

**ENGINEERING AND PROPERTY MANAGEMENT DEPARTMENT**

**MEMORANDUM**

**Date:** May 31, 2007  
**To:** Keith MacVean  
Planning Commission  
**From:** Alice Christenbury  
Land Development Services  
**Subject:** Rezoning Petition No. 2007-045, 2020 Euclid Ave.

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**General Site Plan Requirements**

The EPM Land Development Services Division has reviewed the site plan submitted in connection with the subject rezoning petition and has the following comment.

- A tree survey of the setback and r.o.w. is required with the rezoning petition for commercial sites.
- Replace the language in Note 7 to reflect the expectation that driveway standard requirements will be established during the permit review and approval process. This rezoning petition should only reflect a conceptual plan of the proposed entrances.
- We request that any revisions or changes be submitted to the Land Development Division.
- After zoning approval, pre-submittal meetings are available to discuss specific requirements.

Should you need additional information, contact Susan Tolan at (704)353-0769.

CC: Site Inspector Mark Styers

**NOTE:** Preliminary (rezoning petition) comments are based on conceptual and/or preliminary drawings and project information.