



## CHARLOTTE HISTORIC DISTRICT COMMISSION

### CERTIFICATE OF APPROPRIATENESS

**CERTIFICATE NUMBER:** HDCADMRM-2019-00219

**DATE:** 25 April, 2019

**ADDRESS OF PROPERTY:** 312 W. 9<sup>th</sup> Street

**HISTORIC DISTRICT:** Fourth Ward

**TAX PARCEL NUMBER:** 07803111

**OWNER(S):** Stephen & Selena Merritt

**DETAILS OF APPROVED PROJECT:** Window & Door. This project is to enclose a door and transom on the right-side of the structure. The existing steps will be removed and the wood transom will be reused on the rear of the structure. New wood German-lap siding and trim, to match existing, will replace the door and transom. An existing wood window, on the rear of the structure, will be moved down and transom added. Trim and siding, to match existing, will be used where necessary. See exhibits 'Window & Door – April 2019'

1. Applicable Policy & Design Guidelines and Approval Authority – Projects Eligible for Administrative Approval, page 2.6: Replacement windows and doors.
2. The applicable Design Guidelines for Windows (page 4.14) have been met.
3. **If changes to the approved plans are needed, please contact staff as soon as possible. Any deviation from the work/materials approved in this COA may result in 1.) Notice of Violation and Stop Work Order 2.) Required removal or replacement to bring the work into compliance with this COA and the Charlotte Historic District Design Guidelines**

- This Certificate of Appropriateness (COA) indicates that this project proposal has been determined to comply with the standards and policies of the Charlotte Historic District Commission.
- Display the blue COA placard in a visible location along with any required permits.
- No other approvals are to be inferred.
- No demolition other than that specifically indicated on any attached plans is authorized under this approval.
- All work must be completed in accordance with all other applicable state and local codes.
- Any changes from or additions or deletions to the plans referenced herein will void this Certificate, and a new application must be filed with the Historic District Commission.

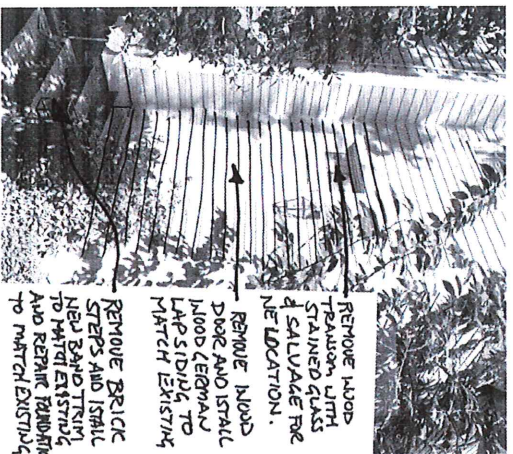
**This Certificate is valid for a period of twelve (12) months from the date of issuance. Failure to obtain a building permit in that time will be considered as a failure to comply with the Certificate and the Certificate will become invalid. If a building permit is not required, then the approved work must be completed within twelve (12) months of the date of issuance of this Certificate. In either situation, the Certificate can be renewed for an additional twelve (12) months by Historic District Commission staff by written request within the first twelve (12) months from the date of issuance.**

Chairman

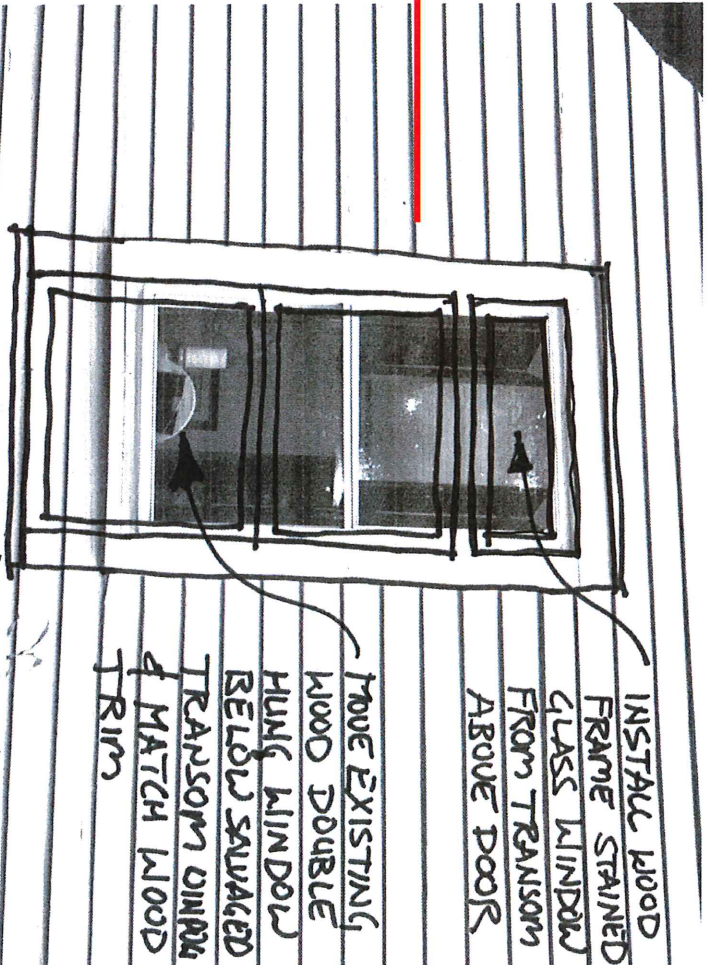
Staff



**REAR ELEVATION**



**RIGHT ELEVATION**



INSTALL WOOD  
FRAME STAINED  
GLASS WINDOW  
FROM TRANSOM  
ABOVE DOOR

MOVE EXISTING  
WOOD DOUBLE  
HUNG WINDOW  
BELOW SAUVAGE  
TRANSOM WINDOW  
& MATCH WOOD  
TRIM



**Certificate of Appropriateness**

**HDC AD 11/1/19**

**2019 - 00219**

**2019 & DEC 2019**

**WINDOW APPEAL 2019**