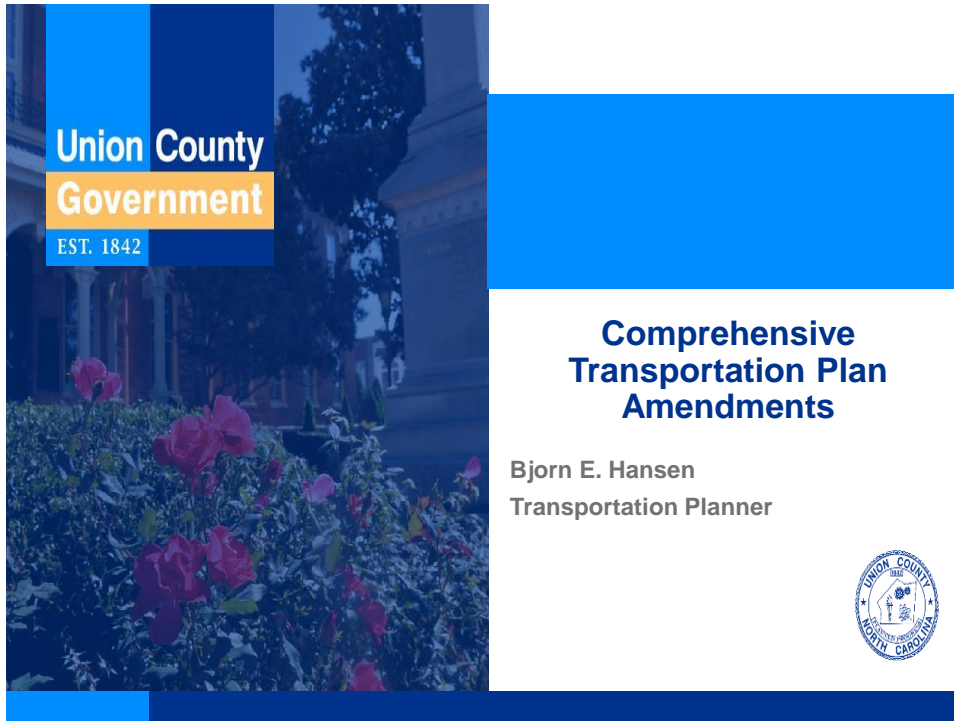
5.3. Upcoming Issues

Mr. Coxe stated the state has a budget surplus and may potentially issue refunds to taxpayers. He suggested CRTPO recommend the state use the surplus to offset expenses incurred during the 2019 hurricane season or fund, in part, NCDOT's project shortfalls.

Mr. Cook stated CRTPO is prohibited from lobbying elected state officials. He will consult the FHWA representative to determine if a letter of recommendation is permitted.

6. Adjourn: Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 11:16 a.m.

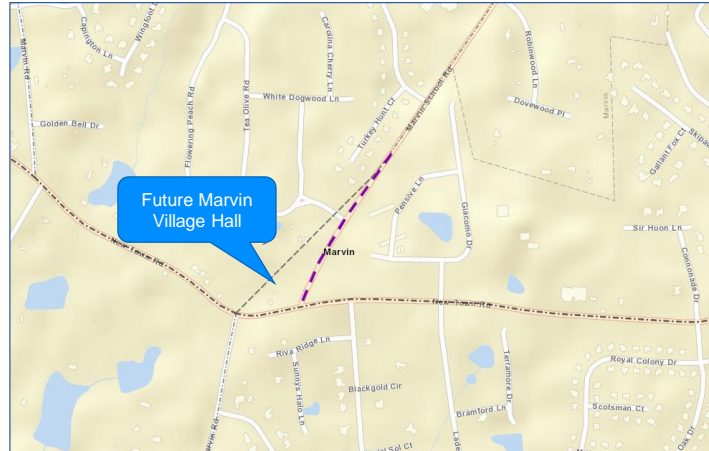
DRAFT



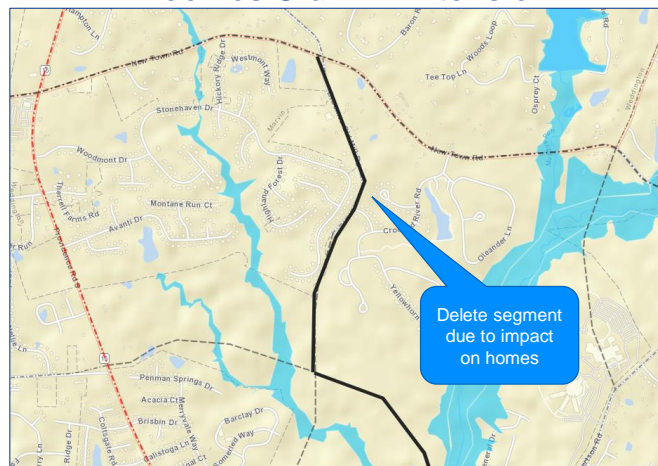
Overall CTP Amendment Process and Timeline

1. County Commission requests CRTPO open comment period: June 3
2. CRTPO approves opening comment period: June 19
3. Public comment period: June 20 – July 21
4. Union County and municipalities review comments: Late July
5. County Commission formally requests CTP amendments: September 3
6. CRTPO approves amendments: October
7. NCDOT Board of Transportation approves amendments: Early 2020
8. Map is updated: Early 2020

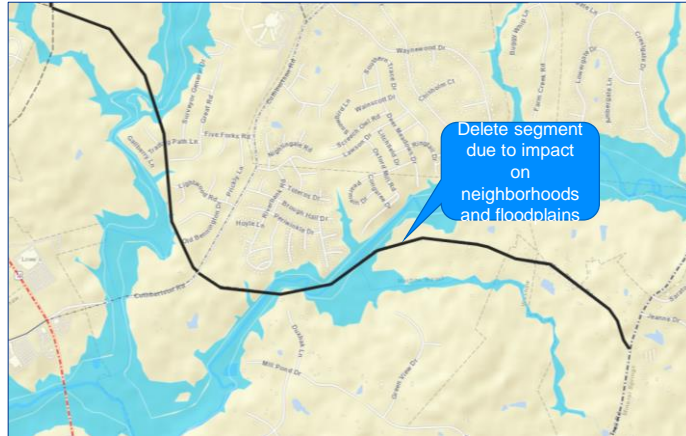
Marvin School Realignment



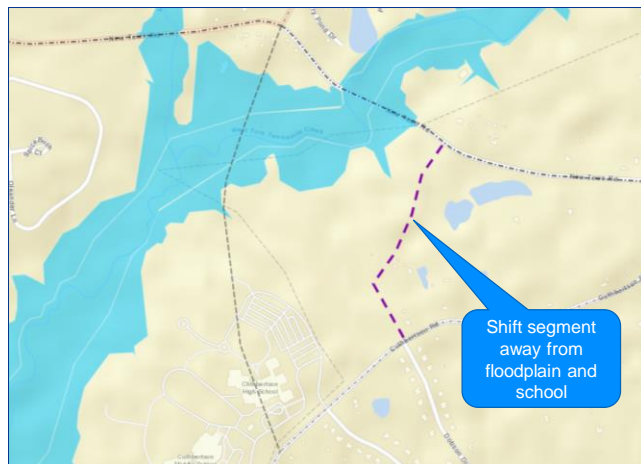
Broomes Old Mill Extension



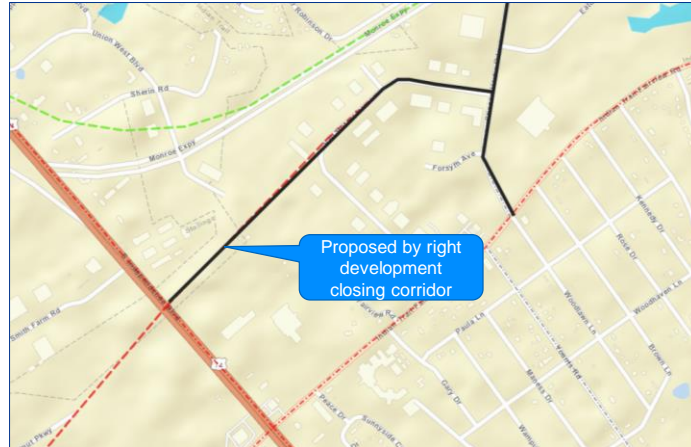
Bonds Grove Church Extension



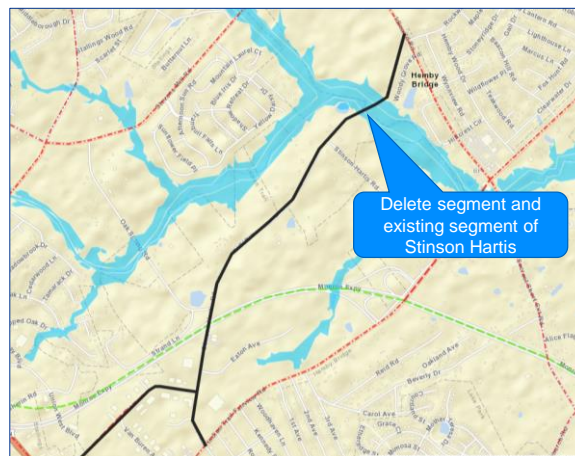
Twelve Mile Creek Extension



Chestnut Parkway Extension



Stinson Hartis Extension

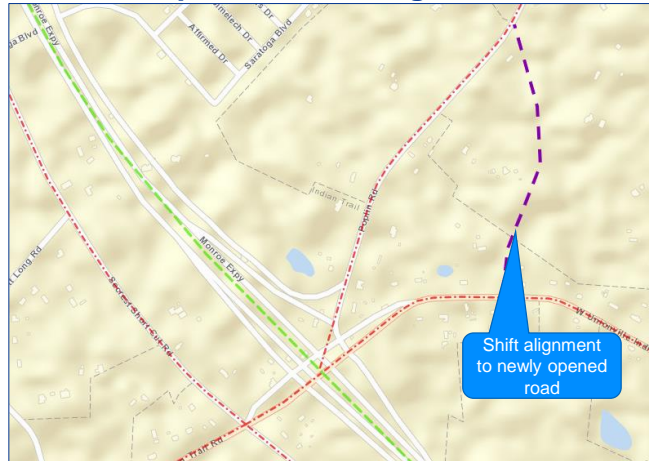


Response	Percentage
Yes	85%

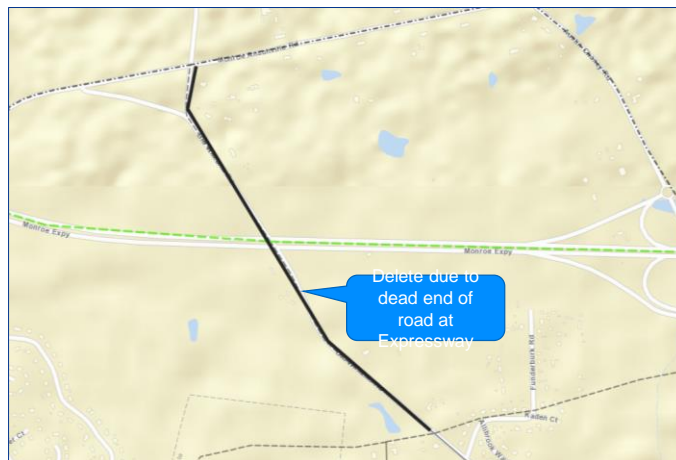


Response	Percentage
Yes	85%

Poplin Road Realignment



Old Williams Road



Requested Action

Recommend amendments to CRTPO Board



**CRTPO Bicycle & Pedestrian Work Group
October 3rd, 2019, 1:30PM – 3:30PM
CMGC 8th Floor – Innovation Station**

Agenda

1. Introductions

2. Community Updates – What's New?

Roundtable discussion of news, local projects, and relevant issues

3. Complete Streets Policy Review

Curtis Bridges, CRTPO

BPWG members will engage in in-depth review of NCDOT draft Complete Streets Policy guidance, and develop list of questions and comments. Further discussion and opportunity to discuss in-person with NCDOT staff is anticipated for December 2019.

4. Portlandia: Bicyclists & Pedestrians

Erika Martin, Troutman; Curtis Bridges, CRTPO

The Association of Pedestrian & Bicycle Professionals (APBP) National Conference was held in Portland, OR, August 22th – 28th. Several local bike-ped professionals attended the conference and will share their impressions of the conference and the Portland region.

5. Other Topics, Looking Forward

November Meeting Date? Conflict with CTT Forum



Planning Commission

Calendar: November 1, 2019 – December 31, 2019

November 2019

Mon Nov 4

12:00pm - 2:00pm **Planning Commission Work Session** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street Conference Room 267 (Shavon Davis)

Tue Nov 5

5:30pm - 7:30pm **Zoning Committee Work Session** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 280 (Planning)

Mon Nov 18

4:00pm - 5:00pm **Planning Commission Executive Committee Meeting** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 266 (Shavon Davis)

5:00pm - 5:30pm

City Council Dinner Meeting - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room CH-14 (Basement) (Planning)

5:30pm - 10:00pm

City Council Rezoning Meeting - (City Council Rezoning Public Hearing)
CMGC - Meeting Chamber

Tue Nov 19

5:00pm - 7:00pm **Planning Committee Meeting** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 280 (Planning)

December 2019

Mon Dec 2

12:00pm - 2:00pm **Planning Commission Work Session** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street Conference Room 267 (Shavon Davis)

Tue Dec 3

5:30pm - 7:30pm **Zoning Committee Work Session** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 280 (Planning)

Mon Dec 16

4:00pm - 5:00pm **Planning Commission Executive Committee Meeting** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 266 (Shavon Davis)

5:00pm - 5:30pm

City Council Dinner Meeting - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room CH-14 (Basement) (Planning)

5:30pm - 10:00pm

City Council Rezoning Meeting - (City Council Rezoning Public Hearing)
CMGC - Meeting Chamber

Tue Dec 17

5:00pm - 7:00pm **Planning Committee Meeting** - Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Conference Room 280 (Planning)

