



**CHARLOTTE HISTORIC DISTRICT COMMISSION**  
**CERTIFICATE OF APPROPRIATENESS**

**CERTIFICATE NUMBER:** HDCADMRM-2017-00041

**DATE:** 25 January 2017

**ADDRESS OF PROPERTY:** 523 Hermitage Court

**HISTORIC DISTRICT:** Hermitage Court

**TAX PARCEL NUMBER:** 15502325

**OWNER(S):** Barbara and John Highfill


**DETAILS OF APPROVED PROJECT:** Installation of new window sash kits in seven existing openings on the rear of the house. The windows to be replaced are all located in a rear addition that was constructed in 1983. The new wood windows will be Simulated True Divided Light (STDL) in an 8/1 or 6/1 pattern to match original windows on the front of the house.

Applicable Policy & Design Guidelines and Approval Authority – Projects Eligible for Administrative Approval, page 23: Replacement windows and doors.

- This Certificate of Appropriateness (COA) indicates that this project proposal has been determined to comply with the standards and policies of the Charlotte Historic District Commission.
- Display the blue COA placard in a visible location along with any required permits.
- No other approvals are to be inferred.
- No demolition other than that specifically indicated on any attached plans is authorized under this approval.
- All work must be completed in accordance with all other applicable state and local codes.
- Any changes from or additions or deletions to the plans referenced herein will void this Certificate, and a new application must be filed with the Historic District Commission.

**This Certificate is valid for a period of twelve (12) months from the date of issuance. Failure to obtain a building permit in that time will be considered as a failure to comply with the Certificate and the Certificate will become invalid. If a building permit is not required, then the approved work must be completed within twelve (12) months of the date of issuance of this Certificate. In either situation, the Certificate can be renewed for an additional twelve (12) months by Historic District Commission staff by written request within the first twelve (12) months from the date of issuance.**

  
Chairman

  
Staff