How to search and find information related to rezoning petitions on Accela Citizen Access (ACA), Charlotte Explorer and Rezoning.org

Accela Citizen Access (ACA)

Access ACA via the following link: <u>https://aca3.accela.com/CHARLOTTE/Default.aspx</u> or through links on <u>www.rezoning.org</u> or you can also search via your favorite search engine for "Charlotte Accela"

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Home	Q Search	+ New				Return to City of Cha	rlotte >>
					Announcements	Register for an Account	<u>Login</u>
Help					RZP-2	019-008	Q₹
Home	Land Development	Enforcement CMC	SI Planning	Charlotte Water			
Advand	ced Search 🔻						
This po Inspec website	tions, General Site In e you can also submit	en Access! w an Application/Project's f to and any Violations asso your plans/plats/sketches fied Site Inspector (CMCS	ciated with the pr for review or reg	oject. From this ister for	Use	in Ir Name or E-mail:	
Login i Regist	ration account is requ	arching any project/applica ired to submit plans for app unt, please use your existir	proval or to regist			sword: ogin »	
contac rezoni	anning – Historic Distr t Planning Departmer ngs), Zoning Adminis	ict, Administrative Amendn It at 704-336-2205. Ask fo strative Amendment Revie c District Staff Member (fo	r a Rezoning St wer (for Adminis	aff Member (for strative		emember me on this computer <u>I've forgotten my par</u> <u>Register for an A</u>	ssword

If you know the rezoning petition number/ record number you can type it in the search bar on the upper right. The petition number/ Accela record number should look something like RZP-20XX-XXX



OR

Click "Planning" tab at top of the page and use fields to narrow your search.

	Q Search	+ New				Return to City of Charlotte >
					Announcements	Register for an Account Login
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Home	Land Development	Enforcement	смс я	anning Charlotte Water		
Search	h Project					
Date ran	IX Parcel Number/ Add nges provided are by o om of page. record details click on	default. If your sea			ge to include your pro	ject. Locate search results at
	ral Search				Genera	Search 🔹
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						Search All Records
		Project Type: Select	•	Record Status: () Select		Search All Records
Project	ant Name: S	Select	End Date: 01/28/2020			Search All Records

You can search by project number (this is the same as the petition number or record number), by project type (select Rezoning Petition in the drop down), Record Status, Applicant name, by parcel number, address, property owner, etc.

Home	Land Developm	ent Enforce	ment	CMCSI	Planning	Charlotte V	Water		
Search	Project								
Search	for Records								
Conduct	Project search by	y using the follo	wing:						
1. Pro	oject Number								
2. Ap	plicant Name								
3. Tax	Parcel Number/	Address							
the botto	ges provided are m of page. record details clic					-	ate range to include	your project. L	ocate search results at
Gapor	al Search							General Search	-
	Number:	Project Type:			Reco	ord Status: (?)			Search All Records
		Select		-	Sele	ct 🔻			
Applicat	nt Name:	Start Date: 12/17/2015		nd Date: 2/16/2019					
Parcel N	lumber:								
Street From	o.: - Te	Direction: (?)	Street Na	me:		reet Type:			
City:		State:	Zip:						

Once you complete the search the results will appear at the bottom of the page. You can select the rezoning/ record you are looking for to access additional information.

Search Additional Criteria

Search									
4 Rec	4 Record results matching your search results								
Click a	Click any of the results below to view more details.								
Showi	ing 1-4 of 4 D	ownload results							
	OpenDate	Record Number	Applicant Name	Status	Record Type	Action	Created By	Short Notes	
	08/01/2019	RZP-2019-005	est for John	In Progress	Rezoning Petition		jkinley		
	07/24/2019	RZP-2019-004	Test for sou	In Progress	Rezoning Petition		sou.aca		

When you click the record number you will be redirected to a page that looks something like this:



Click and expand "More Details" at the bottom to find basic information about the rezoning.

GENERAL INFORMATION Site Area:	600
Who did you meet with?:	Central Planning
Rezoning Presubmittial Date:	12/03/2019
PETITION INFORMATION	
Date Filed:	12/04/2019
OWNERSHIP INFORMATION	
Owner(s) Name:	eofvneov
Owner(s) Address:	600 E 4th
Date Property Acquired:	12/04/2019
Utilities Provided (water):	CMUD
Utilities Provided (sewer):	CMUD
ZONING REQ	
Existing Zoning:	R-17MF
Proposed Zoning:	UR-2
Current Use:	residential
Request Type:	Conditional
Purpose of Zoning Change:	to build homes
Overlays:	none
Additonal Vesting Requested between 2-5 years:	No
Additional Vesting years:	none
Parcel Information	
Parcel Number (Do not add hyphen between numbers.	
Ex. 01501010):	

At the top, below the record number/ rezoning petition number click "Record Info" Here you will be able to access additional information such as the status of the rezoning, any related records and attachments.



Click "Processing Status" to see the status of the rezoning. You can click various statuses to view additional details.

Processing Status (Please EXPAND this to view the status of plan review.)



Click "Attachments" to view documents related to the rezoning including applicant/owner signature sheets, site plans (if conditional rezoning), staff analysis, zoning committee recommendations, department memos, etc. You can click on the document name to open the document.

Attachments

EPLAN REQUIREMENTS:

Site plan must be uploaded and saved as a PDF file.

Site plan must be drawn to scale at a maximum size of 24"X 36", and scanned at a resolution of 150 dpi.

 Do not submit separated PDFs for each sheet of the site plan set. Combine multiple PDF sheets in Acrobat, using the "Smaller file size" setting, which compresses the image more and keeps it legible. Ensure all pages are in order, and rotated properly for viewing on-screen.

For Rezoning Petition Requirements go to www.rezoning.org.

Fees: Make checks payable to the City of Charlotte and deliver to the Planning Department at 800 East Fourth Street, Charlotte, NC 28202 - 8th Floor. You have three (3) days to submit payments for applications submitted electronically.

No fees apply to the pre-assessment of an application.

Please DO NOT include any apostrophe (' or ") in your document file name.

Click the Save button after you attached the file.

Please Note: Maximum file size allowed is 50 MB. Please Note: html;htm;mht;mhtml are disallowed file types to upload.

Name	Record ID	Туре	Size	Latest Update	Action
PEST RZ PLAN revisions.pdf	RZP-2019-008	1st Submittal Plan	199.61 KB	12/04/2019	Actions -

Charlotte Explorer

You can view location of rezonings on the City's mapping website Charlotte Explorer <u>www.explore.charlottenc.gov</u>. You can also use a search engine to search "Charlotte Explorer"



At the upper right click "Layer List", then check the box next to "Planning" and expand the section

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Layer List	 >
Layers	0.⊒
▶ Storm Water - BMPs	
► CATS	
▶ CDOT	
▶ CMPD	
▶ Districts	
Economic Development	
▶ Engineering	
▶ Housing & Neighborhood Services	
Planning	•••

Then scroll down to check the box for "Rezonings"

▶ 🗹 Rezonings 🛛 🔹

You can then either manually navigate to the rezoning on the map or use the search bar in the upper left to search for the rezoning petition/ record number. (Please note this example uses legacy petition number, petitions filed for January 2020 will be searched by RZP-20XX-XXX naming convention)



Select the item under "Pending Rezonings" and the map will zoom to the rezoning petition and information related to the rezoning will appear on the left side. Feel free to explore the various layers and base map gallery on Charlotte Explorer there is a wide array of information here beyond just rezonings. You can see, aerials under Base Map Gallery. Zoning, land use proposed, etc. under Planning layers. Light rail, bus routes, bus stops, etc under CATS layers. Traffic signals, bike lanes, location of serious crashes etc. under CDOT layers.



Rezoning.org

Information about rezoning and the rezoning process is available at <u>www.rezoning.org</u> Here you can find the following:

- Overall rezoning schedule
- Summary of the rezoning process
- Links to the City Council and Zoning Committee contact information
- City Clerk's website where you can sign up to speak at a public hearing
- Links to City Council and Zoning Committee agendas
- Link to the Rezoning Customer Service Map with Planning staff contact information
- Link to the Zoning Ordinance
- Links to current and past rezonings