

*a City-County
agency providing public Planning
Services to the City of Charlotte and
the unincorporated areas of
Mecklenburg County*

Planning Commission

February 4, 2019
work session

Charlotte-Mecklenburg
Government Center
Conference Room 267
Noon

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

Work Session Agenda

February 4, 2019 – Noon-2:00pm

CMGC – Room 267

1. **Call to Order & Introductions** – 12:00 – 12:05pm (5 minutes)

2. **Minutes and Reports** – 12:05 – 12:10pm (5 minutes)
 - Approve January 7, 2019 Work Session Minutes – *Attachment 1*
 - Discussion on Information in Review Packet
 - Executive Committee Minutes – *Attachment 2*
 - Zoning Committee Agenda Results – *Attachment 3*
 - Planning Committee Minutes – *Attachment 4*
 - Historic District Commission Meeting Results – *Attachment 5*
 - Charlotte Regional Transportation Planning Organization – *Attachment 6*
 - Upcoming Meeting Dates – [Click here to access Team up calendar](#)

3. **New Business** – 12:20 – 2:00pm (110 minutes)
 - City Council Retreat Summary – *Taiwo Jaiyeoba, Planning Director*
 - Affordable Housing and Expediated Rezoning and Permitting Processes - *Laura Harmon, Assistant Planning Director and Shannon Frye, Assistant Planning Director*

4. **Future Work Session Agenda Topics**

Agenda Topic		Meeting Date
Planning Commission	Comprehensive Plan Consultant	March 4
	CATS Multi-Corridor Plan	
	Near Term UDO Update (<i>Sign Ordinance & Tree Ordinance</i>)	April 1
	Planning Committee TOD Recommendation	
	Minneapolis 2040 Plan	TBD
	Millennial Plan	
Planning Committee	TOD Update	February 19
	TOD Update	March 19

Charlotte-Mecklenburg Planning Commission

Attachment 1

Work Session Summary Minutes

January 7, 2019

CMGC – Conference Room 267

Attendance

Commissioners Present: John Fryday (*Chairperson*), Victoria Nwasike (*Vice Chairperson*), Phillip Gussman, John Ham, Bolyn McClung, Elizabeth McMillan, Keba Samuel, Rajahm Sellers, Sam Spencer, Mike Sullivan, Cozzie Watkins, Douglas Welton, and Nancy Wiggins

Commissioner(s) Absent: Dionne Nelson

Planning Staff Present: Taiwo Jaiyeoba (*Planning Director*), Alyson Craig (*Deputy Planning Director*), Kathy Cornett, Shavon Davis, Laura Harmon, Monica Holmes, Charlotte Lamb, Melony McCullough, and Cheryl Neely

Call to Order & Introductions

Chairperson Fryday called the meeting to order at 12:07 pm, welcomed those present, and asked everyone to introduce themselves.

Minutes and Reports

Approval of December 3, 2018 Work Session Minutes

Commissioner Wiggins commented the Zoning Committee results only state approval of the petitions but does not indicate the existing and proposed zoning districts.

Chairperson Fryday asked staff to include the existing and proposed zoning districts in the results in the future and Ms. Laura Harmon replied it would be included.

Commissioner Watkins made a motion to approve the December 3, 2018 minutes with corrections, seconded by Commissioner Wiggins. The minutes were approved unanimously.

Chairperson Fryday reviewed the attachments in the agenda packet and advised the CRTPO information is also available online. He suggested questions regarding the team up calendar be addressed to staff.

Certificate of Appreciation

Chairperson Fryday presented a certificate of appreciation to Ms. Cheryl Neely, Senior Planning Coordinator, who is retiring from the City of Charlotte. He thanked her for her years of service and her support and advising on the work of the Planning Commission.

On-Going Business

TOD Discussion

Director Jaiyeoba gave an update on Transit Oriented Development (TOD). He stated the petition 2018169, text amendment for the TOD ordinance, was filed in mid-December. Tentatively a public hearing will be held February 25th with the goal of Council adoption in April. Comments from different groups, specifically the development industry, have been received but it was communicated that the TOD ordinance is the first in fifteen years and that affordable housing is a major issue in the city. The TOD ordinance is one option in the tool kit to assist in solving the affordable housing issue. Director Jaiyeoba also recognized the ordinance should be sensitive to commercial development as well

because several of the new businesses coming to the Charlotte area will focus on the transit station areas as far as location. He continued to update the Commission on upcoming TOD meetings including the special meeting with Planning Committee to take a closer look at TOD.

Vice Chairperson Nwasike invited the Commission to attend the TOD meeting and sit at the dais, have their questions answered and contribute to the discussion.

Commissioner McClung requested an update on the reaction of the Ordinance Advisory Committee (OAC) to the height bonus.

Director Jaiyeoba stated no major concerns had been expressed except developers asking for restricted height, especially to the urban center district, so the goal is to not put limitations on what the market will dictate to developers. When considering areas outside of the urban center and in the transition center between development and residential areas, the ordinance will hold firm to the height restriction because of the buffer zone between taller buildings and existing residential areas. The topic will continue to be discussed in the OAC meetings on January 10th and January 24th. Director Jaiyeoba expressed that engagement will occur on a continuous basis to address various issues, not just related to height but also building designs, type of uses, and anything that would be of concern to both the resident and development community.

Commissioner McClung asked if a square foot price had been determined and Director Jaiyeoba replied yes. Commissioner McClung asked if the information was available and Deputy Director Craig replied it will be discussed in detail on Thursday January 10th.

Chairperson Fryday mentioned a link to the TOD Ordinance with the latest version (chapter 15) sent by Director Jaiyeoba and told the Commission to discard previous versions. He advised the members to thoroughly review the information to understand TOD.

Chairperson Fryday asked for clarification on whether the February 25th public hearing would be in front of Council. Director Jaiyeoba answered yes. Chairperson Fryday advised the Planning Committee to attend the public hearing.

Ms. Laura Harmon explained the agenda item will come before the Commission at the April 1st meeting for discussion but the recommendation will come from the Planning Committee because it is a text amendment.

Commissioner McMillan asked for more information on the separate approval process for the bonus density.

New Business **Sustainability Plan**

Mr. Rob Phocus, Sustainability Director for the City of Charlotte, addressed the Commission and introduced his presentation on The Strategic Energy Action Plan and the challenge the team won called the American Cities Climate Challenge. Click [here](#) to access details and view the entire presentation.

Commissioner Wiggins mentioned initially when the transportation tax was set for the light rail, there was a problem with extremely high CO levels due to the tree canopy holding in smog, so it was one way in which to reduce vehicle usage. She asked if this was a part of the plan. Mr. Phocus replied yes, that it was recognized and incorporated into Charlotte's 50/20 plan. He recognized trees and open space were going to be very important in the efforts going forward.

Mr. Phocus went into detail about the American Cities Climate Challenge. He stated Mayor Bloomberg announced Charlotte was one of 25 cities across the country that was chosen to participate in the American Cities Climate Challenge. Mayor Blumberg's goal was to help leading cities in the country accelerate their efforts and help them achieve their greenhouse gas reduction goals. Mr. Phocus further detailed the process for the American Cities Climate Challenge.

Commissioner Spencer asked for more details about resilient location districts and the action areas for the plan. Mr. Phocus replied one idea was to build from innovation districts to find several communities or areas in Charlotte where ideas could be piloted, test those ideas then replicate them in other parts of the city.

Commissioner Spencer asked how the team envisioned that happening in terms of statute and ordinance? He also asked if these districts would be getting points for development if more sustainable or would it be a requirement? Mr. Phocus answered it would not be a requirement and it is unknown exactly how the districts will operate but he does not foresee requirements being put on certain areas.

Commissioner Watkins mentioned the faith community is a collective throughout Charlotte and that many will not understand the full impact of the plan, and wondered how that would be utilized. Churches are substantial energy users and may not have recycling ability so she asked if churches were considered as one of the partners. Mr. Phocus replied definitely and that a few leaders were involved in the stakeholder process, but going forward, the faith community would be one of their main targets in terms of communication. One of their goals is to create a road show with the faith community.

Vice Chairperson Nwasike asked about the Economic Development element regarding job creation in the industry on the workforce side, but also the mentioned negative effect with the CRPA, and requested any statistics or data about the negative side. She questioned the plan of job creation on the workforce side and asked about the number of jobs, data on loss opportunities and will more data be available and provided to the community. Mr. Phocus replied he did not have the data with him but some data is available and going forward that would be a goal.

Affordable Housing

Mr. Miles Vaughn, from Housing and Neighborhood Services provided an update and presentation on affordable housing in Charlotte. Mr. Vaughn stated there is a misconception as to what affordable housing really is and he explained that from the City's perspective, affordable housing is defined as a household not paying more than 30% of their income towards housing. If a household is spending more than 30% of their income towards housing then the remaining 70% of their income is spent on some of the other key aspects; food, transportation, etc. Unfortunately, not only in Charlotte but in

other cities, many people are spending upwards of 50% of their income towards housing. Click [here](#) to access details and view the entire presentation.

Commissioner Wiggins commented that she lives in an affordable housing complex for seniors and rent rates continue to increase and will displace approximately 65% of the tenants. She expressed to Mr. Vaughn that she encourages the City to be more aggressive.

Mr. Vaughn replied those projects, to maintain their operation and activities, must increase rates, however, those rent increases are governed by the North Carolina Housing Finance Agency, so the rates can only be increased by a certain percentage. If that is not the case, the tenant may contact the agency with that concern.

Mr. Vaughn detailed a key emphasis is to leverage any and every tool the City has to enhance the affordable housing issue. Although limited in terms of other resources, every advantage of any opportunity should be taken to encourage developers to include affordable housing with regards to development, and multi-family in particular; it will enable opportunities to be close to transit, grocery locations, close to work, etc.

Commissioner McClung expressed interest in more comments on properties that are close to naturally occurring affordable housing (NOAH).

Mr. Vaughn replied part of the challenge with providing comments is when developers are seeking to tear down or rehabilitate existing NOAH, it is unclear in the rezoning package because there are no legislative or statutory requirements. He stated staff will do a better job with trying to identify those projects and strengthening comments as possible.

Commissioner McClung offered that site visits are made but the timing is too late and the petitions are then submitted.

Mr. Vaughn replied developers are pushed to the greatest extent as possible for affordable housing opportunities to acquire some of these properties thus making sure that we retain affordability. He mentioned an effective way that will make a difference is working with existing owners and developers.

Commissioner Gussman commented as a follow up, it would be helpful to capture a numerical indication of the number of units that would be eliminated.

Mr. Vaughn replied his data team led by Rebecca Heffner, recently provided valuable information that would give the best sense of NOAH inventory. He noted it is hard to determine an absolute number since NOAHs are not regulated, and a private owner is not required to divulge that information but staff will continue to try and collect this data.

Commissioner Sullivan expressed that deep covenants and restrictions on private property were mentioned and the City owns a tremendous amount of property, such as on Siegel Avenue, and some areas would allow the possibility of covenants, and perhaps more incentive, density or height. He

questioned why the City waits for property values to increase and sell City property to developers that then develop property that is not available to the surrounding community.

Mr. Vaughn responded that in September 2017, Housing and Neighborhood Services advertised the first request for proposal (RFQ) in which they worked closely with other City divisions to identify City properties to determine if there was any interest in developing affordable housing and deed restricted housing on those properties. Of the nine properties, proposals were submitted on five properties and the proposals are currently being reviewed.

Commissioner Watkins stated the definition of affordable is unclear to the general population. She noted the issue has now become part of their responsibility because of gentrification. She recommended that as best practices are established, the explanation of affordability be clearly communicated and assist the community with understanding the implications of living in a rental unit, especially in a low rent community.

Vice Chairperson Nwasike referenced an information session concerning the Housing Location Policy and that there would be changes. She asked for an explanation of the changes and the affects on affordable housing going forward.

Mr. Vaughn replied the Housing Location Policy was last revised in 2011 and was designed to prevent a high concentration of very low-income housing. The initial purpose of the Housing Location Policy was to prevent this, unfortunately due to the dire need for affordable housing and the emphasis on creating mixed income housing, that policy is no longer in effect. He told Vice Chairperson Nwasike that the session in which she participated was one of seven that sought to capture the feedback of the community on how the existing Housing Location Policy could be revised. One recommendation was to eliminate the current map and utilize a site scoring system based upon 4 metrics: proximity of the site to amenities, jobs, public transportation and producing mixed income as well as preventing gentrification. This revised policy is in process and will be presented to City Council for approval.

Commissioner Wiggins said Mr. Vaughn mentioned it was difficult to ask private property owners of their percentages to ascertain the market for affordability in Charlotte and she suggested work with the Charlotte Apartment Association. The Association conducts surveys twice a year and can certainly put a question in their surveys to the homeowners to obtain the information needed. She offered the Urban Institute does a survey as well.

Mr. Vaughn replied that it was a good recommendation.

Commissioner Spencer stated an Affordable Housing Statement by the Planning Commission was passed in the spring or summer of 2018 and the comments mentioned by other Commissioners such as the listing of NOAHs and the rezoning document comments, was included as a recommendation. He asked what Housing and Neighborhood Services is doing to address the problem by making it interdepartmentally. Giving Charlotte's City corporate structure, departments operate in silos but every part of the city government plays a part in the solution. He asked what has Housing and Neighborhood Services been doing to break down these silos.

Mr. Vaughn responded that Housing and Neighborhood Services is working with internal and external partners. The advantage of working with internal partners is easier access with regards to meetings, discussions, and collaboration strategies. He stated there has been considerable interest and willingness of others to work together so an effort will continue to engage internal partners that want to play a role in the preservation of affordable housing.

Director Jaiyeoba added that he along with the Director of Housing and Neighborhood Services have a reoccurring monthly meeting and discuss various topics. Deputy Director Craig and Mr. Vaughn are working to develop a tool kit for affordable housing that will eventually be shared publicly. He envisions the Comprehensive Plan process as a mechanism to explore various options with regard to housing products. There have been discussions about single and mobile versus tiny homes, the new idea of shared apartments, and different available products. Director Jaiyeoba spoke on how Planning can begin to look at a Unified Ordinance as a vehicle to making those things happen. Housing and Neighborhood Services is a very critical partner.

Chairperson Fryday expressed to Mr. Vaughn the Commission is very interested in affordable housing and advises that every avenue be considered.

Future Work Session Agenda Topics

Chairperson Fryday stated the Executive Committee has been working with staff to review the next several months to plan ahead the agenda topics accordingly. If there are any questions or concerns about the February, March, or April meeting, contact Chairperson Fryday or Vice Chairperson Nwasike with any questions or ideas.

Adjournment: The meeting adjourned at 1:55 pm.

Attendance

Commissioners Present: John Fryday (*Chairperson*), Sam Spencer, and Elizabeth McMillan

Commissioners Absent: Victoria Nwasike (*Vice Chairperson*)

Planning Staff Present: Taiwo Jaiyeoba (*Planning Director*), Alyson Craig (*Deputy Planning Director*), Shavon Davis, and Cheryl Neely

Other Commissioners Present: Douglas Welton

Call to Order

Chairperson Fryday called the meeting to order at 4:07 pm and welcomed those present.

Approval of Minutes

A motion was made by Commissioner McMillan and seconded by Commissioner Spencer to approve the November 19, 2018 minutes. The vote was unanimous to approve the minutes.

December 3, 2018 Work Session Agenda Approval

The Executive Committee reviewed the future work session agenda topics. Director Jaiyeoba stated the agenda was developed based on key initiatives the Planning Commission expressed during their retreat that they would like to be the focus of the upcoming year. The agenda was also developed according to current happenings, at least over the next few months, that will be important to put in front of the Planning Committee and Planning Commission. The Sustainability Plan was planned to be presented at some point next year but due to the conversation with Rob Phocas and Council, staff thought it would be better to provide the topic sooner than later.

The City Council retreat is scheduled for the end of January and Director Jaiyeoba suggested an update of the discussion be given at the February 4th meeting. The Comprehensive Plan consultant will be in Charlotte at the end of February and March 4th will provide a good opportunity for an update because the community engagement process would get started in the spring. Prior to the March meeting, CATS should present information on its plan especially since it will have an impact on our comprehensive plan.

The text amendment for TOD will be filled this month and by April 1st, staff will have gone through the Planning Committee for recommendations, and this would be a good time to present the Sign and Tree Ordinance and layout the plan going forward. There will be a deep dive in January, February, and March with the expectation that council will take action in April.

Meeting Schedules

Commissioner Spencer wanted to confirm the Planning Commission meetings on January 8th and January 15th.

Ms. Neely advised that the Planning Commission meeting on January 8th is a special meeting and January 15th is the regular meeting date.

The reason for the January 8th meeting is for the Planning Committee to focus strictly on TOD and focus on any other items at the January 15th meeting. The December Planning Committee meeting was cancelled.

Chairperson Fryday said that he thinks the only thing on their agenda right now is the TOD deep dive and wanted to know what is on the agenda for January 15th.

Ms. Neely advised they have a mandatory referral on January 15th.

Chairperson Fryday requested to get the sign and tree ordinance a week in advance.

Director Jaiyeoba replied staff will provide drafts prior to the meeting.

Director Jaiyeoba advised Ms. Davis to send the links to the sign and tree ordinance prior to them discussing it, maybe sometime in March.

Chairperson Fryday reviewed the January 7th work session agenda. He asked if the new business section of the agenda will include the pay-in-lieu and the bonus structure topics because that has been a part of most discussions during the last couple of weeks.

Director Jaiyeoba responded yes. He stated he would like to schedule an affordable housing presentation but with a broader focus. For example, he wants housing details regarding the \$50 million, private funding, and the status of the plan. He also would like to give information on the conversations concerning street lighting and the review process for affordable housing.

Commissioner Spencer said there is no planning or development representation on the stakeholder group for the Sustainability Plan. He would like for the commission to interface with the plan going forward.

Chairperson Fryday suggested that the Commission share this concern Mr. Phocus and ask him to address it.

Ms. Neely advised that she will contact both speakers prior to their presentations and ask how much time each presenter will have.

Chairperson Fryday told Ms. Neely that equal time is fine. He suggested Rob Phocus present first.

Commissioner Spencer thinks the sustainability/innovation districts should be a good part of the presentation.

A motion was made by Commissioner McMillan and seconded by Commissioner Spencer to approve the work session agenda. The vote was unanimous to approve the agenda.

Chairperson Fryday said the January 8th special meeting will be added to the calendar and staff will confirm whether the Zoning Committee meeting is scheduled for Tuesday, January 29th or Tuesday, February 5th.

A motion was made by Commissioner Spencer and seconded by Commissioner McMillan to approve the January calendar as amended. The vote was unanimous to approve the calendar.

Other Business

Chairperson Fryday asked the committee if there were agenda items they want to consider for May and June. He said that he thinks the Comp Plan will certainly be an item.

Commissioner Spencer mentioned the Millennial Plan that was developed by Deb Ryan's students. He is interested to see if there is anything from a statutory standpoint that would translate. He also asked if changes to urban residential are going to happen prior to the Comp Plan and UDO adoption. If so, it would be good to bring up because he knows there is a list of about 3 or 4 fixes that were not TOD, Comp Plan, or UDO that might be filed as text amendments.

Deputy Director Craig said the list includes topics that will be covered in April. She said she does not know if urban residential is on the list but knows that they will talk about some tree ordinance changes related to some of the urban areas that are outside of MUD and TOD.

Chairperson Fryday said they had a brief discussion about the UR zoning and the buffers and setbacks relative to the single family. What are appropriate buffers relative to single family? Should it be different if next to UR2 or 3 verses UR8, but those are discussions that could be had.

Commissioner Spencer said that he would like to invite someone from Minneapolis to talk about the Minneapolis 2040 Plan.

Commissioner Spencer said they adopted it and they are the first city in the nation to remove single family zoning. He would like to know the thought process for this.

Director Jaiyeoba does not think this is feasible for Charlotte at this time. He was concerned the 7% multi-family zoning district is too small when compared to cities similar in size to Charlotte. He was also concerned with changing industrial to residential because industrial sites are very decent.

Commissioner Spencer suggested someone from Minneapolis do a videoconference in with us.

Director Jaiyeoba responded prior to Minneapolis doing it, Grand Rapids did it many years ago and he had a very good conversation with his colleagues in Grand Rapids last week. He thinks it would be interesting to hear the details and he has been following it as well. One aspect that made them stand out is the diversity of the population and the fusion of millennials into Minneapolis.

Director Jaiyeoba stated once he is able to hear back from his colleague, maybe the conversation could be to talk to their planning commissioners and get a sense of how this process works.

Commissioner Welton added ultimately, we would be in the same boat in terms of being ambassadors so he would be very interested in hearing about it.

Chairperson Fryday asked that it be listed as a future topic.

Director Jaiyeoba mentioned staff is thinking of sharing with the Commission and TAP the future lessons from Austin. He said staff researched both topics so it can be presented to learn from why Austin failed.

Chairperson Fryday asked Commissioner Spencer to look at the Millennial Plan and identify if any specific items stand out and then email them.

Adjournment

The meeting adjourned at 4:45 pm.

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Zoning Agenda

RESULTS

Thursday, January 3, 2019

Charlotte-Mecklenburg Government Center

Zoning Committee Work Session

*John Fryday - Chairperson
Elizabeth McMillan - Vice-Chairperson
Phillip Gussman
John Ham
Bolyn McClung
Keba Samuel
Cozzie Watkins*

Zoning Committee Work Session

Call to Order: 5:32pm

Adjourned: 7:10pm

Zoning Committee Members

John Fryday ✓	Elizabeth McMillan ✓	John Ham ✓	Bolyn McClung ✓
Keba Samuel ✓	Cozzie Watkins ✓	Phillip Gussman ✓	

Deferrals

1. Rezoning Petition: 2018-011 by Harrison Tucker & John Perovich
Zoning Committee Deferred Recommendation to their February 5, 2019 meeting

Location: Approximately 0.17 acres located at the northeast corner of East 17th Street and North McDowell Street. (Council District 1 - Egleston)

Motion: McClung 2nd: Samuel Vote: 7:0

2. Rezoning Petition: 2018-123 by Topgolf International, Inc.
Zoning Committee Deferred Recommendation to their February 5, 2019 meeting

Location: Approximately 14.20 acres located along McFarlane Boulevard and south of University City Boulevard. (Council District 4 - Phipps)

Motion: McClung 2nd: Samuel Vote: 7:0

Zoning Items

3. Rezoning Petition: 2017-186 by Drakeford Co.
Recommended for Approval

Location: Approximately 0.87 acres located on the north side of West Kingston Avenue, west of South Tryon Street. (Council District 3 - Mayfield)

Motion: McClung 2nd: Gussman Vote: 7:0

4. Rezoning Petition: 2018-058 by White Oak Management, Inc.
Recommended for Approval

Location: Approximately 0.77 acres located on the east side of Craig Avenue, north of North Sharon Amity Road. (Council District 5 - Newton)

Motion: Gussman 2nd: Ham Vote: 7:0

5. Rezoning Petition: 2018-063 by LandDesign, Inc.
Recommended for Approval

Summary of petition:

- 1) add two new definitions for "useable common open space" and "private open space" and modify a current definition for "sublot".
- 2) provide an alternative to requiring private open space when land is sold with an attached single family dwelling unit by allowing a percentage of useable common open space to be provided instead. This would apply in multiple zoning districts.
- 3) Allows additional features and amenities to count towards private open space and useable open space.

Motion: Samuel 2nd: Gussman Vote: 7:0

6. Rezoning Petition: 2018-069 by Dependable Development
Recommended for Approval

Location: Approximately 10 acres located on the west side of Mt. Holly-Huntersville Road, south of Mt. Holly Road. (Outside City Limits)

Motion: McClung 2nd: Samuel Vote: 7:0

7. Rezoning Petition: 2018-075 by Fountain Residential Partners
Recommended for Approval

Location: Approximately 10.77 acres located at the northeast intersection of East Mallard Creek Church Road and University City Boulevard. (Council District 4 - Phipps)

Motion: McClung 2nd: Ham Vote: 7:0

8. Rezoning Petition: 2018-083 by Chick-fil-A
Recommended for Approval

Location: Approximately 0.88 acres located on the south side of Woodlawn Road, east of Park Road. (Council District 6 - Bokhari)

Motion: Watkins 2nd: McClung Vote: 7:0

9. Rezoning Petition: 2018-085 by The Spectrum Companies
Recommended for Approval

Location: Approximately 4.89 acres located on the west side of South Tryon Street, south of Carson Boulevard. (Council District 3 - Mayfield)

Motion: Ham 2nd: McClung Vote: 7:0

10. Rezoning Petition: 2018-095 by WeWork Companies
Recommended for Approval

Location: Approximately 0.82 acres located at the corner of North Tryon Street and West 4th Street. (Council District 2 - Harlow)

Motion: Gussman 2nd: Watkins Vote: 7:0

11. Rezoning Petition: 2018-105 by Greg Godley
Recommended for Approval

Location: Approximately 0.90 acres located on the south side of East 36th Street between The Plaza and Holt Street. (Council District 1 - Egleston)

Motion: Samuel 2nd: Ham Vote: 7:0

12. Rezoning Petition: 2018-106 by Lincoln Harris
Recommended for Approval

Location: Approximately 2.58 acres located on Carnegie Boulevard, near Torp Landing Boulevard and Charneck Palisades Drive, west of Barclay Downs Drive. (Council District 6 - Bokhari)

Motion: McClung 2nd: Gussman Vote: 7:0

13. Rezoning Petition: 2018-111 by David Weekley Homes
Recommended for Approval

Location: Approximately 5.79 acres bounded by Drummond Avenue, Lydia Avenue, Catawba Avenue, and Duncan Avenue, off The Plaza. (Council District 1 - Egleston)

Motion: Watkins 2nd: Gussman Vote: 7:0

14. Rezoning Petition: 2018-113 by Ryan Companies
Recommended for Approval

Location: Approximately 11.34 acres located on the north side of Shopton Road west of Beam Road. (Council District 3 - Mayfield)

Motion: McClung 2nd: Ham Vote: 7:0

15. Rezoning Petition: 2018-116 by JDSI, LLC
Recommended for Approval

Location: Approximately 1.34 acres located on the northeast corner of Mallard Creek Road and Hubbard Road. (Council District 2 - Harlow)

Motion: Ham 2nd: Watkins Vote: 7:0

16. Rezoning Petition: 2018-118 by JKS Management, LLC
Recommended for Approval

Location: Approximately 0.82 acres located on the south side of Montford Drive, east of Park Road. (Council District 6 - Bokhari)

Motion: Gussman 2nd: McClung Vote: 7:0

17. Rezoning Petition: 2018-120 by Clarius Partners, LLC
Recommended for Approval

Location: Approximately 34.63 acres located on the north side of Tuckaseegee Road, west of Westwood Drive, north of Interstate 85. (Council District 3 - Mayfield)

Motion: McClung 2nd: Samuel Vote: 7:0

18. Rezoning Petition: 2018-122 by Greg Grueneich & Brian Wallace
Recommended for Approval

Location: Approximately 0.24 acres located near the intersection of East 4th Street and South Torrence Street, south of Charlottetowne Avenue. (Council District 1 - Egleston)

Motion: Gussman 2nd: Watkins Vote: 7:0

19. Rezoning Petition: 2018-124 by Cross Development, LLC
Recommended for Approval

Location: Approximately 2.75 acres located on the south side of University City Boulevard, east of Cabarrus Farm Road. (Outside City Limits)

Motion: Samuel 2nd: Watkins Vote: 7:0

20. Rezoning Petition: 2018-125 by Brookshire Boulevard
Recommended for Approval

Location: Approximately 1.06 acres located on the west side of Brookshire Boulevard, north of Lawton Road.
(Council District 2 - Harlow)

Motion: Ham **2nd:** Watkins **Vote:** 7:0

21. Rezoning Petition: 2001-016 (C) by Kimley Horn - Innovative Request
Recommended for Approval

Location: Approximately located on the west side of Grand Palisades Parkway south of Vale Ridge Drive.

Motion: McMillan **2nd:** McClung **Vote:** 7:0

22. Rezoning Petition: 2005-080 by Bob Barone - Innovative Request
Recommended for Approval

Location: Approximately located on the north side of Ridge Road between Prosperity Ridge Road and Prosperity View Drive.

Motion: Watkins **2nd:** Gussman **Vote:** 7:0

**Charlotte-Mecklenburg Planning Commission
Planning Committee Meeting Minutes**

November 20, 2018 – 5:00 p.m.

CMGC – 2nd Floor, Room 280

APPROVED

January 15, 2019

Attendance

Planning Committee Members Present: Chairperson Victoria Nwasike, Vice-Chairperson Sam Spencer and Commissioners Dionne Nelson, Rajahm Sellers, Michael Sullivan, Douglas Welton, and Nancy Wiggins

Other Planning Commissioners Present: Commissioner Bolyn McClung

Planning Staff Present: Zenia Duhaney, Laura Harmon, Taiwo Jaiyeoba, Garet Johnson, Monica Holmes, and Melony McCullough

Other Staff Present: Amanda Byrum, Charlotte Engineering & Property Management and Katie Daughtry, County Asset and Facility Management

Welcome and Introductions

Chairperson Nwasike called the meeting to order at 5:04 p.m., welcomed those present and asked everyone to introduce themselves.

Approval of Minutes

A motion was made by Vice Chairperson Spencer and seconded by Commissioner Welton to approve the October 16, 2018 minutes. The minutes were unanimously approved.

Mandatory Referrals

Chairperson Nwasike asked the Committee if they would like to discuss any of the mandatory referrals.

Commissioner Welton stated that he is the president of Madison Park Homeowner's Association and that the HOA boundaries include several parcels that are contained within M.R. #18-21. However, he has no financial interest in the property. After a very brief discussion, the Committee determined that Commissioner Welton did not have a conflict of interest.

M.R. #18-21 | Mecklenburg County's Storm Water Services Program proposes to acquire 21 flood prone properties (see mandatory referral for addresses and tax parcel numbers) mostly located in the Park Woodlawn area. These properties are subject to periodic and severe flooding.

M.R. #18-22 | The City of Charlotte's Engineering and Property Management Department (E&PM) proposes to acquire approximately 19.4 acres located off West Sugar Creek Road for tree canopy preservation.

M.R. #18-23 | The City of Charlotte's Engineering and Property Management Department (E&PM) proposes to acquire approximately .171 acres (Tax Parcel 071-075-03) located on Walnut Avenue, in the Seversville community, for tree canopy preservation.

A motion was made by Commissioner Sullivan and seconded by Commissioner Sellers to state that the Planning Committee reviewed M.R. #18-21, M.R. #18-22, and M.R. #18-23 has no additional comments for the submitting agency. The motion was unanimously approved.

Transit Oriented Development District – (TOD) Update

Laura Harmon and Monica Holmes (Planning) gave an update on the Transit Oriented Development District (TOD) ordinance.

Ms. Holmes explained the adoption process and schedule for the text amendment in detail. The Committee had a very lengthy discussion about the adoption process and schedule.

There will be a special Planning Committee meeting on January 8, 2019 to review the draft TOD ordinance.

Adjournment

The meeting adjourned at 6:15 p.m.



CHARLOTTE HISTORIC DISTRICT COMMISSION AGENDA

JANUARY 16, 2019

INNOVATION STATION, 8TH FLOOR

Attachment 5

HDC WORKSHOP 12:00 PM

STAFF UPDATES

ATTORNEY PRESENTATION

HDC MEETING: 1:00 – 7:00

- CALL TO ORDER
- APPROVAL DECEMBER MINUTES
- APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

CONTINUED

1. 1917 EUCLID AVENUE (DORMER ADDITION)
CASE No. HDC [2018-663](#)
DILWORTH APPROVED
KEITH WESOLOWSKI, APPLICANT

NEW CONSTRUCTION

2. 224-236 W. KINGSTON AVENUE
CASE No. HDC [2018-391](#)
WILMORE DENIED
BOBBY DRAKEFORD, APPLICANT
3. 1101 MYRTLE AVENUE
CASE No. HDC [2019-008](#)
DILWORTH DENIED
WESTWOOD STEVENS GROVE LLC, APPLICANT
4. 1545 THOMAS AVENUE
CASE No. HDC [2019-005](#)
PLAZA MIDWOOD CONTINUED
BRYAN ALENKY/ANGIE LAUER, APPLICANT

ADDITION

5. 228 E. KINGSTON AV
CASE No. HDC [2018-704](#)
DILWORTH APPROVED
LITTLE DIVERSIFIED/ALAA BOU GHANEM, APPLICANT
6. 601 BERKELEY AVENUE
CASE No. HDC [2019-003](#)
DILWORTH CONTINUE
JOHN FRYDAY, APPLICANT
7. 1768 MERRIMAN AVENUE
CASE No. HDC [2019-004](#)
WILMORE APPROVE
JIM WOOD, APPLICANT

WINDOW CHANGES

8. 1119 BELGRAVE PLACE
CASE No. HDC [2019-007](#)
DILWORTH APPROVE
JOHN FRYDAY, APPLICANT
9. 2222 WILMORE DRIVE
CASE No. HDC [2018-122](#)
WILMORE APPROVE
BLAKE BUCCI, APPLICANT

ALTERNATIVE MATERIALS

10. 1817 WILMORE DRIVE
CASE No. HDC [2019-001](#)
WILMORE APPROVED
CATIE B. FLOYD/BETTY MONTGOMERY, APPLICANT



Charlotte Regional Transportation Planning Organization

Meeting Agenda Packet

January 16, 2019

6:00 pm

Charlotte-Mecklenburg
Government Center
Room 267 (Second Floor)
600 East Fourth Street
Charlotte, NC 28202

CRTPO Staff Contact:
Neil Burke, AICP PTP
(704) 336-2205
nburke@charlottenc.gov

January 16, 2019 Agenda Items

- ❖ CTP Alignment Amendment
- ❖ CRTPO Draft Discretionary Policy Document
- ❖ US 74 Express Lanes Project Update
- ❖ Metrolina Regional Travel Demand Model and Analysis
- ❖ Draft FY 2020 UPWP
- ❖ 2020-2029 TIP Review
- ❖ CRTPO Staffing Assessment

CRTPO BOARD MEMBERS

Michael Johnson, Chair
Council Member, City of Statesville

Paul Bailey, Vice-Chair
Mayor, Town of Matthews

City of Charlotte
Town of Cornelius
Town of Davidson
Town of Fairview
Town of Huntersville
Town of Indian Trail
Iredell County
Town of Marshville
Town of Marvin

Town of Matthews
Mecklenburg County
Metropolitan Transit Commission
Town of Mineral Springs
Town of Mint Hill
City of Monroe
Town of Mooresville
NCDOT
Town of Pineville

Town of Stallings
City of Statesville
Town of Troutman
Union County
Town of Waxhaw
Town of Weddington
Village of Wesley Chapel
Town of Wingate

Title VI Policy

It is the policy of the Charlotte Regional Transportation Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.



600 East Fourth Street
Charlotte, NC 28202
704-336-2205
www.crtpo.org

TO: CRTPO Delegates & Alternates
FROM: Neil Burke, AICP PTP
CRTPO Secretary
DATE: January 11, 2019

**SUBJECT: January 2019 Meeting
Charlotte Regional Transportation Planning Organization
Wednesday, January 16, 6:00 PM**

The January 2019 meeting of the Charlotte Regional Transportation Planning Organization (CRTPO) is scheduled for Wednesday, January 16, 2019.

The meeting will begin at 6:00 PM and will be held in Room 267 of the Charlotte-Mecklenburg Government Center, 600 E. Fourth St., Charlotte.

Accessing the Charlotte-Mecklenburg Government Center

The Charlotte-Mecklenburg Government Center is located at 600 E. Fourth St. (corner of Fourth and Davidson streets) in uptown Charlotte. Parking is available in the Government Center parking deck located on Davidson St. between Third and Fourth streets; on-street parking is also available.

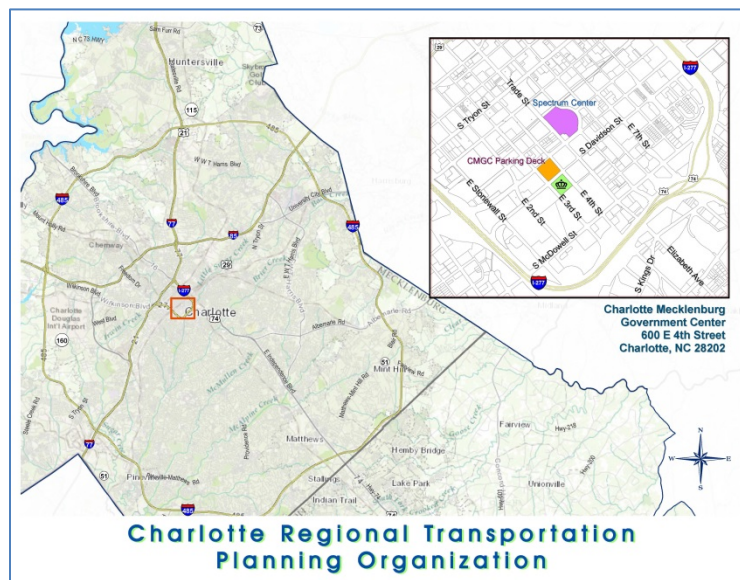
There are two ways to enter the Government Center. Enter via the large staircase on the Davidson St. side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267.

Non-Discrimination Policy

It is the policy of the Charlotte Regional Transportation Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

The Charlotte Regional Transportation Planning Organization coordinates transportation planning initiatives in Iredell and Mecklenburg Counties and the urbanized portion of Union County. The Metropolitan Planning Organization (MPO) board of the CRTPO reviews and votes on consensus-based technical recommendations provided by the Technical Coordinating Committee (TCC).

Unless otherwise noted, CRTPO TCC and MPO meetings are held in Room 267 on the second floor of the Charlotte-Mecklenburg Government Center (CMGC), located at 600 East Fourth Street in Uptown Charlotte.



Parking is available in the CMGC parking deck on Davidson Street between Third and Fourth Streets. Parking tickets from the CMGC Deck can be validated by CRTPO staff if they are brought to the meeting.

There are two ways to enter the CMGC. Enter via the large staircase on the Davidson Street side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267. Security measures have been improved recently, so please allow more time for entering the building.

In compliance with the Americans with Disabilities Act (ADA), accommodations will be provided for persons who require assistance in order to participate in Charlotte Regional Transportation Planning Organization meetings. If assistance is needed or to request this document in an alternative format, please contact CRTPO at (704) 336-2205 or (704) 336-5123 (fax).

Commonly Used Acronyms

BOT	Board of Transportation
CATS	Charlotte Area Transit System
CDOT	Charlotte Department of Transportation
CMAQ	Congestion Mitigation & Air Quality
CMGC	Charlotte-Mecklenburg Government Center
CMP	Congestion Management Process
CRAFT	Charlotte Regional Alliance for Transportation
CRTPO	Charlotte Regional Transportation Planning Organization
CTP	Comprehensive Transportation Plan
DAQ	Division of Air Quality
EJ	Environmental Justice
EPA	Environmental Protection Agency
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration Gaston, Cleveland, Lincoln
GCLMPO	Metropolitan Planning Organization
GIS	Geographic Information System
ICATS	Iredell County Area Transportation System
INFRA	Infrastructure for Rebuilding America (federal grant program)
ITS	Intelligent Transportation Systems
LAP	Locally Administered Projects
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NAAQS	National Ambient Air Quality Standards
NCAMPO	North Carolina Association of Metropolitan Planning
NCDOT	Organizations North Carolina Department of Transportation
NCDOT-PTD	North Carolina Department of Transportation – Public Transportation Division
NCDOT-TPB	North Carolina Department of Transportation – Transportation Planning Branch
NCTA	North Carolina Turnpike Authority
P5.0	Prioritization 5.0
PIP	Public Involvement Plan
PL	Planning Funds
POC	Project Oversight Committee
SIP	State Implementation Plan (for air quality)
SPOT	Strategic Planning Office of Transportation
STBG-DA	Surface Transportation Block Grant Program-Direct Attributable
STIP	North Carolina State Transportation Improvement Program
TAP	Transportation Alternatives Program
TCC	Technical Coordinating Committee
TDM	Transportation Demand Management
TIP	Transportation Improvement Program
TMA	Transportation Management Area
UPWP	Unified Planning Work Program
UZA	Urbanized Area

[Click here](#) to view the 2018 Delegates Handbook to view the Glossary of Terms & Acronyms.

Charlotte Regional Transportation Planning Organization

January 16, 2019

Room 267, Charlotte-Mecklenburg Government Center

6:00 PM Meeting Agenda

Room 267

1. **Call to Order** Michael Johnson
2. **Election of Officers** Michael Johnson
ACTION REQUESTED: Elect Chairman and Vice-Chairman.

BACKGROUND: The Board's bylaws require that the Chairman and Vice-Chairman be elected annually at the first regularly scheduled meeting of the calendar year. The bylaws also require that the Chairman must have served as a Board member (delegate or alternate) for one year immediately prior to the election.
3. **Adoption of the Agenda** Chairman
4. **Public Comment Period** Chairman
CRTPO bylaws limit speakers to three minutes each and the comment period to 20 minutes.
5. **Ethics Awareness & Conflict of Interest Reminder** Chairman
6. **Consent Agenda** Chairman
All items below are considered to be routine by the CRTPO Board or have been the subject of detailed presentations at previous meetings. There will be no separate discussion on these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda.
 - a. November 2018 minutes
ATTACHMENT: Draft November 2018 minutes
7. **CTP Alignment Amendment-Prosperity Ridge Road Ext.** Andy Grzyski
ACTION REQUESTED: Approve an amendment to the Comprehensive Transportation Plan (CTP).
 - *Due to a rezoning, the existing CTP alignment is proposed to be changed on the highway, pedestrian and bicycle maps.*
 - *The proposed realignment will provide improved traffic signal spacing with Prosperity Church Road.*
 - *The realignment will provide full access and connectivity to the existing Stone Park Subdivision. This connection will also provide another full movement access to Devonshire Subdivision.*

- Postcards were sent to 132 property owners in the area regarding the proposed amendment.
- The deadline for comments was December 27, 2018.
- No comments were received by City of Charlotte DOT staff.

ATTACHMENTS: Maps of the existing and proposed alignments

8. CRTPO Draft Discretionary Policy

Erin Kinne

ACTION REQUESTED: FYI

BACKGROUND:

- See attached memorandum.

ATTACHMENT: Memorandum; A draft version of the discretionary policy document can be viewed [here](#).

9. CRTPO Staffing Assessment

Rich Denbow, Cambridge Systematics

ACTION REQUESTED: FYI

BACKGROUND:

- The purpose of this presentation is to review the findings of the CRTPO Staffing and Resources Study.
- The study's goal was to determine if the CRTPO is properly staffed and structured to meet and exceed requirements to ensure an effective transportation planning process.
- The study was undertaken in response to a recommendation of the 2017 Certification Review to evaluate staffing needs.

ATTACHMENT: A copy of the PowerPoint slides can be viewed [here](#).

10. US 74 Express Lanes Project Update

Rodger Rochelle, NC Turnpike Authority

ACTION REQUESTED: FYI

BACKGROUND:

- Discuss a preliminary strategy for delivering the Express Lanes projects on the US 74 corridor in Charlotte and Matthews.

ATTACHMENT: US 74 Corridor Map

11. Metrolina Regional Travel Demand Model & Analysis

Anna Gallup

ACTION REQUESTED: FYI

BACKGROUND:

- The Regional Travel Modeling and Analysis Group develops and maintains the Metrolina Regional Travel Model and analyzes both existing and future year travel.
- Staff will provide an overview of the Metrolina Regional Travel Model and how it can be used by CRTPO member jurisdictions.

12. Draft 2020 Unified Planning Work Program

Robert Cook

ACTION REQUESTED: FYI

BACKGROUND:

- *The UPWP is an annual listing of projects, priorities and work tasks and is essentially the CRTPO's annual budget.*
- *It reflects short-range planning needs and describes what is planned for the fiscal year.*
- *Information provided in the UPWP includes the agencies responsible for specific tasks, project costs and funding sources.*

ATTACHMENT: Memorandum

13. Draft 2020-2029 State Transportation Improvement Program

Neil Burke

ACTION REQUESTED: FYI

BACKGROUND:

- *The draft 2020-2029 STIP was released by NCDOT on January 9, 2019.*
- *An overview of the projects within the draft TIP will be provided.*

ATTACHMENTS: Spreadsheet of Project Summary Changes for 2020-2029 Draft STIP; A map of the projects within the draft STIP can be viewed [here](#).

14. Performance-Based Planning: 2019 Safety Targets

Robert Cook

ACTION REQUESTED: FYI

BACKGROUND:

- *See attached memorandum.*

ATTACHMENT: Memorandum

15. Upcoming Agenda Items

Neil Burke

ACTION REQUESTED: FYI

BACKGROUND:

- *A schedule of upcoming action items will be provided.*

16. Adjourn

Charlotte Regional Transportation Planning Organization

Consent Items Summary

Agenda Item 6

Subjects: November 2018 Minutes

- **Purpose / Scope:** *All items below are considered to be routine by the CRTPO Board or have been the subject of detailed presentations at previous meetings. There will be no separate discussion on these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda.*
- **November 2018 Minutes**
 - **Attachment:** *Draft November 2018 Minutes.*

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
November 28, 2018 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Brian Hines (Huntersville), Jerry Morse (Indian Trail), Paul Bailey (Matthews), Frederick Becker (Mineral Springs), Eddie Dinger (Mooresville), Lynda Paxton (Stallings), Richard Helms (Union County), Kat Lee (Waxhaw), Scott Buzzard (Weddington), Tony Lathrop (NCBOT-Div.10)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), James Walker (NC Turnpike Authority)

1. Call to Order

Vice-Chairman Paul Bailey called the November 2018 CRTPO meeting to order at 6:05 PM.

2. Adoption of the Agenda

Summary:

Vice-Chairman Bailey stated that Beau Memory, executive director of the NC Turnpike Authority, requested to be added to the agenda to discuss the opening of the Monroe Expressway. No other changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented but with the addition of the NC Turnpike Authority matter. Jane Campbell seconded the motion. Upon being put to a vote, the motion to adopt the agenda was unanimously approved.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Consent Agenda

Summary:

Vice-Chairman Bailey requested action on three consent agenda items: October 2018 meeting minutes, December 2018 meeting cancellation and 2019 meeting dates, South End Station Plan-LYNX Blue Line TIP amendment.

Motion:

Dr. Miltich made a motion to approve the consent agenda items. Greg Phipps seconded the motion. Upon being put to a vote, the consent agenda items were unanimously approved.

6. Monroe Expressway

Presenter:

Beau Memory, NC Turnpike Authority

Summary:

Mr. Memory provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information about the Monroe Expressway that opened to traffic on November 26. Mr. Memory thanked the Board for accommodating his request to be added to the agenda. Project specifics were provided, as were recent outreach and media advertising initiatives in advance of the project's opening.

7. CTP Alignment Amendment: Prosperity Ridge Road Extension

Presenter:

Andy Grzyski, Charlotte Dept. of Transportation

Summary:

Mr. Grzyski stated that the request before the Board was to open a comment period to receive public input on a proposed amendment to the Comprehensive Transportation Plan (CTP) to modify the alignment of the proposed Prosperity Ridge Road extension. The alignment is proposed to be changed in response to a rezoning request. The TCC unanimously recommended that the Board approve the request. Mr. Phipps asked how long the comment period would last. The reply was at least 21 days.

Motion:

Dr. Miltich made a motion to approve the opening of a comment period. Mr. Phipps seconded the motion. Upon being put to a vote, the motion was unanimously approved.

8. NCDOT Bicycle & Pedestrian Planning Grant Applications

a. Town of Huntersville Bicycle Plan

Presenter:

Bill Coxe, Town of Huntersville

Summary:

Mr. Coxe stated that the request before the Board was to obtain its support for submitting a grant application to NCDOT under its annual bicycle and pedestrian planning grant program. Program requirements require that municipalities obtain their local MPO's endorsement. Huntersville plans to submit a bicycle plan application, and Mr. Coxe reviewed why the Town is pursuing the grant. The Town Board of Commissioners endorsed the proposal and the TCC unanimously recommended that the Board adopt the resolution included in the agenda packet.

Motion:

Dr. Miltich made a motion to endorse the Town of Huntersville's bicycle plan application. Ms. Campbell seconded the motion. Upon being put to a vote, the motion was unanimously approved.

b. Town of Weddington Pedestrian Plan

Presenter:

Lisa Thompson, Town of Weddington

Summary:

Ms. Thompson stated that the request before the Board was to obtain its support for submitting a grant application to NCDOT under its annual bicycle and pedestrian planning grant program. Program requirements require that municipalities obtain their local MPO's endorsement. Weddington plans to submit a pedestrian plan application, and Ms. Thompson reviewed why the Town is pursuing the grant. The Town Council endorsed the proposal and the TCC unanimously recommended that the Board adopt the resolution included in the agenda packet.

Motion:

Dr. Miltich made a motion to endorse the Town of Weddington's pedestrian plan application. Richard Helms seconded the motion. Upon being put to a vote, the motion was unanimously approved.

9. Performance-Based Planning

a. Performance Management Agreement

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the presentation's purpose was to obtain the Board's approval of an agreement with NCDOT to manage the performance-based planning process. The Board's attention was directed to a draft agreement

included in the agenda packet. The Code of Federal Regulations governing the metropolitan planning process requires MPOs, states and transit providers to “cooperatively determine their mutual responsibilities in carrying out the metropolitan transportation planning process.” In response, a performance management agreement was developed by the NCDOT in partnership with the NC Association of MPOs. The agreement addresses protocols regarding data sharing, coordination, communication, etc. as it pertains to performance measures. Four key issues are addressed in the agreement: transportation performance data; target selection; reporting; data collection. Mr. Cook stated that the City attorney reviewed the agreement and found no concerns. The TCC was asked to review the document and provide comments by October 19; the TCC had no comments and unanimously recommended that the Board approve the agreement at its November meeting.

Motion:

Dr. Miltich made a motion to approve the performance management agreement as presented. Mayor Becker seconded the motion. Upon being put to a vote, the motion was unanimously approved.

b. 2019 Safety Targets

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the presentation’s purpose was to present information on 2019 safety targets as part of implementing performance-based planning requirements. No action was requested, but the Board will be asked to endorse updated targets in January or February. The Board was reminded that it first endorsed safety targets in November 2017. NCDOT released the proposed 2019 targets at the end of August, and based on rules established by the FHWA, the CRTPO has until February 27 to endorse the NCDOT targets or adopt its own targets. It was stated that the TCC reviewed the targets at its November meeting and had until November 21 to provide comments to staff. No comments were received.

10. I-77 Corridor Study

Presenter:

Candice Rorie

Summary:

Ms. Rorie provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation’s purpose was to update the Board on the status of the I-77 corridor study. The study’s purpose is to prepare a comprehensive vision for the corridor from Statesville to Rock Hill. The need for this type of study had been discussed for several years. Prior to actively pursuing it, staff held two focus group meetings with Board and TCC members to ensure adequate support for doing so. The study’s focus and approach is a result of those meetings. A consulting firm was selected and staff is currently working with them to prepare a detailed scope.

11. Marshville Comprehensive Bicycle & Pedestrian Plan

Presenters:

Curtis Bridges

John Cock, Alta Engineering

Summary:

Mr. Bridges introduced this agenda item and stated that the presentation’s purpose was to assist Marshville in the preparation of comprehensive bicycle and pedestrian plan for the town. Mr. Cock then provided details about the process to do so, using a Power Point presentation that is incorporated into the minutes. The project’s scope, public outreach, and preliminary recommendations were reviewed. The plan’s preparation is being guided in part by The Small Town and Rural Networks Guide, which is a design resource and idea book to help small and rural communities support active travel for all users.

12. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook reviewed three issues during this agenda item.

January 2019 Agenda Items

Actions items will include elections for chairman and vice-chairman, 2019 safety targets (tentative) and final action on the Prosperity Ridge Road extension CTP amendment. Information items will include the FY 2020 Unified Planning Work Program and a report on the preparation of the discretionary projects policy document. Board members were reminded that a workshop on the policy document is scheduled for Tuesday, December 18 at 5:00 PM.

Possible 2019 Board Retreat

Mr. Cook sought the Board's opinion on holding a retreat during Spring 2019. The purpose would be to help set a strategic direction for the organization. The reasons for making the recommendation included following up on the staffing assessment (which included a recommendation that the CRTPO prepare a strategic plan), the need to soon begin work in the 2050 MTP, and the lead planning agency organizational changes that resulted in the CRTPO being established as a division within the Planning Dept. All agreed that holding a retreat was a good idea.

Staff Changes

The organizational changes mentioned above resulted in Mr. Cook being promoted to an assistant planning director position in the Planning Dept. His job duties will still focus exclusively on the CRTPO. Neil Burke was promoted to Mr. Cook's former position as Program Manager and will take over as Board secretary. Also, staff is in the process of hiring for a public information officer position. This position was recommended by the FHWA in the CRTPO's 2017 certification review, and was further endorsed in the staffing assessment. The position should be filled by the end of the year.

Lynda Paxton asked for clarification of the Board chairman's office terms. Mr. Cook stated that chairmen were limited to three consecutive years.

13. Adjourn

The meeting adjourned at 7:00.

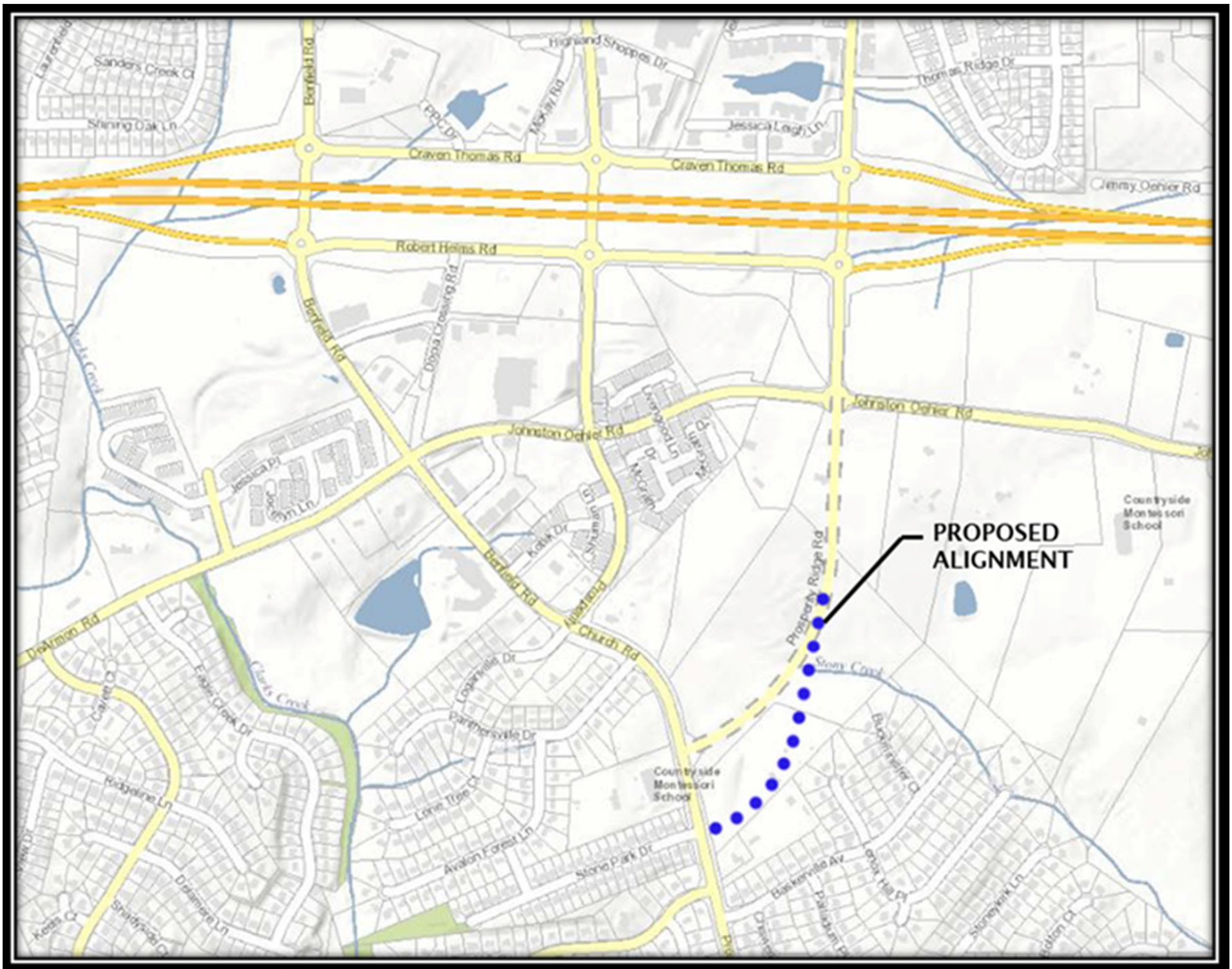
Charlotte Regional Transportation Planning Organization

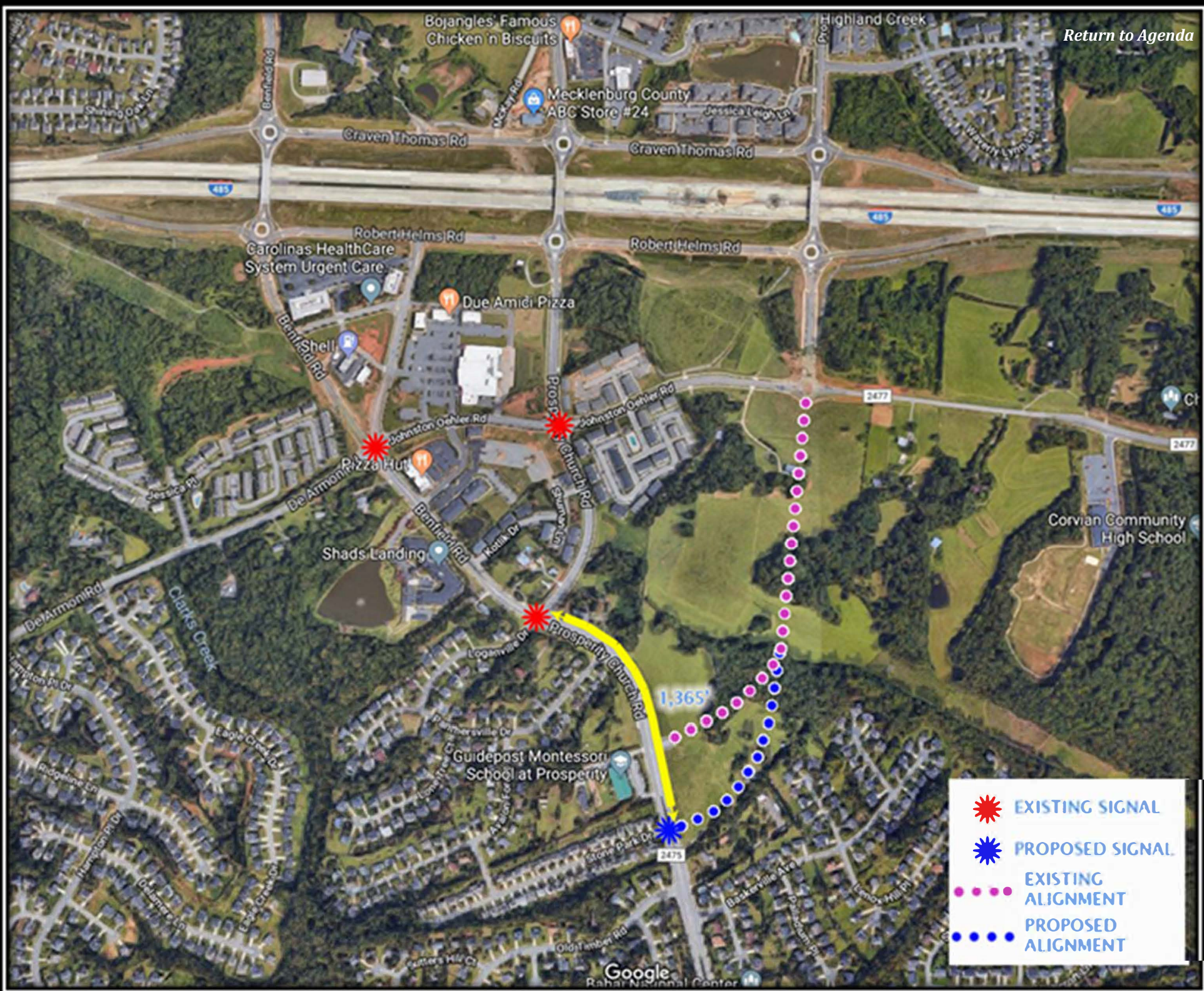
Agenda Item Summary

Agenda Item 7

Subject: CTP Alignment Amendment – Prosperity Ridge Road Extension

- **Purpose / Scope:** *Approve an amendment to the Comprehensive Transportation Plan (CTP).*
- **TCC Review:** *This item was brought before the TCC during the January meeting and the agenda item received a unanimous recommendation.*
- **Transportation Staff Review:** *This item was also discussed as part of the TCC agenda review during the January 2 Transportation Staff meeting.*
- **Background:**
 - *Due to a rezoning, the existing CTP alignment is proposed to be changed on the highway, pedestrian and bicycle maps.*
 - *The proposed realignment will provide improved traffic signal spacing with Prosperity Church Road.*
 - *The realignment will provide full access and connectivity to existing Stone Park Subdivision. This connection will also provide another full movement access to Devonshire Subdivision.*
 - *Postcards were sent to 132 property owners in the area regarding the proposed amendment.*
 - *The deadline for comments was December 27, 2018.*
 - *No comments were received by City of Charlotte DOT staff.*
- **Attachments:** *Maps of the existing and proposed alignments.*







PROSPERITY RIDGE ROAD ALIGNMENT CHANGE

PUBLIC NOTICE

Your feedback is requested for the proposed revised alignment change that may affect your community.

(please see back of the card for more information)

End of public comment period:

December 27, 2018

[Return to Agenda](#)



Background:

The existing CTP alignment is proposed to be realigned due to a future rezoning and will provide the following benefits to the surrounding area:

- Improving traffic signal spacing along Prosperity Church Road
- Signalizing the full movement access and connectivity to existing Stone Park Subdivision
- Improving pedestrian facilities with traffic signal accommodations
- Balancing connectivity to Prosperity Church Road for the Devonshire and Stone Park subdivisions

The CRTPO will vote to amend this alignment during their MPO Board meeting on:

MPO Meeting: Wed, Jan 16, 2019 at 6:00 pm
at the Charlotte Mecklenburg Government Center

*** There will be a public comment period during this meeting*



Felix Obregon, P.E.
Charlotte Department
of Transportation
600 E 4th St # 7
Charlotte, NC 28202

For more information, please visit www.crtpo.org

To submit comments, please contact **Felix Obregon** at
CDOT by phone at **704-432-5729**
or by email: fobregon@charlottenc.gov

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 8

Subject: CRTPO Draft Discretionary Policy

- **TCC Review:** *This item was brought before the TCC during the January 2019, December 2018, and October 2018 meetings, and before the TCC and Board at the workshop held December 18, 2018.*
- **Transportation Staff Review:** *Transportation staff received regular progress updates during the document development process. This item was also discussed as part of the TCC agenda review during the December 5, 2018 and January 2, 2019 Transportation Staff meetings.*
- **Project Oversight Committee Review:** *The POC received regular updates on the document's progress during the subcommittee's document development process. At its December 13 meeting, the POC recommended the document come before the TCC and Board for information at the workshop held December 18.*
- **Background:**
 - *On July 26, 2018, the Project Oversight Committee (POC) approved creation of a subcommittee to develop a Draft Discretionary Policy.*
 - *The document was produced by a six-member working group and CRTPO staff during a four-month research and development process guided by a facilitator.*
 - *The working group's research tasks included documenting CRTPO's existing processes and identifying best practices through interviews with stakeholders and with other MPOs.*
 - *The working group led a workshop to review the key components of the draft document with the Board and TCC on the evening of December 18. Board and TCC members then participated in a series of interactive exercises to test facets of the draft policy document and provide feedback to staff.*
- **Attachment:** *Memorandum; a draft version of the discretionary policy document can be viewed [here](#).*



TO: CRTPO Delegates and Alternates
FROM: Erin Kinne
Project Development Planner
DATE: January 9, 2019

SUBJECT: CRTPO Draft Discretionary Policy

The purpose of this memorandum is to summarize the process for the CRTPO to develop a discretionary policy development throughout 2018.

BACKGROUND:

- The document was produced by a six-member working group and CRTPO staff during a four-month research and development process guided by a facilitator.
- The working group's tasks included documenting CRTPO's existing processes and identifying best practices through interviews with stakeholders and with other MPOs.
- Adoption of the CRTPO discretionary policy is requested at the February Board meeting.

PRINCIPLES:

The working group recommended the following six principles to guide the development of the discretionary policy.

1. The project must be federal funds-eligible.
2. There must be a timeframe or annual schedule for proposing, scoring and funding projects.
3. Project scoring under the policy must be consistent with the requirements of the various funding sources.
4. A process must be developed for addressing project funding shortfalls.
5. The process will be iterative (i.e., the policy will evolve based on experience).
6. The policy must be transparent and easily understood by key stakeholders.

OUTREACH AND CONSENSUS:

A series of outreach and consensus building activities were conducted throughout the fall of 2018 to seek input and guidance in the development of this policy.

- *Focus Group Discussion:* A facilitated focus group discussion was held with ten members of the CRTPO Board prior to the October 17 meeting to receive their perspectives on the development of a discretionary funds policy and obtain feedback on the guiding principles.
- *TCC Interviews:* Interviews were conducted with five members of the TCC to solicit their feedback on the importance of a consistent policy and reactions to the guiding principles that were developed by the POC Working Group.
- *Peer MPO Interviews:* Four interviews were conducted with staff from the Capital Area MPO (Raleigh), French Broad River MPO (Asheville), Hickory MPO, and Wilmington



MPO to gain perspective on their experiences in developing and administering discretionary projects policies.

- *Policy Workshop:* The working group led a workshop to review the key components of the draft document with the Board and TCC on the evening of December 18. The Board and TCC members then participated in a series of interactive exercises to test facets of the draft policy document and provide feedback to staff. No major issues were identified during the workshop.

NEXT STEPS:

- January 2019: Information Reports to CRTPO Board and TCC
- February 2019: Adoption Requested by CRTPO Board and TCC

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 9

Subject: CRTPO Staffing Assessment

- **Committee Review:** *A Staffing Assessment Steering Committee was organized, drawing members from the MPO Board and other stakeholders. The committee met several times over the course of the study period to oversee the study and review conclusions.*
- **Background:**
 - *The purpose of this presentation is to review the findings of the CRTPO Staffing and Resources Study.*
 - *The study's goal was to determine if the CRTPO is properly staffed and structured to meet and exceed requirements to ensure an effective transportation planning process.*
 - *The study was undertaken in response to a recommendation of the 2017 Certification Review to evaluate staffing needs.*

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 10

Subject: US 74 Express Lanes Project Update

- **TCC Review:** *This item was presented at the TCC meeting on January 3, 2019.*
- **Transportation Staff Review:** *This item was discussed as part of the TCC agenda review during the January 2 Transportation Staff meeting.*
- **Background:**
 - *Discuss a preliminary strategy for delivering the Express Lanes projects on the US 74 corridor in Charlotte and Matthews.*
- **Attachment:** *Map.*



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Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 11

Subject: Metrolina Regional Travel Demand Model & Analysis

- **TCC Review:** *This item was presented at the TCC meeting on December 6, 2018.*
- **Transportation Staff Review:** *This item was discussed as part of the TCC agenda review during the December 5, 2018 Transportation Staff meeting.*
- **Background:**
 - *The Regional Travel Modeling and Analysis Group develops and maintains the Metrolina Regional Travel Model and analyzes both existing and future year travel.*
 - *Staff will provide an overview of the Metrolina Regional Travel Model and how it can be used by CRTPO member jurisdictions.*

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 12

Subject: Draft 2020 Unified Planning Work Program

- **TCC Review:** *This item was presented at the TCC meetings in December 2018 and January 2019.*
- **Transportation Staff Review:** *This item was discussed as part of the TCC agenda review during the December 5, 2018 and January 2, 2019 Transportation Staff meetings.*
- **Background:**
 - *The UPWP is an annual listing of projects, priorities and work tasks and is essentially the CRTPO's annual budget.*
 - *It reflects short-range planning needs and describes what is planned for the fiscal year.*
 - *Information provided in the UPWP includes the agencies responsible for specific tasks, project costs and funding sources.*
- **Attachment:** *Memorandum.*



TO: CRTPO Delegates & Alternates
 FROM: Robert W. Cook, AICP
 DATE: January 11, 2019

SUBJECT: Draft FY 2020 Unified Planning Work Program

ACTION REQUESTED

No formal action is requested now; however, staff will seek direction from the Board that the proposed allocations appear to be appropriate. Doing so will allow staff to submit a draft UPWP to NCDOT by the end of January.

BACKGROUND

The Unified Planning Work Program (UPWP) is an annual listing of projects, priorities and work tasks, and is the CRTPO's annual budget. It reflects short-range planning needs and describes what is planned for the fiscal year. Information provided in the UPWP includes the agencies responsible for specific tasks, project costs and funding sources.

FUNDING SOURCES & AMOUNTS

The following table lists the anticipated FY 2020 funding sources and the amounts expected to be available to support the CRTPO's activities.

Funding Source	Amount	
	Federal Funds	Local Match
Planning (PL)	887,588*	221,897
Surface Transportation Block Grant-Direct Attributable (STBG-DA)	800,000	200,000
Section 5303	444,800	55,600
Total	\$2,132,388	\$477,497

*FY 19 amount; the FY 19 funding level has not yet been provided by NCDOT.

POTENTIAL ALLOCATIONS

- The following table lists potential allocations and projects to be pursued by staff during FY 2020.
- The allocations are draft at this point in the UPWP's development and are not exact because:
 - The final FY 2020 funding levels have not yet been announced.
 - Some individual task spending levels are not finalized.
 - Staff needs to assess first and second quarter FY 19 charges to task codes to determine if the proposed allocations are consistent with how resources have been used so far this fiscal year.

Task Code Description	Typical Tasks	Potential Funding Level	% Of Funds
Data & Planning Support	Travel demand modeling; data collection related to travel demand modeling; land use modeling; traffic counts	623,501	23
Planning Process	Congestion management process; long-range planning associated with the development of the Metropolitan Transportation Plan and maintenance and updating of the Comprehensive Transportation Plan; air quality planning; Congestion Mitigation & Air Quality program; freight-related planning; performance-based planning; special studies	882,850	33
Unified Planning Work Program	Development and maintenance of the UPWP-the CRTPO's annual budget	27,500	1
Transportation Improvement Program	Development of the TIP, including the Prioritization process; participation in the project development process	458,150	17
Civil Rights Compliance & Other Regulatory Requirements	Compliance with Title VI requirements; Environmental justice activities; general public involvement activities, including website maintenance and updates and social media	121,875	4.5
Statewide & Extra-Regional Planning	Participation in the activities of the Charlotte Regional Alliance for Transportation (CRAFT) and the NC Association of MPOs; coordination with neighboring transportation planning organizations	31,250	1
Management, Operations & Program Support	Support for the TCC, CRTPO Board and other committees, subcommittees, etc.; operational needs, including finance-related requirements; responding to specific members' needs, including presentations to local boards on CRTPO business and mission; assistance with transportation-related grant applications, or local staff technical assistance, etc.	545,000	20

LOCAL PROJECTS

For many years local transportation planning projects have been funded through the UPWP development process. However, the discretionary projects policy now under review proposes to fund local planning projects as part of the annual projects call for STBG-DA, CMAQ and TAP funds. If the policy is approved, the first opportunity to submit local planning projects proposals will be August 2019.

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 13

Subject: Draft 2020-2029 State Transportation Improvement Program

- **Background:**
 - *The draft 2020-2029 STIP was released by NCDOT on January 9, 2019.*
 - *An overview of the projects within the draft TIP will be provided.*
- **Attachment:** *Table delineating changes between Draft and Final 2020-2029 STIP.*

CHANGES BETWEEN THE DRAFT STIP 20-29 AND LIVE STIP

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION

PROJECT	COUNTY	ROUTE/CITY	DESCRIPTION	COMMENTS
I-5718	MECKLENBURG	I-77	SOUTH CAROLINA STATE LINE TO I-277/NC 16 (BROOKSHIRE FREEWAY). WIDEN EXISTING FREEWAY TO TEN LANES BY CONSTRUCTING MANAGED LANES, RECONSTRUCT I-277 INTERCHANGES, AND INSTALL RAMP METERS.	FORMER SEGMENTS A, B, AND D COMBINED TO "NEW" SEGMENT A; FORMER SEGMENTS C AND E COMBINED TO "NEW" SEGMENT B. BASED ON RESULTS OF P5.0 AND TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY FOR "NEW" SEGMENT A DELAYED FROM FY 24 TO FY 25 AND CONSTRUCTION FOR "NEW" SEGMENT A DELAYED FROM FY 27 TO FY 28.
I-5962	IREDELL	I-77	I-77 AT SR 1302 (CORNELIUS ROAD). CONVERT GRADE SEPARATION TO INTERCHANGE.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 21 TO FY 22 AND CONSTRUCTION DELAYED FROM FY 22 TO FY 25.
I-5963	MECKLENBURG	I-485	I-485 AND NC 16 (PROVIDENCE ROAD). CONSTRUCT INTERCHANGE IMPROVEMENTS.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 21 TO FY 22 AND CONSTRUCTION DELAYED FROM FY 23 TO FY 25.
I-6012	MECKLENBURG	I-85	I-485 INTERCHANGE NORTHEAST OF CHARLOTTE. IMPROVE INTERCHANGE	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 25 AND CONSTRUCTION IN FY 26.
I-6013	MECKLENBURG	I-85	NC 24 (W.T. HARRIS BOULEVARD) INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 25 AND CONSTRUCTION IN FY 27.
I-6014	MECKLENBURG	I-77	I-85 INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 25 AND CONSTRUCTION IN FY 26.
I-6015	MECKLENBURG	I-485	NC 51 (PINEVILLE-MATTHEWS ROAD) INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION AFTER FY 29.
I-6016	MECKLENBURG	I-85	I-485 INTERCHANGE WEST OF CHARLOTTE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 25 AND CONSTRUCTION IN FY 26.
I-6017	MECKLENBURG	I-85	SR 2472 (MALLARD CREEK ROAD) INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 29 AND CONSTRUCTION AFTER FY 29.
I-6019	MECKLENBURG	I-485	NC 49 (SOUTH TRYON STREET) INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 29 AND CONSTRUCTION AFTER FY 29.
I-6022	MECKLENBURG	I-277	KENILWORTH AVENUE TO GRAHAM STREET. UPGRADE INTERCHANGES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION AFTER FY 29.
I-6053	MECKLENBURG	I-85	SR 2480 (SUGAR CREEK ROAD) INTERCHANGE. IMPROVE INTERCHANGE	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 26 AND CONSTRUCTION IN FY 28.
I-6056	MECKLENBURG	I-77	US 21/SR 2108 (SUNSET ROAD) INTERCHANGE. IMPROVE INTERCHANGE.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 26 AND CONSTRUCTION IN FY 29.
R-2307	LINCOLN CATAWBA IREDELL	NC 150	RELOCATED NC 16 (TIP PROJECT R-2206) TO US 21. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY FOR SEGMENT A DELAYED FROM FY 23 TO FY 25 AND CONSTRUCTION FOR SEGMENT A DELAYED FROM FY 25 TO FY 27.
R-2632	MECKLENBURG	NC 73	US 21 TO SR 2693 (DAVIDSON-CONCORD ROAD). WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 22 TO FY 23.

PROJECT	COUNTY	ROUTE/CITY	DESCRIPTION	COMMENTS
R-3833	IREDELL	SR 1100 BRAWLEY SCHOOL ROAD	SR 1177 (CHUCKWOOD ROAD) TO US 21. WIDEN TO MULTI-LANES WITH INTERCHANGE AT I-77.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION FOR SEGMENT C DELAYED FROM FY 20 TO FY 21.
R-5100	IREDELL	SR 1109 (WILLIAMSON ROAD)	I-77 TO NC 150. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION FOR SEGMENT B DELAYED FROM FY 20 TO FY 21.
R-5706	MECKLENBURG CABARRUS	NC 73 (DAVIDSON HIGHWAY)	SR 2693 (DAVIDSON-CONCORD ROAD) TO US 29. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 22 TO FY 23.
R-5721	LINCOLN MECKLENBURG	NC 73	NC 16 IN LINCOLN COUNTY TO SR 5544 (WEST CATAWBA AVENUE) IN MECKLENBURG COUNTY. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 20 TO FY 21 AND CONSTRUCTION DELAYED FROM FY 22 TO FY 23.
U-2509	MECKLENBURG	US 74 (INDEPENDENCE BOULEVARD)	I-485 TO WEST OF IDLEWILD ROAD IN CHARLOTTE. CONSTRUCT MANAGED LANES.	TO IMPLEMENT OVERALL US 74 CORRIDOR IMPROVEMENT STRATEGY AND TO ASSIST IN BALANCING FUNDS, SEGMENT A ADDED WITH RIGHT OF WAY IN FY 21 AND CONSTRUCTION IN FY 22 AND SEGMENT B ADDED WITH RIGHT OF WAY IN FY 23 AND CONSTRUCTION IN FY 23.
U-4024	UNION	US 601	EXISTING US 74 TO THE MONROE BYPASS. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 24 TO FY 25 AND CONSTRUCTION DELAYED FROM FY 26 TO FY 27.
U-4714	MECKLENBURG UNION	SR 1009 (JOHN STREET-OLD MONROE ROAD)	SR 3448-SR 3474 (TRADE STREET) TO SR 1377 (WESLEY CHAPEL-STOUTS ROAD). WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 21 TO FY 22 FOR SEGMENTS A AND B.
U-5526	MECKLENBURG	US 74 INDEPENDENCE BLVD	I-277 TO I-485. CONVERT EXISTING AND PROPOSED BUSWAY TO MANAGED LANES FROM I-277 TO WALLACE LANE AND CONSTRUCT NEW MANAGED LANES FROM WALLACE LANE TO I-485.	SEGMENT A REMOVED FROM DRAFT STIP AND REPLACED WITH U-5526A AS PART OF OVERALL US 74 CORRIDOR IMPROVEMENT STRATEGY
U-5723	UNION	EXISTING US 74	US 601 INTERCHANGE. CONSTRUCT IMPROVEMENTS.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 20 TO FY 21.
U-5765	MECKLENBURG	NC 73 (SAM FURR ROAD)	SR 5544 (WEST CATAWBA AVENUE) TO SR 2316 (NORTHCROSS DRIVE). WIDEN EXISTING ROADWAY.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 22 TO FY 23.
U-5766	MECKLENBURG	NC 160	SOUTH CAROLINA LINE TO I-485. WIDEN TO MULTI-LANES.	TO ALLOW ADDITIONAL TIME FOR PLANNING AND DESIGN AND TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FOR SEGMENTS A AND B FROM FY 19 TO FY 21 AND CONSTRUCTION FOR SEGMENTS A AND B DELAYED FROM FY 21 TO FY 24.
U-5768	MECKLENBURG	NC 49 & BACK CREEK CHURCH RD	NC 49, JOHN KIRK DRIVE TO I-485. WIDEN EXISTING ROADWAY. REALIGN BACK CREEK CHURCH ROAD ON NEW LOCATION TO THE NC 49 AND MALLARD CREEK CHURCH ROAD INTERSECTION. CLOSE EXISTING AT GRADE RAIL CROSSING AT NC 49 AND BACK CREEK CHURCH ROAD.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 20 TO FY 21 AND CONSTRUCTION DELAYED FROM FY 21 TO FY 23.
U-5769	UNION	NC 16 (PROVIDENCE ROAD SOUTH)	SR 1316 (REA ROAD EXTENSION) TO SR 3530 (WAXHAW PARKWAY) IN WAXHAW. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 23 TO FY 24.

PROJECT	COUNTY	ROUTE/CITY	DESCRIPTION	COMMENTS
U-5779	IREDELL	NC 115	SR 1645 (OLD WILKESBORO ROAD) TO HARTNESS ROAD. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, RIGHT OF WAY DELAYED FROM FY 20 TO FY 23 AND CONSTRUCTION DELAYED FROM FY 22 TO FY 25.
U-5807	MECKLENBURG	SR 2136 (GILEAD ROAD)	US 21 (STATESVILLE ROAD) TO NC 115. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 24 TO FY 25.
U-5987	UNION	INDIAN TRAIL	UNIONVILLE-INDIAN TRAIL ROAD AND SARDIS ROAD. CONSTRUCT INTERSECTION IMPROVEMENTS.	TO ALLOW ADDITIONAL TIME FOR PLANNING AND DESIGN, CONSTRUCTION DELAYED FROM FY 18 TO FY 19.
U-6028	MECKLENBURG	SR 2467 (MALLARD CREEK ROAD)	SR 2472 (MALLARD CREEK CHURCH ROAD) TO BREEZEWOOD DRIVE. WIDEN TO FOUR-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 24 TO FY 25.
U-6029	CABARRUS MECKLENBURG	POPLAR TENT ROAD	DERITA ROAD TO NC 73. WIDEN TO FOUR-LANES.	BASED ON RESULTS OF P5.0, RIGHT OF WAY DELAYED FROM FY 23 TO FY 29 AND CONSTRUCTION DELAYED FROM FY 25 TO AFTER FY 29.
U-6030	MECKLENBURG	SR 4979 (BALLANTYNE COMMONS PKWY)	ANNALEXA LANE TO SR 5722 (REA ROAD). WIDEN TO FOUR-LANES.	BASED ON RESULTS OF P5.0, RIGHT OF WAY DELAYED FROM FY 23 TO FY 29 AND CONSTRUCTION DELAYED FROM FY 25 TO AFTER FY 29.
U-6031	UNION	SR 1009 (CHARLOTTE AVENUE)	SEYMOUR STREET TO NC 200 (DICKERSON BOULEVARD). WIDEN TO FOUR-LANES DIVIDED.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 24 TO FY 25.
U-6032	MECKLENBURG CABARRUS	SR 2467 (MALLARD CREEK ROAD)/ SR 1445 (DERITA ROAD)	I-485 TO CONCORD MILLS BOULEVARD. WIDEN TO MULTI-LANES.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 21 TO FY 23.
U-6037	IREDELL	US 21 (CHARLOTTE HIGHWAY)	NC 150 (PLAZA DRIVE) TO SR 1245 (MEDICAL PARK ROAD). WIDEN TO 4-LANES DIVIDED.	TO ASSIST IN BALANCING FUNDS, CONSTRUCTION DELAYED FROM FY 24 TO FY 25.
U-6069	MECKLENBURG	US 21 (STATESVILLE ROAD)	NC 24 (HARRIS BOULEVARD) TO SR 2136 (GILEAD ROAD). WIDEN TO MULTI-LANES.	BASED ON RESULTS OF P5.0, PROJECT DID NOT SCORE HIGH ENOUGH TO RECEIVE FUNDING.
U-6103	MECKLENBURG	US 74 (INDEPENDENCE BLVD)	I-277 TO NC 27 (ALBEMARLE ROAD). WIDEN ROADWAY TO ALLOW FOR TWO-WAY MANAGED LANES OPERATIONS.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 23 AND CONSTRUCTION IN FY 23. THIS PROJECT REPLACED U-5526A AS PART OF OVERALL US 74 CORRIDOR IMPROVEMENT STRATEGY.
U-6109	MECKLENBURG	US 521 (LANCASTER HIGHWAY / JOHNSTON ROAD)	SOUTH CAROLINA STATE LINE TO SR 4979 (BALLANTYNE COMMONS PARKWAY). WIDEN TO MULTILANES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 24 AND CONSTRUCTION IN FY 26.
U-6145	IREDELL	NC 3	CABARRUS-IREDELL COUNTY LINE TO SR 1147 (ROCKY RIVER ROAD). WIDEN TO MULTI-LANES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 29 AND CONSTRUCTION AFTER FY 29.
U-6165	MECKLENBURG	SR 3687 (PARK ROAD)	JOHNSTON ROAD TO NC 51 (PINEVILLE-MATTHEWS ROAD). WIDEN TO MULTI-LANES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION IN FY 29.
U-6166	MECKLENBURG	NEW ROUTE	SR 3168 (SAM NEWELL ROAD) TO SR 5215 (NORTHEAST PARKWAY. CONSTRUCT MULTI-LANES ON NEW LOCATION.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION IN FY 29.

PROJECT	COUNTY	ROUTE/CITY	DESCRIPTION	COMMENTS
U-6167	MECKLENBURG	ARDREY KELL ROAD	US 521 (JOHNSTON ROAD) TO SR 3624 (REA ROAD). WIDEN TO MULTI-LANES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION IN FY 29.
U-6168	MECKLENBURG	SR 1441 (CAROWINDS BOULEVARD EXTENSION)	NC 49 (SOUTH TRYON STREET TO NC 160 (STEELE CREEK ROAD). CONSTRUCT TWO LANE DIVIDED ROADWAY ON NEW LOCATION.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION IN FY 29.
U-6169	UNION	SR 1009 (OLD MONROE ROAD)	SR 1377 (WESLEY CHAPEL-STOUTS ROAD) TO SR 1349 (AIRPORT ROAD).	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 27 AND CONSTRUCTION IN FY 29.
U-6170	UNION	SR 1004 (LAWYERS ROAD)	I-485 TO SR 1524 (STEVENS MILL ROAD). WIDEN ROADWAY TO FOUR LANES.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 28 AND CONSTRUCTION AFTER FY 29.
U-6171	MECKLENBURG	BAILEY ROAD EXTENSION	US 21 (STATESVILLE ROAD) TO FUTURE NORTHCROSS DRIVE EXTENSION. CONSTRUCT 2 LANE ROADWAY ON NEW LOCATION.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 29 AND CONSTRUCTION AFTER FY 29.
U-6175	IREDELL	SR 1005 (OLD MOUNTAIN ROAD)	US 21/NC 115 (NORTH MAIN STREET) TO SR 1004 (BUFFALO SHOALS ROAD). WIDEN TO FOUR LANES WITH A MEDIAN.	BASED ON RESULTS OF P5.0, NEW PROJECT ADDED WITH RIGHT OF WAY IN FY 29 AND CONSTRUCTION AFTER FY 29.

Charlotte Regional Transportation Planning Organization

Information Item Summary

Information Item 14

Subject: Performance-Based Planning: 2019 Safety Targets

- **TCC Review:** *This item was presented at the TCC meeting on January 3, 2018. No significant issues were raised during the meeting.*
- **Transportation Staff Review:** *This item was discussed as part of the TCC agenda review during the January 2, 2018 Transportation Staff meeting.*
- **Background:**
 - *Performance-based planning applies performance management principles to transportation system policy and investment decisions.*
 - *Performance-based planning is a system-level, data-driven process to identify strategies and investments.*
 - *Long-range planning helps to define key goals and objectives and to analyze and evaluate strategies and scenarios for meeting goals*
- **Attachment:** *Memorandum.*



TO: CRTPO Delegates & Alternates
 FROM: Robert W. Cook, AICP
 DATE: January 11, 2019

SUBJECT: Performance-Based Planning: 2019 Safety Targets

ACTION REQUESTED: No action requested at this time. Action will be requested at the February meeting.

BACKGROUND:

- NCDOT submitted updated safety performance measure targets to the FHWA on August 31, 2018. The CRTPO has until February 27, 2019 to establish its own targets or support the NCDOT targets.
- The Board first endorsed safety targets in 2017, and will be required to do so on an annual basis.
- The chart below lists the NCDOT 2019 safety targets alongside the 2018 targets endorsed by the Board in November 2017.
- The targets have been discussed at two TCC meetings. No concerns have been raised.
- Staff recommends that the Board endorse the NCDOT targets.

Measures	2018 Targets (endorsed by CRTPO Nov. 2017)	NCDOT 2019 Targets
Number of Fatalities	1. For the 2018 Highway Safety Improvement Program (HSIP), the goal is to reduce total fatalities by 5.10 percent each year from 1,340.6 (2012-2016 average) to 1,207.3 (2014-2018 average) by December 31, 2018.	1. For the 2019 Highway Safety Improvement Plan (HSIP), the goal is to reduce total fatalities by 5.59 percent each year from 1,362.8 (2013-2017 average) to 1,214.7 (2015-2019 average) by December 31, 2019.
Rate of Fatalities (per 100 million VMT)	2. For the 2018 HSIP, the goal is to reduce the fatality rate by 4.75 percent each year from 1.228 (2012-2016 average) to 1.114 (2014-2018 average) by December 31, 2018.	2. For the 2019 HSIP, the goal is to reduce the fatality rate by 5.02 percent each year from 1.216 (2013-2017 average) to 1.097 (2015-2019 average) by December 31, 2019.
Number of Serious Injuries	3. For the 2018 HSIP, the goal is to reduce total serious injuries by 5.10 percent each year from 2,399.8 (2012-2016 average) to 2,161.2 (2014-2018 average) by December 31, 2018.	3. For the 2019 HSIP, the goal is to reduce total serious injuries by 6.77 percent each year from 2,865.2 (2013-2017 average) to 2,490.6 (2015-2019 average) by December 31, 2019.

Measures	2018 Targets (endorsed by CRTPO Nov. 2017)	NCDOT 2019 Targets
Rate of Serious Injuries (per 100 million VMT)	4. For the 2018 HSIP, the goal is to reduce the serious injury rate by 4.75 percent each year from 2.191 (2012-2016 average) to 1.988 (2014-2018 average) by December 31, 2018.	4. For the 2019 HSIP, the goal is to reduce the serious injury rate by 6.12 percent each year from 2.528 (2013-2017 average) to 2.228 (2015-2019 average) by December 31, 2019.
Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries	5. For the 2018 HSIP, the goal is to reduce the total non-motorized fatalities and serious injuries by 5.30 percent each year from 438.8 (2012-2016 average) to 393.5 (2014-2018 average) by December 31, 2018.	5. For the 2019 HSIP, the goal is to reduce the total non-motorized fatalities and serious injuries by 6.02 percent each year from 457.0 (2013-2017 average) to 403.7 (2015-2019 average) by December 31, 2019.

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 280
December 6, 2018

Voting Members: *Chair* – Sherry Ashley (Statesville), *Vice-Chair* -- Wayne Herron (Cornelius), John Rose - alt for David McDonald (CATS), Dan Leaver (Charlotte E&PM), Liz Babson (CDOT), Garett Johnson – alt for Taiwo Jaiyeoba (Charlotte P,D & D), Travis Johnson (Davidson), Bill Coxe (Huntersville), Richard Hoffman (Iredell County), Susan Habina Woolard (Matthews) – conference call, Megan Green (Mecklenburg County – LUESA Air Quality), Nathan Farber – alt for Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Cami Weckerly (Mooresville), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Dominique Boyd (NCDOT-TPD), Travis Morgan (Pineville), Bjorn Hansen (Union County), Alexandra Beesting (Waxhaw), Tim Gibbs – alt for Will Washam (Bicycle Focus Area Representative), David Harrison – alt for Scott Correll (Pedestrian Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Erin Kinne (CRTPO), Candice Rorie (CRTPO), Theo Thomson (CRTPO), Andy Grzymski (CDOT), Anna Gallup (CDOT), Mohamed Kaddoumi (CDOT), Sara Familian (CDOT), Jennifer Stafford (CDOT), Stuart Basham (NCDOT-Div. 10) Wendy Taylor (NCDOT – Div. 10), Lee Ainsworth (NCDOT – Div. 10), John Cook (NCDOT-Div. 12), Jim Loyd (Monroe)

Guests: Steve Blakley (Kimley Horn), Erin Musiol (RS&H), Yolanda DeLong (Parsons), Joe Lesch (GSP), Hillary DeLong (HNTB)

Sherry Ashley opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Ms. Ashley asked if any changes to the agenda are necessary. Hearing none, the December agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Ms. Ashley stated that the consent agenda for the December meeting contained the following item:

- Approval of the November 1, 2018 TCC Minutes;

Motion:

Bill Coxe made a motion to adopt the consent agenda. Wayne Herron seconded the motion. The motion passed unanimously.

TCC INFORMATION REPORTS

3.1. CRTPO Discretionary Project Policy Development

Presenter: Wayne Herron

Summary:

- Mr. Herron informed the TCC of a subcommittee of the Project Oversight Committee that has done a great deal of work to put together a draft policy for discretionary projects. He recognized and thanked the committee members for their hard work including:

- Andy Grzymski
 - Bill Thunberg
 - Andrew Ventresca
 - Brett Canipe
 - Bjorn Hansen
-
- He especially thanked Neil Burke and Erin Kinne for writing memos and their overall support.
 - Mr. Herron explained there have been several detailed and difficult meetings in which the committee has tried to address all issues. He stated the committee strived to make the policy more efficient, clear, fair, equitable and easy to understand. There have been 4 meetings held over the fall of 2018 and the committee was assisted by a facilitator, Mary Kaczmarek.
 - Mr. Herron stated the plan is to present the draft document to the POC next Thursday (December 13th) and that significant discussions will be held during this meeting. He admitted there are issues that others have mentioned and will continue to be discussed. He stated the goal is to make the process and policy more effective, efficient and understandable.
 - He encouraged members to attend the joint TCC and MPO meeting on Tuesday December 18th to review the document. Tentatively, a recommended policy from the POC will be presented to the TCC in January for information. The presented policy will be a first draft and will need to be revisited annually.
 - Mr. Herron would like for TCC to make a recommendation in February for the MPO Board to adopt the policy document at its February meeting. A schedule will be a part of the appendix and state when applications will be accepted and how the annual call will be handled.

Mr. Hoffman asked if this process is for projects being funded with money that is available. Mr. Herron explained that the policy is to establish a consistent process to evaluate project submittals based upon available funds. The three funding sources are STBG-DA, CMAQ, and TAP but BA will be addressed in the future.

Ms. Ashley added that typically the call would begin annually in August. Mr. Herron stated the timeline for the call would be proposed in the Appendix and the main call would be announced in March/April of every year but projects would be due in August/September to start project evaluations. He stated that most projects are over budget so the policy would address when to ask for additional funds, which would most likely be in April of each year.

Mr. Coxie stated the development of the policy is a huge amount of work and this policy has been needed by CRTPO for a long time. He thanked the group for their work and admitted that he will be expressing disagreement with some areas of the policy.

3.2. FY2020 Unified Planning Work Program (UPWP)

Presenter: Robert Cook

Summary:

- Mr. Cook began his presentation by explaining it is early in the UPWP adoption but an introduction of the UPWP to the TCC this month is appropriate because a draft is due to NCDOT in January. He explained the UPWP is a document containing the projects, priorities and tasks that the CRTPO hopes to accomplish throughout any given fiscal year and reflects the short range planning needs.

- Mr. Cook reviewed the funding levels and explained the process of matching funds. He noted that the I-77 Corridor Study funds were not shown in his presentation but will be reflected in the final document.
- He then reviewed the funding for each potential tasks from the new prospectus. He provided a timeline of the future steps for the UPWP adoption process with an anticipated adoption in March 2019.

Mr. Coxe verified the UPWP does not include money for the individual local projects that have been funded in the past and asked if the UPWP could be amended to fund those projects if additional funds became available.

Mr. Cook stated he mentioned the issue to the UPWP committee and they recommended CRTPO pursue with the Board that STBG-DA money be made available during the Discretionary Funding Project Call to fund local planning projects. He also stated that the UPWP could be amended during the course of the fiscal year as well if additional funds became available.

3.2. Metrolina Regional Travel Model & Analysis

Presenter: Anna Gallup, Sara Familian, Mohamed Kaddoumi

Summary:

- Ms. Gallup began her presentation by introducing herself as the Program Manager for the Metrolina Regional Model and the Section Manager for the Modeling and Analysis group in the Charlotte Department of Transportation. She introduced the Modeling and Analysis Section team members.
- Ms. Gallup provided an overview of the Metrolina Regional Model area and the structure of the decision making for the model. She defined a travel demand model and explained the inputs and outputs and the multiple uses of the model.
- Ms. Familian explained different types of analyses that can be provided by the Modeling Section including Traffic Forecast Review, Accessibility Maps, Commuting Trips, Origin Destination, Select Link Analysis and Alternative Analysis.
- Mr. Kaddoumi introduced Regional Integrated Transportation Information System (RITIS) and reviewed some of the software's capabilities including Region Explorer, Congestion Scan, Trend Map, and Bottleneck Ranking. He reviewed an example of the travel time index tool used on I-485 for construction between 2011 and 2017.
- Mr. Kaddoumi provided the information needed for anyone to access RITIS.

Mr. Coxe asked how far back in time can RITIS go. Mr. Kaddoumi responded that most corridor are available starting in 2008 and some are available further back in the time.

Mr. Coxe asked does the source of project modeling data for various STIP projects come from the Metrolina Travel Model. Ms. Gallup responded that CDOT is the custodian of the model and consultants, NCDOT and local jurisdictions work with her to gather modeling data for their projects.

OTHER REPORTS

5.1. NCDOT Report

Stuart Basham provided an update on behalf of NCDOT-Division 10:

- Monroe Expressway – The Monroe Expressway was opened to traffic on November 27th. Wrap up work continues as the project is winding down. Transponders and decals are available at the NC Toll Authority office in Monroe or at www.ncquickpass.com. The office is located at 3034 Winston Avenue in Monroe.
- US 74 Superstreet Conversion Project in Indian Trail – Work continues to convert four major intersections along US 74 in Indian Trail to superstreets. Final paving was completed last month at the Sardis Church/Wesley Chapel Stouts Road intersection and the Faith Church Road intersection. Work continues on the intersection at Unionville-Indian Trail Road. That work is being done mostly at night due to the high traffic volumes and congestion on US 74 during the daytime hours. Progression and throughput on US 74 has increased significantly. Work has begun at the Indian Trail Road intersection. The project is expected to be complete in the Spring of 2019.
- South Trade Street Widening in Matthews (U-5804B) – This project will widen a half mile segment of South Trade Street from two to four lanes from Chapyn Lane to Weddington Road. Work is currently underway and is largely complete. The contractor is currently working on a culvert extension necessary to complete the widening of the road. The project is expected to be complete in April, 2019.
- NC 16 & Mount Holly-Huntersville Road Intersection – Work continues on the Continuous Flow Intersection (CFI) at the NC16/Mount Holly-Huntersville Road intersection. Traffic is expected to be placed in its final pattern at the end of December.
- I-485 Express Lanes Project (I-5507) - NCDOT recently awarded a \$346M design-build contract for the I-485 Express Lanes project along I-485 in south Charlotte. Blythe Construction of Charlotte is the winning contractor. This project will construct Express Lanes and other improvements along a 16.7 mile stretch of I-485 between I-77 and US 74 in south Charlotte. NCDOT is currently working with the design team to prepare construction plans. Construction is expected to begin next summer and be completed in late 2022.
- US 21/Gilead Road and I-77 Interchange Improvements Project – NCDOT recently awarded a \$30.8M contract to widen a segment of US 21 in Huntersville to four lanes and convert the existing Gilead Road interchange at I-77 to a diverging diamond interchange. Work is expected to begin sometime in November or December and is scheduled to be complete in the fall of 2021.
- NCDOT P5.0 Update – Division 10 has completed its Local Input Point Assignments for the Division Needs Tier projects. The Programming Unit met last week to discuss Division 10 projects and priorities as begin Programming projects. A new Draft STIP is expected to be released in January, 2019.

John Cook provided an update on behalf of NCDOT-Division 12:

- The pavement rehabilitation project on Interstate 40 was recently completed on the section from mile marker 150 to 146. Pavement markings and snow plowable markings have yet to be installed.
- I-3819 is a design build project of the second phase of the I-77/I-40 interchange and was recently awarded to Lane Construction for \$260 million. The kick off meeting with NCDOT and Lane Construction was yesterday and construction activity will start in Spring 2019.
- NCDOT recently held two public meetings:

- U-5799 (US-21 in Statesville), a realignment of Shumaker Drive and Jane Sowers Road, was held on November 27th. Two alternatives were shown and comments are expected by the end of December.
- The public meeting for R-5100A (Williamson Road Widening) was held November 29th. Comments are expected by the end of December.
- Flyers were sent out for U-5780 (Intersection Improvement of NC 150 and Wiggins Road in Mooresville) in lieu of a public hearing. The tentative schedule is right of way for 2019 and construction for 2020.
- A public meeting on December 13 will be held for the U-5816 (Oates Rd/Midnight Ln from US 21 (Charlotte Hwy to Bluefield Rd) Widening project and new overpass extension over I-77. The meeting will be held at the Mooresville Public Operations Center. The public officials meeting will be from 2-3pm and the public meeting from 4-7pm.
- The intersection of Selma/Overhead Bridge Rd and NC 150 was selected as a Spot Safety project and will soon be underway. The tentative construction start will be Summer of 2019. The project will install advanced flashing vehicle warning signs.

Dominique Boyd provided the following updates for the NCDOT-Transportation Planning Division:

- Andy Bailey completed the CRTPO and GCLMPO CTP amendment documents and map. Andy Bailey submitted the documents yesterday or the day before to be placed on the NCDOT BOT meeting agenda for January for approval.

Hillary DeLong stated that she represented the NC Turnpike Authority and reiterated the opening of the Monroe Expressway.

5.2. Bicycle and Pedestrian Work Group Report

Mr. Bridges announced that the Bicycle and Pedestrian Work Group will not meet this afternoon due to the Carolina Tread Trail Forum being held today. The meeting was rescheduled for December 18, 2018 and Candice Rorie will lead the discussion on selecting the focus area representatives for 2019.

5.3. Upcoming Issues

Mr. Herron stated POC will be monitoring the progress of projects and Erin Kinne will be requesting project updates. He reiterated that project sponsors shall respond to those requests as soon as possible, specifically for Bonus Allocation projects.

Mr. Coxe asked about the NCDOT policy to evaluate revisions to guidelines that will assist in implementing the complete streets policies passed in 2012. Mr. Coxe is unaware of the status of this effort but due to local involvement of the match requirement, requested that an update be provided to the TCC for providing input. Ms. Ashley stated that staff will work to get the topic on the TCC agenda.

Ms. Ashley announced that Cambridge Systematics, the consultant conducting the CRTPO Staffing Assessment, held the final meeting this week. The consultant provided eleven recommendations for CRTPO staff. Ms. Ashley highlighted some of the following recommendations: create staff specializations, advance transit planning, maximize public input and execute a strategic planning exercise in the future. The recommendations will be presented to the CRTPO Board during the first quarter of 2019.

Ms. Babson asked if the recommendations from the staffing assessment will be presented to the TCC. Mr. Cook stated the decisions was to be determined and he was unsure if the recommendations would be presented to TCC.

Ms. Rorie made the following announcements:

- The TCC officer and focus area representative elections will be during the January TCC meeting.
- The NCAMPO Technical Session request will close on December 7.
- The CRTPO Discretionary Project Policy Document Review Workshop will be held on December 18th from 5-8pm.
- The 2019 NC Transportation Summit, sponsored by NCDOT in partnership with NC GO! will be held Wednesday January 9th at the Raleigh Convention Center.

<https://www.ncdot.gov/news/events/Pages/2019-01-09-nc-transportation-summit.aspx>

6. Adjourn: Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 11:11 a.m.