

Approved April 11, 2012

HISTORIC DISTRICT COMMISSION

SPECIAL MEETING

March 28, 2012

MINUTES

MEMBERS PRESENT:

Mr. Roger Dahnert

Mr. Don Duffy

Ms. Debra Glennon, 2nd Vice Chair

Ms. Barbara Highfill

Mr. Brad Norvell

Mr. Dominick Ristaino, Vice Chair

Ms. Karen Rush

MEMBERS ABSENT:

Mr. Tom Egan

Mr. Steven Firestone

Ms. Mary Ellen George, Chair

Mr. Curtis Watkins

One Vacancy

OTHERS PRESENT:

Mr. John Rogers, Administrator

Historic District Commission

Mrs. Wanda Birmingham, Secretary to the

Historic District Commission

Mr. Thomas Powers, Assistant City Attorney

With a quorum present and in Chairman Gorge's absence, Ms. Glennon called the Special Meeting to order at 3:04 pm. She began the meeting with a welcome to all in attendance and by swearing in those present (and continued to do so throughout the meeting as others arrived). Due to the quasi-judicial nature of the Commission, Staff and others who may speak are sworn in at every meeting. (Commissioners are sworn in by the City Clerk for the length of the appointment at the beginning of each term.) Ms. Glennon asked that everyone in attendance please sign in and when addressing the Commission to please state name and address for the record. Ms. Glennon explained the meeting process. The review of each application consists of two parts. The first is the presentation portion. Staff presents the application then Commissioners and those speaking on behalf of the application will discuss the project. Next members of the audience will be asked if anyone present wishes to speak either FOR or AGAINST the application. Again there will be an opportunity for comments and questions from the Commission and the applicant. The second part is the discussion and deliberation portion of the meeting. At this point, discussion of the application is limited to the Commission members and Staff only. Unless the Commission votes to re-open the meeting to ask additional questions or for clarification of some issue, the applicant and audience members do not participate in this portion of the discussion. Once Discussion is complete, a MOTION will be made to APPROVE, DENY, or DEFER and a vote will be taken. A simple majority vote of those Commissioners present is required for a decision. Ms. Glennon asked that all cell phones and any other electronic devices be turn off completely or set to

existing side gable, (5) windows appropriately match or appropriate choice, (6) details worked out. NOTE: There are two CC Hook houses very nearby which have examples of how to work out all details. Mr. Dahnert seconded.

VOTE: 7/0 AYES: DAHNERT, DUFFY, GLENNON, HIGHFILL, NORVELL,
RISTAINO, RUSH

NAYS: NONE

DECISION: STAFF MAY APPROVE REVISED PLANS.

With business completed, the meeting adjourned at 3:40 pm with a meeting length of 36 minutes.

Wanda Birmingham, Secretary to the Historic District Commission